



JENNIFER M. GRANHOLM
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF HUMAN SERVICES
OFFICE OF CHILDREN AND ADULT LICENSING

MARIANNE UDOW
DIRECTOR

September 21, 2005

Amy Sloan
Amy John and Girls, LLC
329 Willow Run Drive
Wayland, MI 49348

RE: Application #: AS030276800
Liberty House, AFC
130 Oak Street
Wayland, MI 49348

Dear Mrs. Sloan:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license with a maximum capacity of 5 is issued.

Please review the enclosed documentation for accuracy and feel free to contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please feel free to contact the local office at (269) 337-5066.

Sincerely,

Donna Konopka, Licensing Consultant
Office of Children and Adult Licensing
322 E. Stockbridge Ave
Kalamazoo, MI 49001
(269) 337-5241

enclosure

**MICHIGAN DEPARTMENT OF HUMAN SERVICES
OFFICE OF CHILDREN AND ADULT LICENSING
LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #: AS030276800

Applicant Name: Amy John and Girls, LLC

Applicant Address: 329 Willow Run Drive
Wayland, MI 49348

Applicant Telephone #: (269) 792-1580

Administrator/Licensee Designee: Amy Sloan, Designee

Name of Facility: Liberty House, AFC

Facility Address: 130 Oak Street
Wayland, MI 49348

Facility Telephone #: (269) 792-1000

Application Date: 05/31/2005

Capacity: 5

Program Type: MENTALLY ILL
DEVELOPMENTALLY DISABLED
AGED
TRAUMATICALLY BRAIN INJURED
PHYSICALLY HANDICAPPED

II. METHODOLOGY

05/31/2005	Enrollment
06/17/2005	File Transferred To Field Office Kalamazoo
06/22/2005	Application Incomplete Letter Sent
08/26/2005	Inspection Completed On-site Initial Inspection
09/15/2005	Inspection Completed On-site Follow-up Inspection
09/16/2005	Corrective Action Plan Received
09/21/2005	Corrective Action Plan Approved
09/21/2005	Inspection Completed-BFS Full Compliance

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

A. Physical Description of Facility

The facility is a single story wood frame home with a full basement located in the city of Wayland, MI. There are 3 resident bedrooms all located on the main floor; 2 have adequate space for 2 residents and the third will be for single occupancy. The facility has adequate living space for 6 occupants; measurements are on file. A full bathroom is located on the main floor near the resident bedroom area. The kitchen and dining area are combined, and there is adequate dining space for 5 residents.

A gas forced air furnace and the water heater are located in the basement. An inspection report completed by DeWeerd Heating and Air Conditioning on 8-30-05 found them to be in safe working order. There is a fireplace in the basement that the licensee designee has submitted a written statement indicating that it will not be used for any reason. The basement is not a living area for residents or staff, at this time. A qualified electrician, per documentation submitted by the licensee designee, has installed smoke detection equipment. The Licensing Consultant conducted an initial fire safety inspection on 8-25-05 and a final inspection was completed on 9-15-05, which found substantial compliance with applicable fire safety rules.

The home has public water and public sewage service. The Licensing Consultant completed an environmental inspection on 9-15-05 and the facility was found to be in substantial compliance with the applicable environmental health rules.

B. Program Description

Liberty House plans to provide programming to residents who have a mental illness, developmental disability, who are aged, physically handicapped or who have had a traumatic brain injury. The facility can provide for non-ambulatory residents as they have 2 wheelchair ramps for exits from the facility. The home prefers residents over the age of 21 years and will accept both male and female residents. No smoking is allowed in the facility. The facility staff will provide residents with transportation in local area. Private pay and SSI recipients are accepted. Short-term placements may be available. Liberty House has a discharge policy that is consistent with the Adult Foster Care Small Group Home rules related to discharge.

Amy Sloan is the licensee designee and administrator for the facility; she will also be the primary direct care staff. Only residents will live in the home and shift staff will provide the protection and supervision. A minimum of 1 staff will be present at all times residents are in the home. Ms. Sloan has completed the Toolbox Training Program and has worked in adult foster care homes previously. The direct care staff training requirements and good moral character requirements, including criminal history checks on employees was reviewed with Ms. Sloan.

The Licensing Record Clearance on Ms. Sloan revealed no criminal history background.

Ms. Sloan's Licensing Medical Clearance form indicated she was in compliance with the rules related to the health of the licensee designee/administrator.

Ms. Sloan has ownership interest in the business of Liberty House and has established Amy, John and Girls, LLC, to be the licensee. The property is owned by Amy and John Sloan, and they have a mortgage with Union Bank of Wayland, MI. A review of the financial information submitted indicated substantial compliance with the rules.

Ms. Sloan was provided with all the required resident records forms to permit compliance with the rules. Resident Rights sheets were provided to Ms. Sloan who will be issuing and reviewing them with each admission.

IV. RECOMMENDATION

I recommend issuance of a temporary license to this AFC adult small group home (capacity 1-6).

Donna Konopka
Licensing Consultant

Date

Approved By:

Gregory V. Corrigan
Area Manager

Date