



STATE OF MICHIGAN  
DEPARTMENT OF HUMAN SERVICES  
OFFICE OF CHILDREN AND ADULT LICENSING



JENNIFER M. GRANHOLM  
GOVERNOR

MARIANNE UDOW  
DIRECTOR

June 20, 2006

Ms. Melissa M. Bentley  
Bentley Manor Inc.  
2099 W. Wilson Rd  
Clio, Michigan 48420

RE: Application #: Bentley Manor #5  
10395 Leann Dr.  
Clio, MI 48420  
AS250283351

Dear Ms. Bentley:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license and special certification with a maximum capacity of 6 is issued.

Please review the enclosed documentation for accuracy and feel free to contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please feel free to contact the local office at (989) 839-1144.

Sincerely,

*Thomas F. Bauer*

Tom Bauer, Licensing Consultant  
Office of Children and Adult Licensing  
2320 W. Pierson Rd.  
Flint, MI 48504  
(810) 760-2857

Enclosure

**MICHIGAN DEPARTMENT OF HUMAN SERVICES  
OFFICE OF CHILDREN AND ADULT LICENSING  
LICENSING STUDY REPORT**

**I. IDENTIFYING INFORMATION**

<b>License #:</b>	AS250283351
<b>Applicant Name:</b>	Bentley Manor Inc.
<b>Applicant Address:</b>	2099 W. Wilson Rd. Clio, MI 48420
<b>Applicant Telephone #:</b>	(810) 686-4858
<b>Administrator/Licensee Designee:</b>	Melissa Bentley, Designee
<b>Name of Facility:</b>	Bentley Manor #5
<b>Facility Address:</b>	10395 Leann Dr Clio, MI 48420
<b>Facility Telephone #:</b>	(810) 686-8685
<b>Application Date:</b>	04/25/2006
<b>Capacity:</b>	6
<b>Program Type:</b>	MENTALLY ILL DEVELOPMENTALLY DISABLED AGED PHYSICALLY HANDICAPPED

## II. METHODOLOGY

04/25/2006	Enrollment
04/27/2006	Application Incomplete Letter Sent
04/27/2006	Inspection Report Requested - Health
05/05/2006	Application Complete/On-site Needed
05/10/2006	Application Incomplete Letter Sent
05/31/2006	Inspection Completed On-Site Initial Inspection
06/01/2006	Contact – Document Sent Initial Inspection findings letter
06/08/2006	Inspection Completed-BFS Full Compliance Final Inspection
06/09/2006	Comment Awaiting Environmental report for well
06/19/2006	Inspection Completed - Env. Health: A

## III. DESCRIPTION OF FINDINGS & CONCLUSIONS

### A. Physical Description of Facility

The Bentley Manor #5 is a large brick ranch style home located in a well-developed neighborhood. The home has an attached garage and a spacious paved driveway, which will accommodate several cars. The home sits at the end of a cul-de-sac on a spacious lot with a large fenced backyard.

The front entrance leads to a foyer from which one can go to all areas of the home. To the left is the kitchen/dining room area. Straight forward leads to the large living room, which looks out into the backyard. To the right is the hallway that leads to three of the four bedrooms. The home has two full bathrooms. One is located in hallway leading to the bedrooms and the other is part of the master bedroom area. There is an additional bedroom, which off a hallway from the living room that leads to a spacious all season sun room. The furnace and hot water heater are located in the basement as are the laundry facilities.

I measured resident bedrooms at the time of the initial inspection and recorded the following dimensions.

BEDROOM	DIMENSIONS	SQ. FOOTAGE	OCCUPANCY
Southeast	12'7" X 7' 8"	96	1

Northwest	12' 8" X 17' 2"	217	2
South center	12' 9" X 7' 7"	96	1
South west	15' 3" X 10' 7"	161	2
		<b>TOTAL OCCUPANCY</b>	<b>6</b>

Compliance with Rule R400.14410, Bedroom furnishings, was demonstrated at the time of the initial inspection. The bedrooms were properly furnished, clean, and neat and met all applicable rules relating to environmental and fire safety requirements.

The living space for the home is listed below:

The home has a living room area that measures 24'3"X12'9", which provides 309 sq feet of living area. The home also has a Sun Room which measures 16'8" X 21' 3", which provides 354 feet of additional living area.

The dining area measures 12'9" X 12'6" or 159 sq. feet. The area is large enough to accommodate 6 residents as proposed on the application.

## 2. Fire Safety

The home has a fully integrated hard wired smoke detection system. The smoke heads are placed as required by the rule. The home has fire extinguishers on each floor, which meets the requirements of R 400.14506. The bedrooms of the home have the proper means of egress as required by R 400.14508. The interior of the home is of standard lathe and plaster finish or equivalent in all occupied areas. The home meets the environmental and interior finish requirements of rules R 400.14502, R 400.14503, and R400.14504.

The home has two separate and independent means of egress to the outside as required by R400.14507. The means of egress were measured at the time of initial inspection and meet the 30-inch minimum width requirement of the rule. The required exit doors are equipped with positive latching non-locking against egress hardware. All the bedroom and bathroom doors have conforming hardware and proper door width.

## B. Program Description

The applicant, Bentley Manor Inc., currently operates seven small and medium size group homes in Genesee County. The Applicant submitted a copy of the program statement to the Office of Children and Adult Licensing for review and inclusion in the licensing record. The document is acceptable as written. The facility will offer services to both men and women 18 years or older who may be mentally ill and/or developmentally disabled as well as aged. In addition to 24-hour supervision, personal care, and protection, the goal of the program is to offer a clean and caring environment in which residents will be able to live, learn, and grow as individuals. The home will provide home teaching for basic self-care and reinforce skills in dressing and grooming.

A facility owned van is available to transport to program resources in the community including medical services.

As part of the licensing process, I have determined that Bentley Manor Inc. is in substantial compliance with rule R400.14103 regarding required information and reporting changes. The applicant has policies and procedures in place to meet the requirements of rules R400.14204 and R400.14205 regarding qualifications, training, good moral character, and health of employees. The applicant is aware of the requirements of rule R400.14315, The Handling of Resident Funds, and has procedures in place to comply with the requirements of the rule.

In conclusion, the applicant and facility, by virtue of observation, interview, and review of program documentation, are found to be in substantial compliance with initial licensing requirements relating to General Provisions, Program Requirements, Environmental Conditions, and Fire Safety. A more complete evaluation of Resident Care, Services, and Records will be made at the time of license renewal.

Based on the information presented above, I conclude that the Applicant, Bentley Manor Inc., meets the minimum requirements of the licensing administrative rules for small group adult foster care facilities with an approved capacity of 1-12 residents, licensed or proposed to be licensed after 5/24/94.

#### IV. RECOMMENDATION

I recommend issuance of a temporary license to this AFC adult small group home (capacity 1-6).

Thomas F. Bauer 6/20/2006  
Tom Bauer Date  
Licensing Consultant

Approved By:

Jack R. Failla 6/20/06  
Jack R. Failla Date  
Area Manager