



STATE OF MICHIGAN
DEPARTMENT OF HUMAN SERVICES
OFFICE OF CHILDREN AND ADULT LICENSING



JENNIFER M. GRANHOLM
GOVERNOR

MARIANNE UDOW
DIRECTOR

June 14, 2006

Christine Hench
JARC
30301 Northwestern Hwy., Suite 100
Farmington Hills, MI 48334-3233

RE: Application #: AS630281660
Epstein II
6701 Country Club Ln.
West Bloomfield, MI 48322

Dear Ms. Hench:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license with a maximum capacity of 6 is issued.

Please review the enclosed documentation for accuracy and feel free to contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please feel free to contact the local office at (248) 975-5051.

Sincerely,

Sharon A. King, Licensing Consultant
Office of Children and Adult Licensing
Suite 358
41000 Woodward
Bloomfield Hills, MI 48304
(248) 975-5086

Enclosure

**MICHIGAN DEPARTMENT OF HUMAN SERVICES
OFFICE OF CHILDREN AND ADULT LICENSING
LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #: AS630281660

Applicant Name: JARC

Applicant Address: Suite 100
30301 Northwestern
Farmington Hills, MI 483343233

Applicant Telephone #: (248) 538-6611

Administrator/Licensee Designee: Christine Hensch, Designee

Name of Facility: Epstein II

Facility Address: 6701 Country Club Ln.
West Bloomfield, MI 48322

Facility Telephone #: (248) 538-0972

Application Date: 01/25/2006

Capacity: 6

Program Type: DEVELOPMENTALLY DISABLED

Certified Program: DEVELOPMENTALLY DISABLED

II. METHODOLOGY

01/25/2006	Enrollment
01/27/2006	Application Incomplete Letter Sent re: rec. cl. for Christine
02/03/2006	Contact - Document Received rec'd. completed rec. cl. for H. Christine
02/03/2006	Application Complete/On-site Needed
02/08/2006	Comment File rec'd via ID mail
03/24/2006	Contact - Telephone call made Called licensee's office to schedule an initial inspection. Left a recorded message.
03/27/2006	Inspection Completed On-site
03/27/2006	Inspection Completed-BFS Sub. Non-Compliance
04/21/2006	Contact - Telephone call made Called DLEG's Jim Perry for fire safety clarification.
04/21/2006	Contact - Telephone call made Called applicant's manager to advise re: physical plant needs.
06/01/2006	Contact - Telephone call received Received a call from Program Supervisor re: final inspection. Scheduled for 6/5/2006.
06/05/2006	Inspection Completed On-site
06/05/2006	Inspection Completed-BFS Sub. Compliance
06/14/2006	Inspection Completed On-site
06/14/2006	Inspection Completed-BFS Full Compliance

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

A. Physical Description of Facility

This evaluation is based upon the requirements of P.A. 218 of the Michigan Public Acts of 1979, as amended, and the Administrative Rules and Regulations applicable to the licensure of small group facilities (1-6), licensed or proposed to be licensed after 5/24/1994.

Epstein II is located at 6701 Country Club Lane in West Bloomfield, MI. 48322. Country Club Lane is located South of Maple Road, just West of Inkster Road. A copy of a warranty deed was submitted showing that this property is owned by JARC which is the licensee corporation.

The Epstein II is a brick ranch-style house that sits on a spacious lot within a well-established subdivision. The home is in close proximity to many resources that include shopping, churches, and recreational facilities. Emergency medical services are available through Henry Ford Hospital's clinic at 15 Mile and Halstead. The Epstein II is served by municipal water and sewage systems through the City of West Bloomfield.

The Epstein II has an attached garage with parking available in the street as well as in an asphalt-covered driveway. The interior of the home is spacious, comfortable, and clean. The home has a basement that houses the furnace and the hot water heater as well as finished living space for a live-in caregiver. The basement is not approved for regular resident use. The laundry room is located on the first floor between the kitchen nook and the entrance to the garage.

