



JENNIFER M. GRANHOLM  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF HUMAN SERVICES  
OFFICE OF CHILDREN AND ADULT LICENSING

MARIANNE UDOW  
DIRECTOR

June 10, 2005

Catherine Bracey  
1345 Marquette Avenue  
Muskegon, MI 49442

RE: Application #: AF610275867  
Bracey Home  
1345 Marquette Avenue  
Muskegon, MI 49442

Dear Mrs. Bracey:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license with a maximum capacity of 1 is issued.

Please review the enclosed documentation for accuracy and feel free to contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (616) 356-0100.

Sincerely,

Leon M. Hale, Licensing Consultant  
Office of Children and Adult Licensing  
Unit 13, 7th Floor  
350 Ottawa Avenue, N.W.  
Grand Rapids, MI 49503-2337  
(616) 356-0111

enclosure

**MICHIGAN DEPARTMENT OF HUMAN SERVICES  
OFFICE OF CHILDREN AND ADULT LICENSING  
LICENSING STUDY REPORT**

**I. IDENTIFYING INFORMATION**

<b>License #:</b>	AF610275867
<b>Applicant Name:</b>	Catherine Bracey
<b>Applicant Address:</b>	1345 Marquette Avenue Muskegon, MI 49442
<b>Applicant Telephone #:</b>	(231) 777-6042
<b>Administrator/Licensee Designee:</b>	N/A
<b>Name of Facility:</b>	Bracey Home
<b>Facility Address:</b>	1345 Marquette Avenue Muskegon, MI 49442
<b>Facility Telephone #:</b>	(231) 777-6042 05/09/2005
<b>Application Date:</b>	
<b>Capacity:</b>	1
<b>Program Type:</b>	DEVELOPMENTALLY DISABLED PHYSICALLY HANDICAPPED

## II. METHODOLOGY

05/09/2005	Enrollment
05/18/2005	File Transferred To Field Office
05/23/2005	Application Complete/On-site Needed
05/23/2005	Contact - Telephone call made Left message proposing a 05/25/2005 inspection.
05/24/2005	Contact - Telephone call made Returned call from Mrs. Bracey. She wants more time to work on the proposed facility. Inspection was cancelled per her request.
06/02/2005	Inspection Completed On-site
06/02/2005	Inspection Completed-BFS Sub. Compliance
06/09/2005	Corrective Action Plan Received Documentation received during on-site inspection.
06/09/2005	Corrective Action Plan Approved
06/09/2005	Inspection Completed On-site
06/09/2005	Inspection Completed-BFS Full Compliance

## III. DESCRIPTION OF FINDINGS & CONCLUSIONS

### A. Physical Description of Facility

This one-story home with an unattached garage is located in a residential area of Muskegon. It is across the street from the licensee's existing AFC family home. The facility is not wheelchair accessible. The AFC resident bedroom is located on the main floor.

### B. Program Description

The licensee plans to transfer the resident from her existing AFC facility to this new facility. The resident in question is a client of Muskegon County CMH. The licensee receives an enhanced per diem for caring for this resident.

Section 400.703(5) of P.A. 218 requires family home licensees to be a member of the household. Mrs. Bracey will be moving from her existing AFC family home, located at 1364 Marquette Avenue, to this new facility when the license for 1345 Marquette Avenue opens.

Mrs. Bracey husband and teenage son will be living at the facility. Her son will be sleeping in the basement. The basement has an escape window.

Mrs. Bracey plans on applying for Special Certification status after receiving her temporary AFC family home license.

The main-floor resident bedroom is 7'9" x 11'4". That equals 90.36 square feet. There is more resident bedroom space then required by Rule 400.1432(2). The dining room area is 10'10" x 13' and the living room is 15'4" x 11'8". That equals 319.53 square feet, or 79.88 square feet per occupant. There is more living space then required by Rule 400.1427(1).

