



STATE OF MICHIGAN
DEPARTMENT OF HUMAN SERVICES
BUREAU OF CHILDREN AND ADULT LICENSING



JENNIFER M. GRANHOLM
GOVERNOR

ISMAEL AHMED
DIRECTOR

December 14, 2007

Sherman Taylor
Taylor's Special Care Services, Inc.
23800 West Ten Mile Rd
Southfield, MI 48034

RE: Application #: AS630290126
Briarcrest
32451 Briarcrest Knoll
Farmington Hills, MI 48334

Dear Mr. Taylor:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license with a maximum capacity of 6 is issued.

Please review the enclosed documentation for accuracy and feel free to contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please feel free to contact the local office at (248) 975-5053.

Sincerely,

Genevieve Lopez, Licensing Consultant
Bureau of Children and Adult Licensing
Suite 1000
28 N. Saginaw
Pontiac, MI 48342
(248) 975-5069

enclosure

**MICHIGAN DEPARTMENT OF HUMAN SERVICES
BUREAU OF CHILDREN AND ADULT LICENSING
LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #: AS630290126

Applicant Name: Taylor's Special Care Services, Inc.

Applicant Address: 23800 West Ten Mile Rd
Southfield, MI 48034

Applicant Telephone #: (248) 350-0357

Administrator/Licensee Designee: Sherman Taylor, Designee

Name of Facility: Briarcrest

Facility Address: 32451 Briarcrest Knoll
Farming Hills, MI 48334

Facility Telephone #: (248) 538-4097
05/08/2007

Application Date:

Capacity: 6

Program Type: MENTALLY ILL
DEVELOPMENTALLY DISABLED
PHYSICALLY HANDICAPPED

II. METHODOLOGY

05/08/2007	Enrollment
09/18/2007	Inspection Completed On-site
09/26/2007	Comment Preliminary inspection findings were faxed and mailed
09/26/2007	Application Incomplete Letter Sent
11/27/2007	Inspection Completed On-site
11/27/2007	Inspection Completed-BFS Full Compliance

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

The following findings are based upon P.A. 218 of the Michigan Public Acts of 1979, as amended, and the administrative rules governing operation of AFC small group homes.

The licensing process consisted of two onsite inspections and a review of the required supplementary materials.

A. Physical Description of Facility

The facility is a single story structure located in a residential area of Farmington Hills with similar existing single-family dwellings. Recreational, educational and medical resources are located in the surrounding communities of Southfield and Birmingham.

The facility contains a basement with the furnace, water heater, a bathroom, which is not to be used, and laundry facilities. There are three bedrooms, kitchen, dining area/living room, office area and two bathrooms. There is an attached garage. The basement is **not approved** for resident use.

The following are the living space measurements:

<u>ROOM/LOCATION</u>	<u>DIMENSIONS</u>	<u>AREA/SQ. FT.</u>
Living Room/Dining Area	16'2" x 23'5"	374.7
	-8'10" x 2'	-17.7
	-6'1" x 4"	-24.3
		<u>332.7</u>
Meeting area/Office	13'1" x 10'	130.8

The home must minimally afford 35 square feet of indoor living area **per occupant**. **Occupant** includes all persons living on the premises including live in staff. According to the bedroom measurements and bedroom construction, there is a capacity of 6. There is a total of 463.5 square feet according to the above-referenced measurements. Since the licensee designee has stated that there will be no live in staff, six residents will have 77 square feet of living space per resident, which is more than adequate.

The following are the bedrooms measurements:

<u>ROOM/LOC.</u>	<u>DIMENSIONS</u>	<u>AREA/SQ. FT.</u>	<u>CAPACITY</u>
B #1	14' 2" x 12'10"	181.8	2
B #2	11'1" x 9' 10"	108.9	1
B #3	13'7" x 11'7"	157.2	2
B #4	10'4" x 11'7"	119.6	1

TOTAL CAPACITY= 6

The proposed facility has municipal water and sewage systems. The housekeeping standards were adequate on the day of the final inspection. The kitchen was properly equipped in terms of appliances in workable order and condition, cookware and dishware.

