



JENNIFER M. GRANHOLM  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF HUMAN SERVICES  
OFFICE OF CHILDREN AND ADULT LICENSING

MARIANNE UDOW  
DIRECTOR

June 27, 2005

Judith Schiavone  
Schiavone Enterprises Ltd  
1690 N Center  
Saginaw, MI 48603

RE: Application #: AM730259475  
Schiavone AFC VII  
1019 N Michigan  
Saginaw, MI 48602

Dear Mrs. Schiavone:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license with a maximum capacity of 12 is issued.

Please review the enclosed documentation for accuracy and feel free to contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please feel free to contact the local office at (989) 839-1144.

Sincerely,

Mary T. Fischer, Licensing Consultant  
Office of Children and Adult Licensing  
PO Box 1609  
1509 Washington, Ste A  
Midland, MI 48641  
(989) 839-1203

enclosure

**MICHIGAN DEPARTMENT OF HUMAN SERVICES  
OFFICE OF CHILDREN AND ADULT LICENSING  
LICENSING STUDY REPORT**

**I. IDENTIFYING INFORMATION**

<b>License #:</b>	AM730259475
<b>Applicant Name:</b>	Schiavone Enterprises Ltd
<b>Applicant Address:</b>	1690 N Center Saginaw, MI 48603
<b>Applicant Telephone #:</b>	(989) 792-0962
<b>Administrator/Licensee Designee:</b>	Judith Schiavone, Designee
<b>Name of Facility:</b>	Schiavone AFC VII
<b>Facility Address:</b>	1019 N Michigan Saginaw, MI 48602
<b>Facility Telephone #:</b>	(989) 249-8789
<b>Application Date:</b>	07/01/2003
<b>Capacity:</b>	12
<b>Program Type:</b>	MENTALLY ILL DEVELOPMENTALLY DISABLED

## **II. METHODOLOGY**

07/01/2003	Enrollment
11/26/2003	Inspection Report Requested - Fire
02/04/2004	Contact - Document Sent BCCFS Letter
09/15/2004	Inspection Report Requested - Health
09/15/2004	Comment Applicant mailed the floor plans along with the application for plan review and inspection to BCCFS, by certified mail on 7/15/04. Applicant will call BCCFS today to find out what has become of the paperwork.
10/14/2004	Inspection Completed-Environmental Health : A
10/26/2004	Application Complete/OFS Needed
05/16/2005	Second Inspection Report Requested - Fire
06/21/2005	Contact - Telephone call made to Cindy Redburn.
06/23/2005	Contact - Telephone call received from Lee Wilbur, Supervisor of Saginaw BCCFS office gave approval of fire safety for this facility.
06/23/2005	Inspection Completed-Fire Safety : A
06/24/2005	Inspection Completed On-site
06/24/2005	Inspection Completed-BFS Full Compliance

## **III. DESCRIPTION OF FINDINGS & CONCLUSIONS**

### **A. Physical Description of Facility**

Schiavone Enterprises, LTD owns the property at 1019 N. Michigan, Saginaw, Michigan 48602. Schiavone Enterprises, LTD, is an established provider of adult foster care services in Saginaw County and is well known by the Department.

The premises at 1019 N. Michigan, Saginaw, Michigan 48602 is located on a paved street in the historic district of Saginaw. This is an historic home, which has recently been remodeled to meet fire safety, environmental health and licensing regulations. The home is a three-story home with a full basement. The third floor and the basement are not accessible to residents. The capacity of the home will enable 12 residents to utilize

2 triple occupancy bedrooms and 6 double occupancy bedrooms. This home has been consistently licensed since 1984. Bedrooms number three and four have always been licensed for three residents. Bedroom number nine is the staff bedroom; it has 217 square feet of living space and is located on the second floor. The staff bedroom has a private bathroom. The home has a parking lot in the rear of the building and a small drive to park in at the front of the home. Off street parking is adequate. There are two separate porches at the back of the home for relaxing.

