



JENNIFER M. GRANHOLM  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF HUMAN SERVICES  
OFFICE OF CHILDREN AND ADULT LICENSING

MARIANNE UDOW  
DIRECTOR

June 27, 2005

Judith Schiavone  
Schiavone Enterprises Ltd  
1690 N Center  
Saginaw, MI 48603

RE: Application #: AM730259474  
Schiavone AFC VI  
1027 N Michigan  
Saginaw, MI 48602

Dear Mrs. Schiavone:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license with a maximum capacity of 12 is issued.

Please review the enclosed documentation for accuracy and feel free to contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please feel free to contact the local office at (989) 839-1144.

Sincerely,

Mary T. Fischer, Licensing Consultant  
Office of Children and Adult Licensing  
PO Box 1609  
1509 Washington, Ste A  
Midland, MI 48641  
(989) 839-1203

enclosure

**MICHIGAN DEPARTMENT OF HUMAN SERVICES  
OFFICE OF CHILDREN AND ADULT LICENSING  
LICENSING STUDY REPORT**

**I. IDENTIFYING INFORMATION**

<b>License #:</b>	AM730259474
<b>Applicant Name:</b>	Schiavone Enterprises Ltd
<b>Applicant Address:</b>	1690 N Center Saginaw, MI 48603
<b>Applicant Telephone #:</b>	(989) 792-0962
<b>Administrator/Licensee Designee:</b>	Judith Schiavone, Designee
<b>Name of Facility:</b>	Schiavone AFC VI
<b>Facility Address:</b>	1027 N Michigan Saginaw, MI 48602
<b>Facility Telephone #:</b>	(989) 753-0973 07/01/2003
<b>Application Date:</b>	
<b>Capacity:</b>	12
<b>Program Type:</b>	MENTALLY ILL DEVELOPMENTALLY DISABLED

## **II. METHODOLOGY**

07/01/2003	Enrollment
11/26/2003	Inspection Report Requested - Fire
02/04/2004	Contact - Document Sent BCCFS Letter
06/23/2004	On-site Inspection of facility.
09/15/2004	Inspection Report Requested - Health
09/15/2004	Comment –Floor Plans missing - Applicant sent by certified mail, a copy of the floor plans along with the application for plan review form to Lansing on 7/16/04. Jeremy Hall signed the receipt of these papers. Applicant will call the BCCFS office to find out who Jeremy Hall is and what has become of their paperwork.
10/26/2004	Application Complete/OFS Needed
04/04/2005	Contact - Telephone call made Talked to Okemos BCCFS regarding Plan Review titled “Rapson Adult Foster Care”, which should say Schiavone IV. Also called Applicant.
04/12/2005	On-site final inspection completed.
06/21/2005	Contact - Telephone call made to Saginaw BCCFS.
06/22/2005	Inspection Completed-Fire Safety : A. Telephone call to Applicant.

## **III. DESCRIPTION OF FINDINGS & CONCLUSIONS**

### **A. Physical Description of Facility**

Schiavone Enterprises, LTD owns the property at 1027 N. Michigan, Saginaw, Michigan 48602. Schiavone Enterprises, LTD, is an established provider of adult foster care services in Saginaw County and is well known by the Department.

The premises at 1027 N. Michigan, Saginaw, Michigan 48602 is located on a paved street in the historic district of Saginaw. This is a historic home, which has recently been remodeled to meet fire safety and environmental health and licensing regulations. The home is a three-story home with a full basement. The third floor and the basement are not accessible to residents. The capacity of the home will enable 12 residents to utilize 4 private bedrooms and 4 double occupancy bedrooms. The home has a parking

lot in the rear of the building and a small drive to park in at the front of the home. Off street parking is adequate.

The facility is called Schiavone VI. Schiavone VI features a traditional wood frame construction with vinyl siding. A boiler, which is located in the basement, heats the physical plant. The interior of the home on the first floor, consists of a living room, foyer sitting area, dining room, kitchen, pantry, laundry room, office, 1 bathroom and 4 bedrooms. One of the bedrooms on the first floor is for staff. The staff bedroom is off the dining room. The staff bedroom has a private bathroom. The basement access is through the kitchen. There is ample storage space in the full basement.