### C. Rule/Statutory Violations

**400.713** License required; application; form; investigation; on-site evaluation; issuance or renewal of license; disclosures; maximum number of persons; stating type of specialized program; issuance of license to specific person at specific location; transferability of license; sale of facility; notice; items of noncompliance; refusal by department to issue or renew license; conditions; unlicensed facility; violation as misdemeanor; penalty.

(3) Before issuing or renewing a license, the department shall investigate the activities and standards of care of the applicant and shall make an on-site evaluation of the facility. On-site inspections conducted in response to the application may be conducted without prior notice to the applicant. Subject to subsections (9), (10), and (11), the department shall issue or renew a license if satisfied as to all of the following:

(a) The financial stability of the facility.

This violation was corrected by providing a credit report.

**VIOLATION RESOLVED**

**MCL 400.713** License required; application; form; investigation; on-site evaluation; issuance or renewal of license; disclosures; maximum number of persons; stating type of specialized program; issuance of license to specific person at specific location; transferability of license; sale of facility; notice; items of noncompliance; refusal by department to issue or renew license; conditions; unlicensed facility; violation as misdemeanor; penalty.

(4) The department shall require an applicant or a licensee to disclose the names, addresses, and official positions of all

persons who have an ownership interest in the adult foster care facility. If the adult foster care facility is located on or in real estate that is leased, the applicant or licensee shall disclose the name of the lessor of the real estate and any direct or indirect interest that the applicant or licensee has in the lease other than as lessee.

This violation was corrected by providing proof of ownership.

**VIOLATION RESOLVED**

**R 400.1405 Health of a licensee, responsible person, and member of the household.**

(1) A licensee, responsible person, and a member of the household shall be in such physical and mental health so as not to negatively affect either the health of the resident or the quality of his or her care.

This violation was corrected by providing TB test results on the licensee's son.

**VIOLATION RESOLVED**

**R 400.1405 Health of a licensee, responsible person, and member of the household.**

(2) A licensee shall have on file with the department a statement signed by a licensed physician or his or her designee with regard to his or her knowledge of the physical health of the licensee and each responsible person. The statement shall be signed within 6 months before the issuance of a license and at any other time requested by the department.

This violation was corrected by proving physical exam results on the licensee's husband.

**VIOLATION RESOLVED**

**R 400.1405 Health of a licensee, responsible person, and member of the household.**

(3) A licensee shall provide the department with written evidence that he or she and each responsible person in the home is free from communicable tuberculosis. Verification shall be within the 3-year period before employment and verification shall occur every 3 years thereafter.

This violation was corrected when the licensee provided TB tests results on her husband.

**VIOLATION RESOLVED**

**R 400.1426            Maintenance of premises.**

(1) The premises shall be maintained in a clean and safe condition.

This violation was corrected by installing a gate for the backyard swimming pool and with the installation of the bathtub faucet.

**VIOLATION RESOLVED**

**R 400.1426            Maintenance of premises.**

(4) Floors, interior walls, and ceilings shall be sound, in good repair, and maintained in a clean condition.

This violation was corrected by replacing a missing bathroom floor tile

**VIOLATION RESOLVED**

**R 400.1426            Maintenance of premises.**

(9) Handrails and nonskid surfacing shall be installed in showers and bath areas.

This violation was corrected by installing a handrail in the upstairs bathtub and more non-skid surfacing in the bathtub.

**VIOLATION RESOLVED**

**R 400.1438            Emergency preparedness; evacuation plan; emergency transportation.**

(3) A telephone shall be available and accessible in the home. Emergency telephone numbers, including fire, police, physician, health agency, and ambulance, shall be conspicuously posted immediately adjacent to the telephone.

This violation was corrected by posting emergency phone numbers.

**VIOLATION RESOLVED**

**IV. RECOMMENDATION**

I recommend issuance of a temporary license to this AFC adult family home (capacity 1-6).

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Leon M. Hale Date  
Licensing Consultant

Approved By:

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Jack R. Failla Date  
Area Manager