



STATE OF MICHIGAN  
DEPARTMENT OF HUMAN SERVICES  
OFFICE OF CHILDREN AND ADULT LICENSING



JENNIFER M. GRANHOLM  
GOVERNOR

MARIANNE UDOW  
DIRECTOR

September 28, 2005

Carla Wilkerson  
Spectrum Community Services  
1348 Front NW  
Grand Rapids, MI 48185

RE: Application #: AS410277778  
Forest Hill  
311 Forest Hill  
Grand Rapids, MI 49546

Dear Ms Wilkerson:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license with a maximum capacity of 6 is issued.

Please review the enclosed documentation for accuracy and feel free to contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please feel free to contact the local office at (616) 356-0100 or the Midland office at (989) 839-1144.

Sincerely,

Arlene Smith, Licensing Consultant  
Office of Children and Adult Licensing  
Unit 13, 7th Floor  
350 Ottawa, N.W.  
Grand Rapids, MI 49503  
(616) 356-0116

enclosure

**MICHIGAN DEPARTMENT OF HUMAN SERVICES  
OFFICE OF CHILDREN AND ADULT LICENSING  
LICENSING STUDY REPORT**

**I. IDENTIFYING INFORMATION**

**License #:** AS410277778

**Applicant Name:** Spectrum Community Services

**Applicant Address:** 1348 Front Ave N.W.  
Grand Rapids, MI 49504

**Applicant Telephone #:** (616) 454-7077

**Administrator/Licensee Designee:** Carla Wilkerson, Designee/Administrator

**Name of Facility:** Forest Hill

**Facility Address:** 311 Forest Hill  
Grand Rapids, MI 49546

**Facility Telephone #:** (616) 949-3552  
08/02/2005

**Application Date:**

**Capacity:** 6

**Program Type:** DEVELOPMENTALLY DISABLED

## II. METHODOLOGY

08/02/2005	Enrollment Application Complete/On-site Needed
08/08/2005	File Transferred To Field Office Grand Rapids (J. Failla)
08/10/2005	Contact - Document Received File received
08/11/2005	Application Incomplete Letter Sent
09/19/2005	Inspection Completed On-site
09/26/2005	Inspection Completed On-site
09/26/2005	Inspection Completed-BFS Full Compliance

## III. DESCRIPTION OF FINDINGS & CONCLUSIONS

### A. Physical Description of Facility

This home is located in a subdivision of a residential neighborhood and is within 10 minutes for shopping, recreation, hospital services, churches, senior centers, movie theaters, restaurants, parks and community activities.

The ranch style home is designed with 2,200 square feet of living space located on a large corner lot with an attached garage and a front porch. The main floor has a large family room with an attached room with large windows that look out onto the back yard with many trees. The kitchen has a dining room large enough for the six residents to eat together. The living room is located off the dining room. The home has the required living space required for six residents.

The home has two exits leading directly to the outside. The home has two complete bathrooms located in the same hallway as the resident bedrooms. The first resident bedroom measures over 199 square feet and will have two residents in the room. The second resident bedroom measures over 166 square feet and will have two residents in the room. The third bedroom measures over 210 square feet and will also have two residents. The home is handicap accessible.

The home has been licensed as an Adult Foster Care home since 1987.

## **B. Program Description**

Spectrum Community Services plans to care for six males who have a developmental disability and multiple handicaps and or a level of self-care or socialization skill development, which requires training to provide individualized treatment. All residents who will live in the home will be encouraged to be in a socialization day program or the home staff will provide in home day programming. Transportation will be provided by the agency. Supports coordination services will be provided by the agency. The agency is contracted by Network 180, and placement will be through Network 180. The agency will provide for the following services: Psychological, Behavioral Support Services, Physical Therapy Services, Occupational Therapy and Speech Therapy Services. The direct care staff will be professionally trained to provide direct care to the individuals living in the home. The home will have 24-hour awake staff and adequate staffing ratios.

The home staff plan to provide recreational activities including going to the park, community activities, camp, dinners, movies, amusement parks, and they will encourage visitors including family members and friends.

The agency has applied for Certification for a specialized program for providing care for Persons with Developmental Disabilities.

The applicant has a process for determining the good moral character of employees and procedures in place to assure compliance with those rules related to the handling and accounting of resident funds.

## **C. Rule/Statutory Violations**

**The home has completed all corrections of the administrative rules and were found to be in full compliance.**

#### IV. RECOMMENDATION

I recommend issuance of a temporary license to this AFC adult small group home (capacity 1-6).

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Arlene Smith  
Licensing Consultant

Date

Approved By:

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Jack R. Failla  
Area Manager

Date