



JENNIFER M. GRANHOLM
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF HUMAN SERVICES
OFFICE OF CHILDREN AND ADULT LICENSING

MARIANNE UDOW
DIRECTOR

April 12, 2005

Sheila Roach
Georgetown Harmony Homes
P.O. Box 845
Jenison, MI 49429-0845

RE: Application #: AS700266623
GEORGETOWN HARMONY HOMES
8355 10th Avenue
Jenison, MI 49428

Dear Ms. Roach:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license with a maximum capacity of 6 is issued.

Please review the enclosed documentation for accuracy and feel free to contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please feel free to contact the local office at (616) 356-0100.

Sincerely,

Terry Buit, Licensing Consultant
Office of Children and Adult Licensing
Unit 13, 7th Floor
350 Ottawa, N.W.
Grand Rapids, MI 49503
(616) 356-0110

Enclosure

**MICHIGAN DEPARTMENT OF HUMAN SERVICES
OFFICE OF CHILDREN AND ADULT LICENSING
LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #:	AS700266623
Applicant Name:	Georgetown Harmony Homes
Applicant Address:	8355 10th Avenue Jenison, MI 49429-0845
Applicant Telephone #:	616/457-4639
Administrator/Licensee Designee:	Sheila Roach, Designee
Name of Facility:	GEORGETOWN HARMONY HOMES
Facility Address:	8355 10th Avenue Jenison, MI 49428
Facility Telephone #:	616/457-4654
Application Date:	05/03/2004
Capacity:	6
Program Type:	DEVELOPMENTALLY DISABLED

II. METHODOLOGY

01/14/2004	Contact - Document Received - Designated administrator
05/03/2004	Enrollment
06/09/2004	Inspection Completed On-site
09/17/2004	Consultation Requested/Provided – Grand Rapids office
11/15/2004	Consultation Requested/Provided - Re: sliding doors
11/24/2004	Consultation Requested/Provided - Contractor re: door hardware
01/25/2005	Consultation Requested/Provided
01/26/2005	Consultation Requested/Provided
02/02/2005	Consultation Requested/Provided - Administrator
02/16/2005	Inspection Completed On-site - Request of licensee
04/01/2005	Inspection Completed On-site
04/01/2005	Inspection Completed-BFS Full Compliance

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

A. Physical Description of Facility

This facility is new construction in an upper end neighborhood of Jenison. The facility is a walkout ranch and is quite attractive.

The main level contains four resident bedrooms, each having a half bathroom. There is a shower room, laundry room, and linen room. The main level also contains a kitchen, dining room, “great” room, office, and live-in staff quarters.

Each AFC bedroom contains 115 square feet of living space. This facility has 1320 square feet of living space.

The lower level contains two resident bedrooms each having a half bathroom. The level also contains a shower room, relief staff bedroom, individual resident storage, recreation room, general storage, and heat plan/hot water heater room.

B. Program Description

Georgetown Harmony Homes is a duly registered nonprofit corporation effective 07/30/2001. James Koetje is the president of the 10-person board of directors and Sheila Roach is the administrator and licensee designee. Georgetown Harmony Homes has no other ventures.

Ms. Roach is the mother of a mildly developmentally disabled woman who will be a resident of the facility. Ms. Roach has been involved in community advocacy for disabled persons. She has successfully completed the Ottawa CMH group home training component. Ms. Roach has demonstrated Good Moral Character. Ms. Roach has consistently requested consultation during the application period.

Sandi Meulendyk will be the live-in provider. She has six months experience at a facility in another county. She has successfully completed the Ottawa CMH group home training. Ms. Meulendyk has also demonstrated Good Moral Character. Relief staff will be used on weekends and periodically during the week. These staff have also successfully completed the Ottawa CMH group home training.

The applicant has adequate procedures for determining the Good Moral Character of its employees.

The applicant has procedures in place for handling and accounting of resident funds.

The applicant has submitted documentation determining financial stability and capability.

All required policies have been received and approved by this licensing consultant.

All the residents have been selected for this facility. They are mildly developmentally disabled women. This will be their first out of home living arrangement. All residents will be involved in a day activity program or job.

C. Rule/Statutory Violations

The licensee is in compliance with all AFC Administrative Rules.

IV. RECOMMENDATION

It is recommended that the applicants be issued a temporary small group home license to care for up to 6 adults.

Terry Buit
Licensing Consultant

Date

Approved By:

Jack R. Failla
Area Manager

Date