



STATE OF MICHIGAN
DEPARTMENT OF HUMAN SERVICES
BUREAU OF CHILDREN AND ADULT LICENSING



JENNIFER M. GRANHOLM
GOVERNOR

ISMAEL AHMED
DIRECTOR

December 27, 2007

Shannon Shepard
Walnut Ridge Country Estate, LLC
4077 Oakley Rd.
Stockbridge, MI 49285

RE: Application #: AL330280995
Walnut Ridge Country Estate, LLC
4077 Oakley Rd.
Stockbridge, MI 49285

Dear Ms. Shepard:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license with a maximum capacity of 20 is issued.

Please review the enclosed documentation for accuracy and feel free to contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please feel free to contact the local office at (989) 835-7241.

Sincerely,

Barbara K. Williams, Licensing Consultant
Bureau of Children and Adult Licensing
7109 W. Saginaw
P.O. Box 30650
Lansing, MI 48909
(517) 241-0978

Enclosure

**MICHIGAN DEPARTMENT OF HUMAN SERVICES
BUREAU OF CHILDREN AND ADULT LICENSING
LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #: AL330280995

Applicant Name: Walnut Ridge Country Estate, LLC

Applicant Address: 4077 Oakley Rd.
Stockbridge, MI 49285

Applicant Telephone #: (517) 851-4411

Administrator/Licensee Designee: Shannon Shepard

Name of Facility: Walnut Ridge Country Estate, LLC

Facility Address: 4077 Oakley Rd.
Stockbridge, MI 49285

Facility Telephone #: (517) 851-4411
12/08/2005

Application Date:

Capacity: 18

Program Type: MENTALLY ILL
AGED
DEVELOPMENTALLY DISABLED

II. METHODOLOGY

12/08/2005	Enrollment
12/08/2005	Inspection Report Requested - Health
03/03/2006	Inspection Report Requested - Fire
12/20/2006	Application Incomplete Letter Sent
06/26/2007	Inspection Completed On-site
06/27/2007	Inspection Report Requested - Health
08/01/2007	Inspection Completed-Environmental Health: A
12/07/2007	Inspection Completed-Fire Safety: A
12/26/2007	Inspection Completed-BFS Full Compliance

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

A. Physical Description of Facility

The facility is located just outside of Stockbridge, Michigan.

The Walnut Ridge Country Estate, LLC is a 2-story home with a full basement. The first floor of the facility consists of living room, dining room, laundry room, office, 3 full bathrooms and 6 resident bedrooms.

The second floor of the facility consists of 3 resident bedrooms 2 full bathrooms, a kitchen, dining room, living room, and 4 bedrooms. The applicant's 2 live-in staff persons' living quarters are also included in this living arrangement on the second level.

The facility contains 2 furnaces with air conditioning and 3 hot water heaters located in the basement.

The facility is equipped with a fire alarm system and sprinkling system that have been inspected and approved by the Bureau of Fire Services.

The home has a private water and sewer system that has been inspected and approved by the Ingham County Health Department.

The rooms have the following dimensions:

Dining room **301 square feet (first floor)**
Living room **261 square feet (first floor)**

First floor bedrooms:

Bedroom 1 156 square feet **(2 residents)**
Bedroom 2 231 square feet **(2 residents)**
Bedroom 3 201 square feet **(2 residents)**
Bedroom 4 140 square feet **(2 residents)**
Bedroom 5 140 square feet **(2 residents)**
Bedroom 6 144 square feet **(2 residents)**

Second floor bedrooms:

Bedroom 11 136 square feet **(2 residents)**
Bedroom 12 147 square feet **(2 residents)**
Bedroom 13 144 square feet **(2 residents)**

The applicant has requested a license for 18 residents.

The facility is in compliance with environmental and fire safety rules.

B. Program Description

1. Administrative Structure

Walnut Ridge Country Estate, LLC is a Limited Liability Company formed in the State of Michigan and on 11/30/2005 Shannon Shepard became the resident agent. Walnut Ridge Country Estate, LLC has appointed Shannon Shepard as the licensee designee/administrator. Mrs. Shepard has been an administrator at another adult foster care large group home for a number of years.

Mrs. Shepard has met the requirements for an administrator.

The Department has received an acceptable licensing record clearance, a medical certification, and TB test results on Shannon Shepard.

Financial information provided indicated that the facility is financially stable and capable of providing adult foster care.

Shannon and Jeffery Shepard own the facility.

2. Staffing Pattern

The staff pattern consists of at a minimum two staff people on the day and evening shifts and one staff person on the midnight shift.

3. Recordkeeping

Resident and employee recordkeeping requirements were reviewed with Mrs. Shepard. Mrs. Shepard will assure that staff members are suitable and appropriately trained to work in the facility.

The applicant was provided technical assistance on the statutory requirements (Section 400.734b of PA 218), pertaining to the hiring or contracting of persons who provide direct services to residents.

Technical assistance was provided to the applicant on Act and administrative rule requirements related to home, resident and employee recordkeeping including the handling and accounting of resident funds.

4. Program/Resident Care

According to Mrs. Shepard she will provide adult foster care to adults who are mentally ill, developmentally disabled, aged and physically handicapped. Because this facility was previously licensed, Mrs. Shepard currently provides care to disabled veterans.

The facility will admit males only. The first level can accommodate residents using wheelchairs.

The facility will provide room and board, personal care and supervision. The facility will assure the availability of transportation. Social and recreational activities will include such activities as bowling, shopping, attending movies, going to the local parks, church attendance, and dining out.

C. Rule/Statutory Violations

The applicant is found to be in compliance with the licensing act and applicable administrative rules.

IV. RECOMMENDATION

I recommend issuance of a temporary license to this AFC adult large group home (capacity 13-20).

Barbara K. Williams

12/27/07

Barbara K. Williams
Licensing Consultant

Date

Approved By:

Betsy Montgomery

12/27/07

Betsy Montgomery
Area Manager

Date