A licensed electrician installed the automatic, interconnected alarm system. Fire extinguishers are mounted on each level as well as evacuation routes posted. A labeled door with an approved self-closing device provides a floor separation. Emergency procedures were also developed.

B. Program Description

1. Population to be Served & Admission Criteria

The applicant submitted a detailed program statement and admission policy that met licensing requirements. The applicant has indicated that services will be provided to adults from 18 to 60 who have a history of mental illness and/or a developmental disability. The home is single story without interior or exterior steps or elevations and thus can accommodate nonambulatory residents.

There are currently individuals in the home receiving services. The home was determined to be in violation of Act 218, section 13 in 2006 and as a result of the investigation, the applicant filed an application. There are four female residents in their fifties who have a history of mental illness and/or have a developmental disability. Three persons are clients of CNS (Community Network Services) and one is a client of MORC Inc. They attend day programs such as Our House, a drop in center, and New Horizons. They are currently medically and behaviorally stable.

2. Applicant

The applicant is Taylor's Special Care Services Inc (TSCS), a domestic profit corporation incorporated May 25, 2004. The organizational chart was submitted for review and reflects the flow of authority and responsibility beginning with the president, licensee designee and administrator, Sherman Taylor.

The applicant is currently operating several residential programs under the auspices of Oakland County Community Mental Health Authority's core agencies such as Community Network Services (CNS), Easter Seals and MORC Inc.

The applicant submitted the required financial documents to demonstrate financial capability and stability. Taylor's Special Care Services is operating three licensed facilities; AS630282991, AS630276023 and AS630282992.

3. Licensee Designee, Administrator-Qualifications, Experience, Competency, & Good Moral Character

The licensee designee and administrator is Sherman Taylor. He and his wife operated an adult foster care family home from 1999 to 2006. He has been involved for the last four years providing services to young adults who are transitioning from children's programs under contract with CNS. He also has at least one supported independent program through the auspices of CNS besides three licensed facilities. He obtained direct care worker training in 1999 followed by recent updated training through TTI (Training and Treatment Innovations) in CPR, First Aid, Recipient Rights, medication administration and nutrition.

Medical and licensing record clearances were obtained. The information submitted during the licensing process demonstrated compliance with the licensing requirements related to Mr. Taylor's education, experience with designated population, competencies and health.

4. Staffing Plan, Proposed Ratios, Staff Training & Competencies

The facility will be operated on a shift rotation basis with three shifts. The staffing ratio will be 1:6. However, Mr. Taylor is aware that this is the minimal staffing. Should resident needs increase, the level of supervision may also need to increase.

Since the home has been operating, albeit without a license, staff are in place and have been trained. There are currently six staff.

5. Records & Record Keeping

The applicant was provided with technical assistance on the statutory requirements (Section 34 (b) of P.A. 218) pertaining to the hiring or contracting of persons who provide direct services to residents.

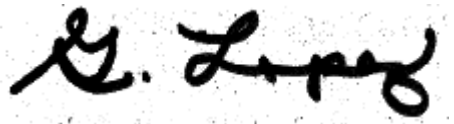
Technical assistance was provided to the applicant on Act and administrative rule requirements related to facility, resident and staff record keeping including the handling and accounting of resident funds.

C. Rule/Statutory Violations

The facility was found to be in full compliance with statutory and administrative rule requirements.

IV. RECOMMENDATION

Based on the findings, I recommend that a temporary license be issued. The terms of the license will enable the applicant, Taylor's Specialized Care Services, Inc to operate an adult foster care small group home for six residents who are mentally ill and/or have a developmental disability. The term of the license will be for six months.

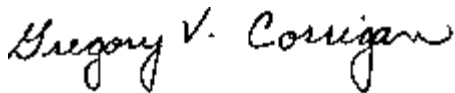


12/14/07

Genevieve Lopez
Licensing Consultant

Date

Approved By:



12/14/2007

Gregory V. Corrigan
Area Manager

Date