



JENNIFER M. GRANHOLM
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF HUMAN SERVICES
OFFICE OF CHILDREN AND ADULT LICENSING

MARIANNE UDOW
DIRECTOR

June 1, 2005

Dale V Boker and Geneen Boker D
1120 S Lafayette
Royal Oak, MI 48067

RE: Application #: AF630258048
Boker Family Home
1120 S. Lafayette Avenue
Royal Oak, MI 48067

Dear Mr. Boker and Mrs. Boker:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license and certification with a maximum capacity of 3 is issued.

Please review the enclosed documentation for accuracy and feel free to contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please feel free to contact the local office at (248) 975-5053.

Sincerely,

Ruth McMahon, Licensing Consultant
Office of Children and Adult Licensing
Suite 358
41000 Woodward
Bloomfield Hills, MI 48304
(248) 975-5084

enclosure

**MICHIGAN DEPARTMENT OF HUMAN SERVICES
OFFICE OF CHILDREN AND ADULT LICENSING
LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #:	AF630258048
Applicant Name:	Boker Dale V and Boker Geneen D
Applicant Address:	1120 S Lafayette Royal Oak, MI 48067
Applicant Telephone #:	(248) 399-8387
Administrator/Licensee Designee:	N/A
Name of Facility:	Boker Family Home
Facility Address:	1120 S. Lafayette Avenue Royal Oak, MI 48067
Facility Telephone #:	(248) 399-8387 05/21/2003
Application Date:	
Capacity:	3
Program Type:	DEVELOPMENTALLY DISABLED PHYSICALLY HANDICAPPED

II. METHODOLOGY

05/21/2003	Enrollment
06/12/2003	Comment Transferred to area manager for processing.
06/16/2003	Comment Application received from Lansing
10/31/2003	Inspection Completed On-site
10/31/2003	Inspection Completed-BFS Sub. Non-Compliance
11/04/2003	Application Incomplete Letter Sent
03/09/2005	Inspection Completed On-site
03/09/2005	Inspection Completed-BFS Sub. Compliance
04/27/2005	Inspection Completed On-site
04/27/2005	Inspection Completed-BFS Sub. Compliance
05/16/2005	SC-Application Received - Original
06/01/2005	Recommend License Issuance

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

A. Physical Description of Facility

The home is located near downtown Royal Oak close to Woodward Avenue and Ten Mile. The home is located in a neighborhood of older homes and several apartment buildings. The home is located near many local businesses. The home is a three-story brick home with a front porch. The porch has a lift and a ramp. The home has a living room, dining room, kitchen, one bedroom and a ½ bath that doubles as the laundry, on the first floor, as you exit the kitchen is a large storage room. This room used to be the garage of the home and was enclosed to make a storage area. The basement is located off the storage room.. The second floor has one full bath, and four bedrooms. The third floor will not be used for the residents but is set up to accommodate out of town company .

The home has a furnace located in the basement; The heating plant was inspected within the last year and was found to be operating properly.

At the preliminary inspection, indoor living areas were measured and found to be of the following dimensions:

ROOM	DIMENSION	AREA OF SQUARE FT
Living room	18'7" x 11'5"	212 square feet
Dining Room	13'8" x 11'	150sq feet

Based upon the above information and the proposed accommodation of seven (7) occupants two licensee's, two children, and three (3) residents, the home would afford 51 square feet of indoor living area per occupant.

Bedroom areas were measured at the time of preliminary inspection and were found to be of the following dimension, and accommodation capacity:

ROOM/LOCATION	DIMENSION	SQ. FT.	CAPACITY
Bedroom # 1 1 st fl	12'1" x 8	96.6	1
Bedroom # 2 2 nd fl SW	12'1" x 8'2"	98.6sq ft	1
Bedroom #3 2 nd fl N	not licensed childrenbedroom		
Bedroom # 4 2 nd NE	12'4" x8'8" + 5'6" x2'	117.7	1
Bedroom # 5 2 nd SE	licensee's bedroom		

Based upon the above information, it is concluded that this facility has the square footage necessary to accommodate up to three residents, as requested in the application.

At the preliminary inspection it was noted that the facility was equipped with all required furnishings, linens, cooking and eating utensils.

At the time of final inspection, the facility was found to be in substantial compliance with departmental requirements relating to physical plant.

Environmental Sanitation

The Boker Family Home will utilize a public water supply and sewage disposal system, through the City of Royal Oak.

At the time of final inspection, kitchen and bathroom areas were noted to be clean and well maintained. The bathrooms were also noted to be equipped with non-skid

surfacing and handrails. Poisonous and caustic materials will be stored in areas not used by the resident, nor used for food preparation or storage.

The kitchen waste receptacle was also noted to be equipped with a close fitting cover. All garbage and rubbish will be kept in leak-proof, nonabsorbent containers, and will be removed from the facility at least weekly and more often if necessary. Mr. and Mrs. Boker have also indicated that there are presently no problems with the home's plumbing system.

