



STATE OF MICHIGAN  
DEPARTMENT OF HUMAN SERVICES  
BUREAU OF CHILDREN AND ADULT LICENSING



JENNIFER M. GRANHOLM  
GOVERNOR

ISMAEL AHMED  
DIRECTOR

February 25, 2008

Denise Smith  
Fresh Start Transitional Homes Inc.  
PO Box 503  
New Baltimore, MI 48047

RE: Application #: AS500292912  
Fresh Start Transitional Homes III  
21795 Nevada  
Eastpointe, MI 48021

Dear Mrs. Smith:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license with a maximum capacity of 5 is issued.

Please review the enclosed documentation for accuracy and feel free to contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please feel free to contact the local office at (248) 975-5053.

Sincerely,

Karen LaForest, Licensing Consultant  
Bureau of Children and Adult Licensing  
39531 Garfield  
Clinton Township, MI 48038  
(586) 228-2682

enclosure

**MICHIGAN DEPARTMENT OF HUMAN SERVICES  
BUREAU OF CHILDREN AND ADULT LICENSING  
LICENSING STUDY REPORT**

**I. IDENTIFYING INFORMATION**

**License #:** AS500292912

**Applicant Name:** Fresh Start Transitional Homes Inc.

**Applicant Address:** 36674 Saint Clair Dr.  
New Baltimore, MI 48047

**Applicant Telephone #:** (313) 850-9220

**Administrator/Licensee Designee:** Denise Smith, Designee

**Name of Facility:** Fresh Start Transitional Homes III

**Facility Address:** 21795 Nevada  
Eastpointe, MI 48021

**Facility Telephone #:** (586) 585-0470

**Application Date:** 09/26/2007

**Capacity:** 5

**Program Type:** MENTALLY ILL  
DEVELOPMENTALLY DISABLED  
TRAUMATICALLY BRAIN INJURED

## II. METHODOLOGY

09/26/2007	Enrollment
10/04/2007	Contact - Document Received Licensing file received from Central Office on 10/4/2007.
10/05/2007	Application Incomplete Letter Sent
01/08/2008	Contact - Document Received Licensee sent licensing documents for licensure.
01/11/2008	Application Incomplete Letter Sent Sent letter to applicant for additional documents needed.
02/08/2008	Contact - Document Received Received remaining documents and called applicant to schedule an onsite preliminary inspection.
02/11/2008	Application Complete/On-site Needed Applicant and consultant scheduled an onsite for 2/19/08 to inspect home.
02/19/2008	Inspection Completed On-site Conducted a preliminary inspection. Measured bedrooms and living space, checked physical plant, reviewed fire safety rules, reviewed one employee's file and review resident record set up.
02/22/2008	Inspection Completed On-site Conducted Final Inspection at the facility to ensure corrections have been completed. Informed applicant of my recommendation to issue a temporary license.

## III. DESCRIPTION OF FINDINGS & CONCLUSIONS

### A. Physical Description of Facility

Fresh Start Transitional Homes III is an older two story vinyl sided home approximately 1475 square feet located at 21795 Nevada in Eastpointe Michigan, between 8 and 9 mile off of Gratiot. The first floor of the home contains a dining room, kitchen, living room, downstairs bathroom, laundry room, and small office. The upstairs consists of three bedrooms, one bedroom which contains a bathroom with a shower, and a main upstairs bathroom with a bathtub. There is no basement and the home is on a crawl space. There is a detached garage in the back of the home with a small backyard. The front yard is also small with a railed in front porch. The home has public water and sewage supplied through the city of Eastpointe in Macomb County.

The consultant conducted two inspections, a preliminary inspection on February 19, 2008 and a final inspection on February 22, 2008. The facility was noted to be in full compliance with regards to licensing rules and regulations for small group homes.

Mrs. Smith, the licensee designee, was present at both inspections. She indicated that the bedrooms would be utilized for residents as follows:

<b>Bedroom</b>	<b>Measurement</b>	<b>Square Feet</b>	<b>No. of Residents</b>
Southwest	12'9" x 12'9 ½"	163.07 sq. ft.	2
Central West	9'2" x 10'6"	96.29 sq. ft.	1
Northwest	12'3" x 10'10" plus 2'4" x 6"	146.65 sq. ft.	2

The facility can accommodate five residents in accordance with Rule 400.14409 (2) and (3).

Measurements of indoor living space were taken and are as follows: The dining room measured 7'5" x 10'2" or 75.46 square feet; the living room measured 16'6" x 14'7" or 240.57 square feet, which totaled 316.03 square feet, adequate to accommodate five residents (35 square feet times 5 residents or 175 square feet).