The facility is called Schiavone VII. Schiavone VII features a brick and wood frame construction. The applicant plans to eventually side the home in vinyl. A boiler, which is located in the basement, heats the physical plant. The interior of the home consists of a foyer area, large living room, dining room, pantry, kitchen, office, 1 bathroom and 2 bedrooms. The basement is accessed through the kitchen. There is ample storage space in the full basement.

There are two bedrooms on the first floor. Bedroom number one can be used as a double occupancy room and contains 209 square feet of space. Bedroom number two will be a double occupancy room and has 168 square feet of space.

There are six bedrooms on the second floor. Bedroom number three will be a triple occupancy room and has 213.7 square feet of space. Bedroom number four will also be a triple occupancy room and has 213 square feet of space. Bedroom number five is a double occupancy room with 185.8 square feet of living space. Bedroom number six is a double occupancy room and has 129 square feet of living space. Bedroom number seven is a double occupancy room and has 135 square feet. Bedroom number eight is a double occupancy room with 131 square feet of living space. Bedroom number nine is the staff bedroom and has 217 square feet of living space. Bedroom number nine has a private bathroom. There are two full bathrooms available to residents on the second floor.

The home utilizes public sewage and water systems. The Saginaw County Health Department determined the facility to be in substantial compliance with licensing rules pertaining to environmental health on October 14, 2004.

The Bureau of Construction Codes and Fire Safety determined the facility to be in full compliance with the licensing rules pertaining to fire safety on 6/22/05. The facility smoke detection system is hard-wired to the building's electrical system with battery back up. There are no sprinkler systems in the facility as it has been licensed prior to the time when the licensing rules required a sprinkler system. It has fire extinguishers on each level of the home and emergency evacuation routes are posted.

The facility was originally licensed 5/11/84, and has been continually licensed for adult foster care since that date. The city did not require zoning approval or special occupancy permits for over 7 beds at that time. The City zoning office has provided a statement for the applicant approving the occupancy for 12 residents.

## **B. Program Description**

This Department provided Judy Schiavone, Designated Licensee for Schiavone Enterprises, LTD with a comprehensive review of administrative record keeping requirements for responsible persons and residents. Application processing included a review of Judy Schiavone's general health appraisals and criminal history clearances. Corporation financial statements and residential care contracts were reviewed. It was determined that the results of the above inquiries met substantial compliance with statutory and administrative rule requirements for adult foster care.

This office has reviewed other items necessary to complete the application process. House Rules have been developed and they do not conflict with the licensing rules. Judy Schiavone is a high school graduate of St. Mary's Academy in 1963. Judy Schiavone has over 20 years experience providing adult foster care services to developmentally disabled adults. Judy Schiavone completed the group home curriculum training program 11/25/1997.

The population to be served at Schiavone VII will be developmentally disabled and mentally ill adults eighteen years of age and older. This is not considered a barrier free facility.

The goal of the Schiavone VII Home is to provide supervised residential services appropriate to the level of need for persons with developmental disabilities and/or mental illnesses. The home will provide basic self-care, habilitation training and necessary transportation. The home will provide appropriate interdisciplinary support services based upon each individual plan of service. The home will also promote growth opportunities for each resident in care utilizing community supports and resources.

#### **IV. RECOMMENDATION**

Based on the findings of this licensing investigation and submission of all required documents through the pre-licensing process, it is my recommendation to issue Schiavone Enterprises, LTD, a temporary license to operate a medium group home. The terms of the license will enable Schiavone Enterprises, LTD, to provide male and female developmentally disabled and/or mentally ill adults with personal care, supervision and protection to a maximum total of twelve (12) residents at 1019 N. Michigan, Saginaw, Michigan 48602. The duration of the license will be for a six-month period effective 6/27/05.

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Mary T. Fischer	Date
Licensing Consultant	

Approved By:

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Jack R. Failla	Date
Area Manager	