



STATE OF MICHIGAN
DEPARTMENT OF HUMAN SERVICES
OFFICE OF CHILDREN AND ADULT LICENSING



JENNIFER M. GRANHOLM
GOVERNOR

MARIANNE UDOW
DIRECTOR

January 6, 2006

Brenda Roberts
Retirement Living Management of Midland
Suite #2
508 W. Main
Lowell, MI 49331

RE: Application #: AL560266452
Nottingham Place
5800 Jefferson
Midland, MI 48640

Dear Ms. Roberts:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license with a maximum capacity of 20 is issued.

Please review the enclosed documentation for accuracy and feel free to contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please feel free to contact the local office at (989) 839-1144.

Sincerely,

Ronald Verhelle, Licensing Consultant
Office of Children and Adult Licensing
PO Box 1609
1509 Washington, Suite A
Midland, MI 48641
(989) 839-1110

enclosure

**MICHIGAN DEPARTMENT OF HUMAN SERVICES
OFFICE OF CHILDREN AND ADULT LICENSING
LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

Application #: AL560266452

Name: Retirement Living Management of Midland

Address: 508 W. Main St., Suite 2
Lowell MI 49331

Telephone #: (989) 837-3190

Administrator/Licensee Designee: Sharon Stevenson, Administrator
Brenda Roberts, Designated Licensee

Name of Facility: Nottingham Place

Facility Address: 5800 Jefferson
Midland, MI 48640

Facility Telephone #: (989) 837-3190

Application Date: April 9, 2004

Capacity: 20

Program Type: Aged
Alzheimer's

II. METHODOLOGY

04/09/2004	Enrollment
04/28/2004	Inspection Report Requested – Environmental Health
04/28/2004	Inspection Report Requested - Fire
05/10/2004	Inspection Completed – Environmental Health: A Full Compliance
07/23/2004	Inspection Completed – Onsite Full Compliance
10/25/2005	Contact – Face to Face Comprehensive technical assistance provided to Sharon Stevenson, Administrator, and Brenda Roberts, Designated Licensee.
11/01/2005	Inspection Completed – Onsite Full Compliance
11/07/2005	Re-inspection Report Requested – Environmental Health
11/17/2005	Re-inspection Completed – Environmental Health: A
01/04/2006	Inspection Completed – Fire Safety: A Full Approval

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

A. Physical Description of Facility

The property at 5800 Jefferson, Midland, MI 48640 is owned by Mass Development II, LLC and leased to Nottingham Place of Midland. Nottingham Place was previously licensed to Assisted Living Alternatives and operated as Nottingham Place since March 20, 1995. The City of Midland has approved Retirement Management of Midland zoning to continue operating this twenty-bed facility.

The premises at 5800 Jefferson, Midland, MI 48640 is located on a large lot within the city limits. Jefferson crosses the city from north to south. The facility is situated in a relatively new subdivided area. Some older two-story dwellings are also situated nearby on Jefferson.

This facility features contemporary styling with four-inch rough sawn siding and brick wains coating. The capacity of this facility will allow twenty residents to utilize private street level bedrooms. This one story building is heated with natural gas and is also air-

conditioned. This facility is serviced by municipal water and sewage systems. This facility has ten half-bathrooms and the half-bathrooms are situated between each of the twenty bedrooms. This facility also has two separate showering areas and one bathing area. This facility has over 6590 square feet of combined living space consisting of twenty bedrooms, ten half-bathrooms, public bathroom, kitchen, dining room, great room, family visitation room, beautician room, patient care room, laundry room, office, and staff break room. The building rests on a crawl space where the heating system is located.

Resident bedroom dimensions range from eight feet three inches times twelve feet seven inches to nine feet eleven inches times twelve feet. This equates to a minimum of 103.78 square feet to a maximum of 118.92 square feet of space per bedroom. There is 2187 square feet of combined space in the dining and great rooms. There is also 180.29 square feet of space in the family visitation room. This equates to 113.35 square feet of living space per resident exclusive of all other rooms in the facility.

This licensing consultant determined Nottingham Place to be in full compliance with the Maintenance of Premises Rules for Adult Foster Care Large Group Homes on July 23, 2004, and November 3, 2005.

The Midland County Health Department determined Nottingham Place to be in full compliance with the Environmental Health Rules for Adult Foster Care Large Group Homes on May 10, 2004, and November 17, 2005.

The Office of Fire Safety determined Nottingham Place to be in full compliance with the Fire Safety Rules for Adult Foster Care Facilities seven and Up on January 4, 2006. The facility is sprinkled and the smoke detection system is hard wired to the building's electrical supply.

Emergency medical, social, and recreational services are abundantly available within the City of Midland. This would include hospitals, mental health clinics, aging services, adult and community education programs, and recreational programs.

B. Program Description

This office provided Brenda Roberts, designated licensee, and Sharon Stevenson, administrator, with a comprehensive review of record keeping requirements for responsible persons and residents. Application processing included a review of Brenda Roberts and Sharon Stevenson's general health appraisals and criminal history clearances. Retirement Living Management of Midland has a process in place for determining the good moral character of employees. Retirement Living Management of Midland also has procedures in place to assure compliance with those rules related to the handling and accounting of resident funds. Retirement Living Management of Midland financial statements and facility budget was reviewed. It was determined that

the results of the above inquires met substantial compliance with statutory and administrative requirements for adult foster care.

This office reviewed other items necessary to complete the application process. Brenda Roberts possesses a graduate degree and several years of professional experience worked with aged adults and individuals with Alzheimer's. Sharon Stevenson is a college graduate and a licensed practical nurse. Brenda Roberts and Sharon Stevenson have been trained in Cardiopulmonary Resuscitation, First Aid, Personal Care, Supervision, and Protection, Resident Rights, Reporting Requirements, Fire Safety and Prevention, Prevention and Containment of Communicable Diseases, Medication Administration, and Nutrition.

The population to be served at Nottingham Place will include the aged and individuals with Alzheimer's. This facility is barrier free and wheelchair users can be accepted with assurances of appropriate staffing.

The goal of Nottingham Place is to provide basic self-care training to all residents based on an assessment plan carried out at the time of admission. The training shall include teaching and reinforcing skills in dressing, grooming, eating, bathing, and toileting. Nottingham Place will assist their residents in whatever way possible to stay active and independent in the community of Midland.

IV. RECOMMENDATION

Based on the findings of this licensing investigation and submission of all required documents through the pre-licensing process, it is my recommendation to issue Retirement Living Management of Midland a temporary license to operate a large group home. The terms of the license will enable Retirement Living Management of Midland to provide male and female adults who are aged or possess Alzheimer's with personal care, supervision, and protection total of twenty residents at 5800 Jefferson, Midland, MI 48640. The duration of the license shall be for a six-month period effective January 6, 2006.

Ronald Verhelle _____
Date

Licensing Consultant

Approved By:

Jack R. Failla _____
Date

Area Manager