The home has four bedrooms, a kitchen with a dinette, and a spacious living/dining room as well as a family room. The home has 2.5 bathrooms. One of these is located within the confines of one of the resident bedrooms and will therefore be restricted to use only by the residents of that bedroom. The second full bathroom is the main bathroom for the house. A half-bathroom is also available adjacent to the kitchen and general living space.

The family room and living/dining room offer a combined 679 square feet of living space.

The basement of the home has separate living quarters for a live-in caregiver. The basement includes a bedroom and bathroom with a shower and has a second egress. All the basement renovations were approved by the building inspector from the City of West Bloomfield.

The four bedrooms of the home are sized as follows:

ROOM/LOCATION	DIMENSIONS	AREA/SQ.FT.	CAPACITY
North East Bedroom	14'11" X 14'5"	215	2*
Center North Bedroom	10'7" X 9'11"	105	1
North West Bedroom	14'3" X 10'7"	146	2*
West Bedroom	10'10" X 12'2"	132	2*
TOTAL CAPACITY:			6

*Capacity cannot exceed 6. One of these bedrooms will have to have a capacity of one.
THE HOME'S TOTAL CAPACITY IS SIX.

1. Sanitation

At the time of the final inspection on 06/14/2006, the kitchen and bathroom areas were inspected and found to be in substantial compliance with rules pertaining to sanitation. Poisons and caustics will be stored in a secured area not used for food storage or preparation. The home has adequate food storage capacity. The refrigerator was equipped with thermometers to monitor the temperature of food storage. Water temperature was tested at the time of final inspection and found to be within the acceptable range as defined by rule R 400.14401(2). The home also met the minimum requirements regarding food service (R 400.14402) and maintenance of premises (R 400.14403).

2. Fire Safety

The Epstein II home has a fully integrated hard-wired smoke detection system to meet the requirements of R 400.14505. The smoke heads are placed as required by the rule. The system is fully monitored and has a battery back-up system. The home also has fire extinguishers located on the first floor and in the basement to meet the requirements of R 400.14506. The home has three means of egress from the main floor and the exit doors all meet the requirements of rules R 400.14507. The bedroom and bathroom doors also meet the requirements of R 400.14507 with doors that are equipped with positive-latching, non-locking-against-egress hardware.

The interior of the home is of standard lath and plaster finish or equivalent in all occupied areas. The home meets the environmental and interior finish requirements of rules R400.14502, R 400.14503 and R 400.14504.

A gas forced air furnace heats the facility. The applicant supplied a copy of a receipt from Metropolitan Heating & Cooling, Inc. to confirm that the furnace was inspected on 04/11/2006 and found to be safe and operating properly. The furnace and the gas hot water heater are located in the basement. The home's fireplace, located in the family room, will not be used. The glass doors have been secured to ensure this.

At the final inspection on 06/14/2006, the home was found to be in compliance with rules relating to interior finish, smoke detection equipment, fire extinguishers, means of egress, both generally and for bedrooms, heating equipment, flame producing equipment, enclosures and electrical service. Fire safety requirements for special certification were also met with an assured and hard-wired smoke detection system with back-up batteries and smoke detectors located in all required areas of the home.

3. Required Information

On 01/26/2006, the AFC licensing division received a completed AFC license application signed by H. Christine Hench, licensee designee and administrator, acting on behalf of JARC Corporation, to operate an adult foster care small group home (1-6), at 6701 Country Club Lane in West Bloomfield, MI. 48322. The applicant proposes to provide care to six (6) adult males with a developmental disability

A copy of Articles of Incorporation and Amendments to the Articles of Incorporation as well as the corporate by-laws are on file with the licensing division. The documents show that JARC is a non-governmental, Michigan domestic non-profit corporation that was originally established on August 28, 1969 as Parents' Association for Jewish Residential Care. The purpose for which the corporation was formed was to create residential care for retarded adults. On July 7, 1989, the corporation name was changed to JARC (Jewish Association for Retarded Citizens).

An organizational chart has been submitted showing the administrative structure for the licensed AFC homes that include a Board of Directors, an Executive Director and an Assistant Director.