There are three resident bedrooms on the first floor. Bedroom number one may be a double occupancy room and contains 134.62 square feet of space. Bedroom number two will be a double occupancy room and has 189.9 square feet of space. Bedroom number three will be a double occupancy room and has 177.6 square feet of space. Bedroom number four (currently used for live-in staff) has 128 square feet.

On the second floor there are 6 bedrooms and two bathrooms. Bedroom number five has 340 square feet of living space. Bedroom number 5 has a private full bathroom. This home has been licensed consistently since August 31, 1975. Bedroom number five has consistently been licensed for four residents. Bedroom number six has 247 square feet of living space and has been consistently been licensed for 3 residents. Bedroom number seven will be a double occupancy room and has 180 square feet of living space. Bedroom number eight is a single occupancy room and has 119 square feet of living space. Bedroom number nine is a single occupancy room with 103 square feet of living space. Bedroom number ten is a single occupancy room with 112 square feet of living space.

The resident living room on the first floor has 284 square feet of space. The foyer sitting room has an additional 102 square feet of space. The dining room has 346 square feet of space. Twelve residents will occupy this home and this equates to 61 square feet of common space per occupant.

The home utilizes public sewage and water systems. The Saginaw County Health Department determined the facility to be in substantial compliance with licensing rules pertaining to environmental health on October 19, 2004.

The Bureau of Construction Codes and Fire Safety determined the facility to be in full compliance with the licensing rules pertaining to fire safety on 6/22/05. The facility smoke detection system is hard-wired to the building's electrical system with battery back up. There is no sprinkler system in this facility because it was originally license prior to this requirement. It has fire extinguishers on each level of the home and emergency evacuation routes are posted.

The facility was originally licensed 8/31/75, and was reportedly the first licensed adult foster care home in the city of Saginaw. The city did not require zoning approval or

special occupancy permits for over 7 beds at that time. Since the home is a continuously operating facility and is not a new facility, no zoning permit is required.

## **B. Program Description**

This Department provided Judy Schiavone, Licensee Designee for Schiavone Enterprises, Ltd, with a comprehensive review of administrative record keeping requirements for responsible persons and residents. Application processing included a review of Judy Schiavone's general health appraisals and criminal history clearances. Corporation financial statements and residential care contracts were reviewed. It was determined that the results of the above inquiries met substantial compliance with statutory and administrative rule requirements for adult foster care.

This office has reviewed other items necessary to complete the application process. House Rules have been developed and they do not conflict with the licensing rules. Judy Schiavone is a high school graduate of St. Mary's Academy in 1963. Judy Schiavone has several years experience providing adult foster care services to developmentally disabled adults. Judy Schiavone completed the group home curriculum training program 11/25/1997.

The population to be served at Schiavone VI will be developmentally disabled and mentally ill adults eighteen years of age and older. This is not considered a barrier free facility.

The goal of the Schiavone VI Home is to provide supervised residential services appropriate to the level of need for persons with developmental disabilities and/or mental illnesses. The home will provide basic self-care, habilitation training and necessary transportation. The home will provide appropriate interdisciplinary support services based upon each individual plan of service. The home will also promote growth opportunities for each resident in care utilizing community supports and resources.

#### **IV. RECOMMENDATION**

Based on the findings of this licensing investigation and submission of all required documents through the pre-licensing process, it is my recommendation to issue Schiavone Enterprises, Ltd, a temporary license to operate Schiavone VI, a medium group home. The terms of the license will enable Schiavone Enterprises, Ltd, to provide male and female developmentally disabled and/or mentally ill adults with personal care, supervision and protection to a maximum total of twelve (12) residents at 1027 N. Michigan, Saginaw, Michigan 48602. The duration of the license will be for a six-month period effective 6/24/05.

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Mary T. Fischer	Date
Licensing Consultant	

Approved By:

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Jack R. Failla	Date
Area Manager	