



JENNIFER M. GRANHOLM
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF HUMAN SERVICES
OFFICE OF CHILDREN AND ADULT LICENSING

MARIANNE UDOW
DIRECTOR

August 24, 2005

John Williams
Progressive Lifestyles Inc
P O Box 9
Davisburg, MI 48350

RE: Application #: AS630273884
Ortonville Home
1305 Hummer Lk. Rd.
Ortonville, MI 48462

Dear Mr. Williams:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license with a maximum capacity of 4 is issued.

Please review the enclosed documentation for accuracy and feel free to contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please feel free to contact the local office at (248) 975-5053.

Sincerely,

Genevieve Lopez, Licensing Consultant
Office of Children and Adult Licensing
Suite 358
41000 Woodward
Bloomfield Hills, MI 48304
(248) 975-5069

enclosure

cc: OCCMHA

**MICHIGAN DEPARTMENT OF HUMAN SERVICES
OFFICE OF CHILDREN AND ADULT LICENSING
LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #:	AS630273884
Applicant Name:	Progressive Lifestyles Inc
Applicant Address:	Suite 12A 6600 Highland rd. Waterford, MI 48327
Applicant Telephone #:	(248) 620-1837
Administrator/Licensee Designee:	John Williams, Designee
Name of Facility:	Ortonville Home
Facility Address:	1305 Hummer Lk. Rd. Ortonville, MI 48462
Facility Telephone #:	(248) 620-1837
Application Date:	02/22/2005
Capacity:	4
Program Type:	DEVELOPMENTALLY DISABLED

II. METHODOLOGY

02/22/2005	Enrollment
02/28/2005	Comment Application rec'd via ID mail
03/02/2005	Application Incomplete Letter Sent
03/07/2005	Inspection Completed-Env. Health : A
03/10/2005	Inspection Completed On-site Conducted as a preliminary inspection
08/24/2005	Inspection Completed On-site Conducted as a final inspection

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

The following findings are based upon P.A. 218 of the Michigan Public Acts of 1979, as amended, and the administrative rules governing operation of AFC small group homes.

The original licensure process consisted of a review of supplementary materials and two onsite inspections.

A. Physical Description of Facility

1. Physical Plant

The facility is a sprawling ranch structure that originally was 2 or 3 apartments. It is located in a semi-rural area of Brandon Township. Recreational, educational and medical resources are located in the surrounding communities of Waterford and Clarkston. The facility has a walkout in the front. The structure is made of brick veneer in the front and wood in the back and sides. The lower level contains an attached two-car garage beneath two of the bedrooms. This level has the heating plant with water heater and two furnaces, storage areas and laundry room. The upper level contains two bedrooms and full bath over the garage at one end of the house and two bedrooms and full bath at the other end of the house. In the center is located the kitchen/eating space, foyer with sitting space, living room/dining area and office.

The home was previously licensed under another corporation. The owners of the property are John and Catherine Leonard.

In terms of living space, it is more than adequate. Another consultant obtained the following measurements when the home was originally licensed in 1995 for the living/dining area:

<u>ROOM/LOCATION</u>	<u>DIMENSIONS</u>	<u>AREA/SQ. FT.</u>
Living room	35 x 13	455

The home must minimally afford 35 square feet of indoor living area per occupant. According to the application, the proposed population is four and no live in staff. Therefore, living space must measure at least 140 square feet. There is 113.8 square feet per resident in just one area, which is more than adequate.

The following are bedrooms measurements that were previously obtained:

<u>ROOM/LOC.</u>	<u>DIMENSIONS</u>	<u>AREA/SQ. FT.</u>	<u>CAPACITY</u>
B # 1 (NW)	12.2 x 9.6	115.6	1
B #2 (N.Central)	11.8 x 9.4 -2.2 x 4.7	108.7 - 9.9 <u>98.8</u>	1
B #3 (SE)	11 x 13 -7.2 x 2	143 -14.3 <u>128.7</u>	1
B #4 (NE)	14.4 x 9.9	140	2

NOT TO EXCEED: **4**

2. Environmental Sanitation

The proposed facility has private sewage and water systems. The Oakland County Department of Public Health conducted an environmental health inspection on 3/7/05. the sanitarian determined the facility to be in substantial compliance with applicable rules.

Considerable cleaning and sanitizing has occurred of all areas since the preliminary inspection. However, an odor of dampness and humidity continued to be pervasive in the lower level. A dehumidifier is strongly recommended.

3. Fire and General Safety

The facility contains two furnaces located in the lower level. Matheson Heating and Air Conditioning Inc conducted a furnace inspection on 6/16/05 of both furnaces. The furnaces were determined to be "in good and sage operating condition."

