



STATE OF MICHIGAN
DEPARTMENT OF HUMAN SERVICES
OFFICE OF CHILDREN AND ADULT LICENSING



JENNIFER M. GRANHOLM
GOVERNOR

MARIANNE UDOW
DIRECTOR

August 23, 2007

Sheri Young
Shannon's House, LLC
5433 Lorraine Ct
Bay City, MI 48706

RE: Application #: AS090289868
Shannon's House LLC
4155 S Paul Circle
Bay City, MI 48706

Dear Ms. Young:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license with a maximum capacity of 6 is issued.

Please review the enclosed documentation for accuracy and feel free to contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please feel free to contact the local office at (989) 835-7241.

Sincerely,

Mary T. Fischer, Licensing Consultant
Office of Children and Adult Licensing
1509 Washington, Ste A
P.O. Box 1609
Midland, MI 48641
(989) 835-7739

enclosure

**MICHIGAN DEPARTMENT OF HUMAN SERVICES
OFFICE OF CHILDREN AND ADULT LICENSING
LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #:	AS090289868
Applicant Name:	Shannon's House, LLC
Applicant Address:	4155 S Paul Circle Bay City, MI 48706
Applicant Telephone #:	(989) 233-3366
Administrator:	Fran Blanchard
Licensee Designee:	Sheri Young, Designee
Name of Facility:	Shannon's House LLC
Facility Address:	4155 S Paul Circle Bay City, MI 48706
Facility Telephone #:	(989) 414-6456
Application Date:	04/18/2007
Capacity:	6
Program Type:	AGED

II. METHODOLOGY

04/18/2007	Enrollment
07/02/2007	Inspection Completed On-site
08/01/2007	Inspection Completed On-site Fully furnished, new home construction is completed. Reviewed Paperwork requirements.
08/01/2007	Inspection Completed-BFS Full Compliance

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

A. Physical Description of Facility

Shannon's House LLC is a brand new facility, single story, with a full basement. The home has a brick and wood exterior with tan vinyl siding above the brick. The facility is located near the intersection of Wilder and Banger Roads. Traveling north on Bangor Road for about ½ mile, turn left onto to South Paul Circle Drive. This is a brand new subdivision, and the facility is located on the right near the end of S. Paul Circle Drive. This barrier free building is designed with an open floor plan to allow for optimum supervision. The applicant has installed alarms on all exit doors.

Shannon's House has a great room with 347 square feet of space, a dining room with 117.7 square feet of space, an activity room with 400 square feet of living space, as well as a kitchen, laundry room 2 private bedrooms and 2 double occupancy bedrooms. There are two full bathrooms in the facility. One of the bathrooms has a large walk in, handicap accessible shower, which is between the two double occupancy bedrooms. Only the bathroom can between the two connecting double occupancy bedrooms is handicap accessible. The second bathroom has a regular tub and shower design and is located near the two private bedrooms.

The first private bedroom measures 12' 9" x 10'3" for a total of 132.9 square feet. The second private bedroom measures 14'6" x 10' for a total of 146 square feet. The first double occupancy bedroom measures 14'6" x 13'6" for a total of 198.6 square feet. The second double occupancy bedroom measures 15'9" x 11'6" for a total of 184 square feet. The available living space per resident and staff will include the living room, dining room and the activity room for a total of 864.7 square feet is more than adequate for 6 residents.

The furnace and hot water heater are located in the basement with a self-closing, 1-3/4 inch solid core door in a room that is constructed of material that has a 1-hour-fire-resistance rating. The facility is equipped with interconnected, hardwire smoke detection system, with battery back up, which was installed by a licensed electrician and is fully operational.

B. Program Description

Admission and discharge policies, program statement, refund policy, personnel policies, and standard procedures for the facility were reviewed and accepted as written. The applicant intends to provide 24-hour supervision, protection and personal care to six (6) male or female ambulatory aged adults in the least restrictive environment possible. The program will include social interaction skills, personal hygiene, personal adjustment skills, and public safety skills. A personal behavior support plan will be designed and implemented for each resident's social and behavioral developmental needs. Residents will be referred from private families and community agencies.