As part of the application process, a current revenue and expense trend report was submitted to establish financial capability and stability. This report is a budget for the Epstein home (AFC License # AS630012670) that is actually being replaced with the Epstein II home. Based on the information submitted, the applicant corporation demonstrates financial capability and stability to operate the new Epstein II adult foster care facility. Once Epstein II is licensed, the license for the original Epstein AFC home will be closed.

B. Administrative/Program/Resident Care /Records

1. Program Description

The applicant 's program statement for Epstein II is the same that was in effect for the original licensed Epstein Home. This Program Statement was submitted to the Office of Children & Adult Licensing for review and inclusion in the licensing record. The document is acceptable as written. The facility will offer a program for adult developmentally disabled men with mild to moderate mental retardation. The home is not equipped to serve people who require wheelchair use. According to the program statement, the program and support services provided to the residents of the Epstein II home will include direct assistance and supervision with self-care, household chores, recreation and socialization and activities of daily living as appropriate.

The Epstein II home is contracted with MORC, Inc. MORC will therefore provide case management services and develop individual plans of care for the Epstein II residents. Epstein II will monitor and oversee the residents' plans of service. Recipient Rights services will be provided through the Office of Recipient Rights. Individuals who are interested in placement in the Epstein II home should contact MORC, Inc.

As a contracted facility, JARC will submit an application for Special Certification to service the developmentally disabled.

2. Applicant

The applicant is JARC, Inc., a nonprofit, Michigan based corporation that was incorporated on 08/28/1969. JARC operates 12 other adult foster care facilities in Oakland county as well as other types of unlicensed, residential settings and programs.

3. Licensee Designee/Administrator

Ms. H. Christine Hench has been acting as a community mental health-trained licensee designee and administrator for JARC since the JARC Board of Directors appointed her to this position on 06/18/2003. Ms. Hench has a Master of Social Work and a Bachelor of Arts Degree, both obtained through the University of Michigan.

Ms. Christine Hench continues to obtain at least sixteen hours of professional training every year; and she annually provides verification that she remains in good physical and mental health and is free from communicable tuberculosis. An updated Licensing Clearance was obtained on Ms. Hench on 02/03/2006 as a demonstration of her good moral character.

As the appointed licensee designee and administrator, Ms. H. Christine Hench has appointed Joyce Holmes as her responsible person in her absence. Ms. Hench also identified John McCaffrey as an alternative responsible person.

4. Staffing plan, Proposed Ratios, Staff Training and Competencies

JARC has proposed a staffing schedule that includes a live-in Home Manager who is available everyday as needed but generally scheduled on shift during the weekdays from 7 AM to 6 PM and over night every night between 10 PM to 7 AM. One staff person covers the weekday afternoon shifts from 2 PM to 10 PM with an additional staff person working twice a week during the week to take residents out into the community between 10 AM and 2 PM. A weekend staff person will cover double shifts from 8 AM to 10 PM on Saturdays and Sundays.

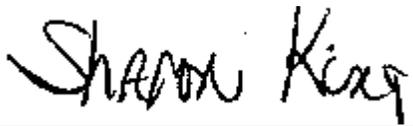
The licensee has previous experience with administrative rules governing the hiring and training of employees and maintenance of employee records. These were again reviewed with the licensee designee and to assure conformity.

Technical assistance was provided to the applicant on Act and administrative rule requirements related to assessing the good moral character of any person who provides care to residents. The applicant provided a description of the process used to determine good moral character. Further, the applicant was informed of the prohibition against hiring persons with specified criminal convictions as identified in Section 34a and 34b of PA 218, as amended.

IV. RECOMMENDATION

This licensing consultant recommends that the department issue a temporary license to this adult foster care small group home facility known as Epstein II with a capacity of six developmentally disabled adults.

This consultant also recommends issuance of temporary Special Certification to Epstein II for the developmentally disabled. The temporary license and certification will be in effect for a six (6) month period. Another licensing renewal study will be conducted after six months.



Sharon A. King
Licensing Consultant

06/14/2006

Date

Approved By:



Barbara Smalley
Area Manager

06/14/2006

Date