The existing automatic alarm system was inspected by Quality First Fire Alarm & Sprinkler Co on 5/30/05 and required adjustments made. Smoke detectors were installed on each level with five detectors on the upper level. A multi-purpose fire extinguisher minimum five pounds was installed on each level.

Evacuation routes and emergency procedures were prominently posted on each level.

The hardware of doors of egress and occupancy met the licensing requirements. The floor separation was established by separating the furnace area from the first floor with the proper door and self closer.

Program Description

1. Program Statement

The applicant submitted a program statement as required by administrative rules. The program statement indicated that a developmentally disabled program would be provided to four residents of either gender between the ages of 18 to 70. The responsible agency is MORC Inc who will be not only placing but also providing case management services. Additional professional services will be determined by a resident's needs.

One of the major areas of focus in which direct care staff will play a significant role is in teaching appropriate daily living skills and the implementation of goals specified in the individual person centered plans. The documentation and data collection required with goal implementation will be the responsibility of direct care staff.

The proposed facility will accommodate residents with behavioral issues. The program statement indicates that any behavior interventions will be non-aversive and proactive. The administrator is aware that licensing requirements must be considered in regards to any behavior or physical management techniques.

2. Admission/discharge policy

The applicant submitted an admission/discharge policy in accordance with the licensing requirements. Four (4) residents of either gender who are developmentally disabled with behavioral issues will be considered for placement. Residents must be ambulatory.

Four residents have been identified for placement. They are male, developmentally disabled and between the ages of 19-48. Two are coming from home environments and two from other group homes. Two of the residents will be attending school, one is involved part time in a day program and one will be participating in in-home programming until the appropriate day program can be found. All four residents have behavioral issues.

3. Corporate Structure and Administrative Qualifications

The proposed facility will be operated by Progressive Lifestyles Inc, a nonprofit domestic corporation. The Articles of Incorporation were filed with the State on March 29, 1983. The incorporators were as follows:

John Williams
Pam Ison

Connie King

The organizational chart indicates the following corporate structure:

Board of Directors
Licensee Designee/Administrator
Program Manager
Home Manager
Direct Care Staff

Financial information was submitted to demonstrate financial stability and capability. The corporation operates twelve adult foster care facilities and several other unlicensed programs.

The licensee designees are Jay Taylor, Deana Cox and Justine Bishop who also function as program managers. They are individuals who have extensive experience in the field of adult foster care having worked for the corporation for many years in several capacities. They are also designated as responsible persons for the administrator who is John Williams.

Qualifications and Competencies

The administrator, John Williams, have a lengthy history in the field of adult foster care and the delivery of services to developmentally disabled adults. He began in the field working for another corporation in the late 70s and early 80s and then formed his own corporation, Progressive Lifestyles Inc in 1983. With his extensive experience he has demonstrated competency in the areas required by R 400.14201. He has a BA in psychology from Oakland University and has continued to obtain on going training in the provision of care to disabled adults. He is a strong advocate of gentle teaching and follows that philosophy in his facilities.

A licensing record clearance and licensing medical clearance were obtained on Mr. Williams in accordance with statutory and administrative rule requirements.

4. Staffing

Staffing of the facility will be the shift rotation model with 389 hours allocated initially. The staffing pattern indicates that there will be a 2:4 staffing ratio on midnights and a 3:4 from 3 pm-9 pm on weekdays and 3:4 from 9 am to 10 pm on weekends. The staff that have been identified are staff that are experienced and fully trained. The home manager has been a manager in at least two other facilities within the corporation that have residents with behavioral issues.

5. Record Keeping

The area of record keeping will be evaluated at the renewal investigation within six months. At that time, staff, facility and resident records will be assessed.

6. Resident Care, Services and Rights.

The area of resident care and services will be evaluated at the renewal investigation within six months. The applicant is well aware that residents and/or their designated representatives have a right to file a grievance or complaint and to receive assistance from the applicant's staff to do so.

There are no house rules that conflict with the licensing requirements. The applicant is aware that licensing prior to implementation must approve all house rules.

B. Rule/Statutory Violations

There were no rule or statutory violations. The applicant demonstrated compliance in the areas of the physical plant and quality of care.

IV. RECOMMENDATION

It is recommended that a temporary license be issued to Progressive Lifestyles Inc enabling the corporation to provide a developmentally disabled program to four (4) residents of both genders.

A temporary license is valid for six (6) months.

Genevieve Lopez Licensing Consultant	Date
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Approved By:

Barbara Smalley Area Manager	Date
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