At the time of final inspection, the facility was determined to be in compliance with departmental requirements relating to sanitation.

Fire Safety

At the time of final inspection, the home was found to be equipped with all required smoke detection units except a smoke detector is needed in the bathroom where the dryer is connected. On May 16, 2005 I received verification from Mrs. Boker the detector was installed. As of May 16, 2005, the home is in compliance with all departmental requirements relating to fire safety.

The home is equipped with several five-pound multi-purpose fire extinguishers. All interior finish materials are at least a Class C standard.

An evacuation plan and written procedures to be followed in case of fire, medical and severe emergency was also posted as required. Required emergency phone numbers were also observed posted immediately adjacent to the telephone. Mr. and Mrs. Boker indicated it is their intent to conduct a minimum of four fire drills per year, with two of the required drills being conducted during sleeping hours. A record of fire drills conducted will be kept in the home. The facility will accommodate a resident who regularly requires the use of a wheelchair, as the home is of barrier free design. The front entrance is equipped with a lift and a ramp.

B. Program Description

On 5-21-2003, the department received a license application from Mr. and Mrs. Boker, to operate an Adult Foster Care Family Home at the above referenced address, 1120 S. Lafayette in Royal Oak Michigan 48067. The applicant is seeking to operate a program of care and services for three developmentally male or female adults over the age of 19. Mr. and Mrs. Boker were previously licensed as a Children's Foster Care Home until June 5, 2003.

On May 16, 2005 an application was received for Special Certification for Developmental Disabled Adults.

The following is a report of findings of the pre-licensing evaluation for the Boker Family Home. This evaluation is based upon the requirements of P.A. 218 of the Michigan Public Acts of 1979, as amended, and the administrative rules governing operation of Adult Foster Care Family Homes, with an approved capacity of one to six residents, licensed or proposed after March 27, 1980. This evaluation consisted of:

1. On-site inspections by the assigned consultant on 10-31-2003, 3-9-2005 and 4-27-2005
2. Review of all application materials submitted.

Administrative structure and staff capabilities

At the time of final inspection, it remains Mr. And Mrs. Boker's intent to assure primary responsibility for the provision of adult foster care and the maintenance of all facility records.

Mr. and Mrs. Boker had been involved previously in the provision of adult foster care and children's foster care for a number of years

Medical Records Clearance documents have been submitted for Mr. and Mrs. Boker and indicate that they are in good physical and mental health, and have no limitations for work with or around adult foster care residents. Negative tuberculin test results have also been submitted for Mr. and Mrs. Boker. The Boker's have identified Marie Lawrence, as a responsible person, in the event Mr. and Mrs. Boker will be away from the home for longer than 48 hours. Medical Clearance documents have been submitted which indicate that Ms. Holman is in good health. Mr. and Mrs. Boker have known Ms. Lawrence for a number of years and can attest to her good moral character to work with adult foster care residents.

Good Moral Character of Mr. and Mrs. Boker has been verified by the processing of C. I. S. 1326, Record Clearance Request form. The clearance record results did not indicate anything that posed an obstacle to a determination of Good Moral Character for the applicant.

At the time of final inspection, the facility was determined to be in compliance with departmental requirements relating to administrative structure and staff capabilities.

At final inspection, the facility was determined to be in compliance with departmental requirements relating to programming.

The Boker's intend to contract with Macomb Oakland regional Center. All staff will attend training through Macomb Oakland Regional Center.

2. Admission/Discharge Policy

Mr. and Mrs. Boker have indicated her intent to use the terms identified in the Resident Care Agreement (BRS 3266). The parameter or admission/discharge were discussed

with the licensee. Emergency discharge was also discussed. Individuals interested in placement into Mr. and Mrs. Boker AFC should contact Mr. and Mrs. Boker at the home phone number- 248.399-8387

The facility will provide adult foster care for up to three ambulatory or non-ambulatory adults. The fee policy statement included in the departments Resident Care Agreement form (BRS 3266) will be used at the home and indicates that the basic rate for care will be determined at the time of admission. Additional costs for any additional services required by the individual resident will be specified
At final inspection, the home was determined to be in compliance with departmental requirement relating to admission and discharge.

Record Keeping

At final inspection, departmental requirements relating to resident rights, accident and incident reports, medications, resident identifying information, assessment plans, resident care agreements, and funds and valuables records, medical contact logs, resident physicals and weight records were discussed with Mr. and Mrs. Boker and she has indicated that it is her intent to assure compliance with these requirements. A copy of these forms was given to Mr. and Mrs. Boker along with an order form for future use.

Resident Rights

Mr. and Mrs. Boker and she have indicated it is her intent to assure compliance with these requirements. At the time of final inspection, the home was determined to be in compliance with departmental requirements relating to resident rights and care.

IV. RECOMMENDATION

I recommend issuance of a temporary license and certification to this AFC adult family home (capacity

Ruth McMahon
Licensing Consultant

Date

Approved By:

Barbara Smalley
Area Manager

Date