If required, behavioral intervention and crisis intervention programs will be developed as identified in the assessment plan. These programs shall be implemented only by trained staff, and only with the prior approval of the resident, guardian, or the responsible person.

The licensee will provide all transportation for program and medical needs. The facility will make provision for a variety of leisure and recreational equipment. It is the intent of this facility to utilize local community resources including public schools and libraries, local museums, shopping centers, and local parks.

C. Applicant and Administrator Qualifications

The applicant is Shannon's House L.L.C., which is a "Domestic Limited Liability Company." The applicant submitted a financial statement and established an annual budget projecting expenses and income to demonstrate the financial capability to operate this adult foster care facility.

The Board of Directors of Shannon's House, L.L.C. have submitted documentation appointing Sheri Young as Licensee Designee for this facility and Frances Blanchard as the Administrator of the facility.

A licensing record clearance request was completed with no lein convictions recorded for the licensee designee and the administrator. The licensee designee and administrator submitted a medical clearance request with statements from a physician documenting their good health and current TB-tine negative results.

The licensee designee and administrator have provided documentation to satisfy the qualifications and training requirements identified in the administrative group home rules. In addition, both Sheri Young and Frances Blanchard are licensed registered nurses.

The staffing pattern for the original license of this 6-bed facility is adequate and includes a minimum of 1 staff –to- 6 residents per shift. All staff shall be awake during sleeping hours if required in the resident care agreement or written assessment.

The applicant acknowledges an understanding of the training and qualification requirements for direct care staff prior to each person working in the facility in that capacity or being considered as part of the staff –to- resident ratio.

The applicant acknowledged an understanding of the responsibility to assess the good moral character of employees and contractors who have regular, ongoing, “direct access” to residents or the resident information or both. The licensing consultant provided technical assistance on the process for obtaining criminal record checks utilizing the Michigan Long Term Care Partnership website (www.miltcpartnership.org), L-1 Identity Solutions™ (formerly Identix®), and the related documents required to be maintained in each employees record to demonstrate compliance.

The applicant acknowledges an understanding of the administrative rules regarding medication procedures and that only those direct care staff that have received medication training and have been determined competent by the licensee, can administer medication to residents. In addition, the applicant has indicated that resident medication will be stored in a locked cabinet and that daily medication logs will be maintained on each resident receiving medication.

The applicant acknowledges their responsibility to obtain all required documentation and signatures that are to be completed prior to each direct care staff or volunteer working with residents. In addition, the applicant acknowledges their responsibility to maintain a current employee record on file in the home for the licensee, administrator, and direct care staff or volunteer and the retention schedule for all of the documents contained within each employee’s file.

The applicant acknowledges an understanding of the administrative rules regarding informing each resident of their resident rights and providing them with a copy of those rights. The applicant indicated that it is their intent to achieve and maintain compliance with these requirements.

The applicant acknowledges an understanding of the administrative rules regarding the written and verbal reporting of incidents and accidents and the responsibility to conduct an immediate investigation of the cause. The applicant has indicated their intention to achieve and maintain compliance with the reporting and investigation of each incident and accident involving a resident, employee, and/or visitor.

The applicant acknowledges their responsibility to obtain all of the required forms and signatures that are to be completed prior to, or at the time of each resident’s admission to the home as well as the required forms and signatures to be completed for each resident on an annual basis. In addition, the applicant acknowledges their responsibility to maintain a current resident record on file in the home for each resident and the retention schedule for all of the documents contained within each resident’s file.

The applicant acknowledges an understanding of the administrative rules regarding the handling of resident funds and valuables and intends to comply.

D. Rule/Statutory Violations

The applicant was in compliance with the licensing act and applicable administrative rules at the time of licensure.

IV. RECOMMENDATION

Based on the findings it is recommended that a temporary six-month license be issued to Shannon's House LLC to operate at 4155 S. Paul Circle, Bay City, MI, 48706. The terms of the license will enable the licensee to operate an Adult Foster Care Small Group home for up to six residents.



8/23/2007

Mary T. Fischer
Licensing Consultant

Date

Approved By:



08/23/2007

Christopher Hibbler
Area Manager

Date