



STATE OF MICHIGAN  
DEPARTMENT OF HUMAN SERVICES  
BUREAU OF CHILDREN AND ADULT LICENSING



JENNIFER M. GRANHOLM  
GOVERNOR

ISMAEL AHMED  
DIRECTOR

May 5, 2009

Phyllis Wagner  
Adult Learning Systems-Lower Michigan  
Suite A  
1954 S Industrial Hwy.  
Ann Arbor, MI 48104

RE: License #: AS810266894  
Cherrywood  
3600 Cherrywood  
Ann Arbor, MI 48104

Dear Ms. Wagner:

Attached is the Addendum to the Original Licensing Study Report for the above referenced facility.

Please review the enclosed documentation for accuracy and feel free to contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please feel free to contact the local office at (269) 337-5066.

Sincerely,

Chuck Wisman, Licensing Consultant  
Bureau of Children and Adult Licensing  
301 E. Louis Glick Hwy  
Jackson, MI 49201  
(517) 780-7548

enclosure

**MICHIGAN DEPARTMENT OF HUMAN SERVICES  
BUREAU OF CHILDREN AND ADULT LICENSING  
ADDENDUM TO ORIGINAL LICENSING STUDY REPORT**

**I. IDENTIFYING INFORMATION**

**License #:** AS810266894

**Licensee Name:** Adult Learning Systems-Lower Michigan

**Licensee Address:** Suite A  
1954 S Industrial Hwy.  
Ann Arbor, MI 48104

**Licensee Telephone #:** (734) 668-7447

**Administrator/Licensee Designee:** Phyllis Wagner, Designee  
Tracie Shier, Administrator

**Name of Facility:** Cherrywood

**Facility Address:** 3600 Cherrywood  
Ann Arbor, MI 48104

**Facility Telephone #:** (734) 332-0968

**Capacity:** 6

**Program Type:** MENTALLY ILL  
DEVELOPMENTALLY DISABLED  
PHYSICALLY HANDICAPPED

## II. Purpose of Addendum

The licensee designee requested modification of the use requirements of the facility. The facility office was moved from the first floor to the basement, and the former office is now a single occupancy resident bedroom.

## III. Methodology

04/23/2009 Scheduled on-site inspection to determine initial licensing requirements of the

change in use.

05/01/2009 Written request for modification received from the licensee designee

## IV. Description of Findings and Conclusions

On April 10, 2009, the administrator for this facility requested a modification in use for this facility. The former facility office has been modified into a single resident bedroom. The office was moved to the basement of the facility.

The location and measurements for the bedroom are as follows:

Southeast Corner:  $14'3" \times 13'6" + 3'8" \times 6'4" = 213$  square feet.

This bedroom also contains a newly installed closet. A contractor with the local community mental health agency provided all the installation services in installing linoleum, carpeting, closet, etc.

This modification in use of floor space has not increased the capacity of the facility beyond the current 6 residents.

**Conclusion:** Modification of the former facility office into a resident bedroom is approved.

## V. Recommendation

The regular license for this facility will continue with a capacity for six residents.



May 5, 2009

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Chuck Wisman  
Licensing Consultant

Date