At the final inspection, the home was equipped with a newer refrigerator and oven/stove. Thermometers were located in the freezer and refrigerator. There were dishes, bake ware, pots and pans, eating utensils and drinking cups and glasses. The home has a washer and dryer. The home was nicely decorated with borders and window treatments, new living room furniture, television and dining room table. The kitchen had a waste receptacle with a lid. Poisons and caustics will be locked up, away from residents and food preparation areas. Bathrooms contained handrails and nonskid surfacing in the tub and shower areas. There were adequate bath towels, washcloths and hand towels as well as sheets to accommodate five residents. The three bedrooms were nicely decorated and each room had a closet, dresser, chairs, mirrors and provisions for hanging pictures. Resident medications will be kept in the kitchen area locked in a cupboard and separated by internals and externals for each resident.

The consultant conducted fire safety inspections at the preliminary and final inspections. The smoke detection system was activated and was audible throughout all areas of the home. All door locking hardware was single motion, non-locking against egress on the primary and secondary exits. Bedroom windows all opened easily. Interior finish throughout the home is rated class C, as it is standard drywall. Fire extinguishers were mounted on the main and upper levels of the home. The home had written emergency procedures for severe weather, fire and medical emergencies and had the schematic fire evacuation floor plan with designated exits in red posted upstairs and on the wall of

the main floor. Emergency telephone numbers are posted by all telephones. A heating inspection and electrical inspection was done on September 13, 2007 by the City of Eastpointe, which passed local ordinance inspections.

## **B. Program Description**

Fresh Start Transitional Homes, Inc. submitted licensing application materials on September 26, 2007 for an original license for a small group home (1-6). The application states that the corporation will accept both males and females, ages 18 to 65 years old, with diagnoses of mentally ill, developmentally disabled, and/or traumatic brain injured. The proposed capacity is five (5) residents.

The following corporate documents have been submitted: Organizational chart, articles of incorporation, corporate by laws, and a written statement from the board of directors designating Mrs. Denise Smith to act on behalf of the corporation in licensing matters, list of board of directors, and financial statements including a projected budget for the home, an income statement and a balance sheet. Ms. Smith also submitted job descriptions and personnel policies and procedures. Ms. Smith stated she would like special certification once licensed and plans on pursuing a contractual agreement with a Wayne County placement agency.

Ms. Denise Smith is the licensee designee authorized to conduct business and make decisions in behalf of the corporation. Ms. Smith also serves as the administrator. Ms. Smith has other licensed homes located in Detroit, Highland Park and Romulus. She has numerous years of experience working with the mentally ill and developmentally disabled populations. Ms. Smith provided this consultant with evidence she is in good physical and mental health from her physician, which is dated September 6, 2007. She also had a negative tuberculin test done February 28, 2006. A criminal history check was completed on October 4, 2007 confirming Ms. Smith is of good moral character. Ms. Smith also submitted evidence of training qualifying her as the administrator in accordance with Rule 400.14201 (3)(a)-(i).

During the final inspection, Ms. Smith made available the following facility records: Facility program statement; admission and discharge policies; personnel policies; fee and refund policies; standard and routine procedures; staff training plan and staffing pattern; emergency preparedness plans; floor plan with measurements; job descriptions; proposed menus; house rules; and designated person in the absence of the administrator.

The consultant reviewed one employee file. That file included a completed application, educational and work experience; driver's license; health care information; job description and personnel policy receipt; references; criminal history check of fingerprinting and training including CPR, First Aid, medication administration, environmental emergencies, recipient rights, prevention and containment of communicable diseases, reporting requirements and personal care, protection and

supervision training. When additional employees are hired, the consultant will review employee records at the end of the temporary license.

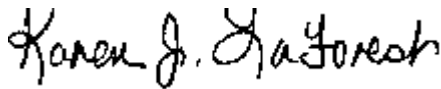
At the final inspection, the consultant reviewed with Ms. Smith the following resident record documents: resident register, resident care agreement, resident assessment plan, resident information and identification form, resident incident and accident forms, resident weight records, resident health care appraisal, resident medication records, resident health care chronological; resident funds and valuables Part I and II, and resident fire drill forms. The consultant will review all of these documents and the resident records prior to the expiration of the temporary license to ensure compliance with Rule 400.14316.

### C. Rule/Statutory Violations

There were no rule violations noted at the final inspection.

## IV. RECOMMENDATION

The facility has been determined to be in full compliance with the applicable administrative licensing rules for small group homes (1-6) and the licensing statute, Public Act 218 of 1979, as amended. This is based upon the onsite inspections conducted by the licensing consultant and the licensee designee's stated intent to comply with the administrative rules for small group homes (1-6). Therefore, it is recommended that a temporary license be issued to the facility know as Fresh Start Transitional Homes III, license #AS500292912, located at 21795 Nevada in Eastpointe, Michigan, 48021.



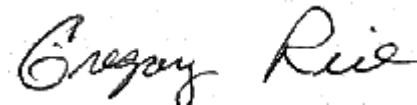
2/22/2008

---

Karen LaForest  
Licensing Consultant

Date

Approved By:



2/25/2008

---

Gregory Rice  
Area Manager

Date