



STATE OF MICHIGAN  
DEPARTMENT OF HUMAN SERVICES  
BUREAU OF CHILDREN AND ADULT LICENSING



JENNIFER M. GRANHOLM  
GOVERNOR

ISMAEL AHMED  
DIRECTOR

January 30, 2009

Winifred Heighton  
118 E. Westwood Drive  
Kalamazoo, MI 49006

RE: Application #: AF390297391  
Comforts of Home  
118 E. Westwood Drive  
Kalamazoo, MI 49006

Dear Ms. Heighton:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license with a maximum capacity of 5 is issued.

Please review the enclosed documentation for accuracy and feel free to contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please feel free to contact the local office at (269) 337-5066.

Sincerely,

Susan Gamber, Licensing Consultant  
Bureau of Children and Adult Licensing  
322 E. Stockbridge Ave  
Kalamazoo, MI 49001  
(269) 337-5028

enclosure

**MICHIGAN DEPARTMENT OF HUMAN SERVICES  
BUREAU OF CHILDREN AND ADULT LICENSING  
LICENSING STUDY REPORT**

**I. IDENTIFYING INFORMATION**

<b>License #:</b>	AF390297391
<b>Applicant Name:</b>	Winifred Heighton
<b>Applicant Address:</b>	118 E. Westwood Drive Kalamazoo, MI 49006
<b>Applicant Telephone #:</b>	(269) 388-8863
<b>Administrator/Licensee Designee:</b>	N/A
<b>Name of Facility:</b>	Comforts of Home
<b>Facility Address:</b>	118 E. Westwood Drive Kalamazoo, MI 49006
<b>Facility Telephone #:</b>	(269) 388-8863 07/31/2008
<b>Application Date:</b>	
<b>Capacity:</b>	5
<b>Program Type:</b>	ALZHEIMERS

## II. METHODOLOGY

07/31/2008	Enrollment
08/05/2008	File Transferred To Field Office Kalamazoo
08/08/2008	Application Incomplete Letter Sent
10/20/2008	Inspection Completed On-site
10/29/2008	Technical Assistance provided by phone contact to contractor re fire rules
01/23/2009	Inspection Completed On-site
01/26/2009	Application Complete/On-site Needed
01/26/2009	Contact - Document Received heating inspection
01/26/2009	Inspection Completed-BFS Full Compliance

## III. DESCRIPTION OF FINDINGS & CONCLUSIONS

### A. Physical Description of Facility

This is a single story ranch style home with a full basement and attached garage located in a residential area. The facility does not have ramps for wheelchair accessibility.

The main level of this home contains three bedrooms for resident use. Two bedrooms measure 130 square feet each and can house two individuals. The third bedroom measures 121 square feet and will be a single bedroom.

The living area contains 225 square feet which exceeds the square footage requirements for six occupants.

The licensee's bedroom is located in the basement of the house. The stairway to the basement is open.

The main level contains a full bathroom for resident use. The main level also contains a kitchen and dining area. Besides a living room, the home has a sitting room with a slider to a deck overlooking the back yard.

The water and septic systems are public.

The heat plant, which is a boiler, is located in the basement and has recently been professionally inspected for safety. A fire door separates the heat plant from the licensee's basement living quarters and the rest of the house. The licensee has battery operated smoke detectors throughout the house.

## **B. Program Description**

Ms. Heighton prefers to care for women with diagnoses of early stage Alzheimer's, and has experience providing home health care services to the elderly population.

Ms. Heighton will accept private pay only, and prefers that family members provide transportation for residents.

This is a family home, with Ms. Heighton as the sole applicant. She resides in the home, which is a requirement of family home applicants. She will be the primary caregiver, but does have a responsible person available to assist.

Ms. Heighton and her responsible person have submitted evidence that they are free of communicable tuberculosis as well as medical clearances. Ms. Heighton has also submitted a record clearance.

Ms. Heighton did submit emergency procedures for fire and medical emergencies.

Ms. Heighton was provided technical assistance on the statutory requirements pertaining to the hiring or contracting of persons who provide direct services to residents.

## **C. Rule/Statutory Violations**

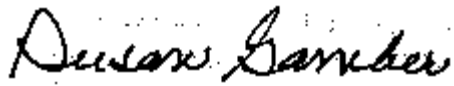
Technical assistance was provided to the applicant on Act and administrative rule requirements related to home, resident and employee record keeping including the handling and accounting of resident funds.

The applicant is found to be in substantial compliance with the licensing act and applicable administrative rules.

Compliance with quality of care rules will be evaluated once a license is issued and residents are in care.

**IV. RECOMMENDATION**

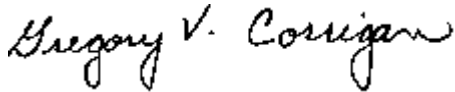
I recommend issuance of temporary license for an adult foster care family home with a capacity of five.



Susan Gamber  
Licensing Consultant

January 28, 2009  
Date

Approved By:



Gregory V. Corrigan  
Area Manager

January 30, 2009  
Date