



JENNIFER M. GRANHOLM
GOVERNOR

STATE OF MICHIGAN
FAMILY INDEPENDENCE AGENCY
OFFICE OF CHILDREN AND ADULT LICENSING



MARIANNE UDOW
DIRECTOR

February 17, 2005

Dorothy Wenderski
Hillman's Haven LLC
333 Lynn St
Hillman, MI 49746

RE: Application #: AL600269136
Hillman's Haven
200 Elizabeth
Hillman, MI 49746

Dear Ms. Wenderski:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license with a maximum capacity of 20 is issued.

Please review the enclosed documentation for accuracy and feel free to contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please feel free to contact the local office at (989) 839-1144.

Sincerely,

Diane L Stier, Licensing Consultant
Office of Children and Adult Licensing
PO Box 1609
1509 Washington, Ste A
Midland, MI 48641
(989) 839-1207

enclosure

**MICHIGAN FAMILY INDEPENDENCE AGENCY
OFFICE OF CHILDREN AND ADULT LICENSING
LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #:	AL600269136
Applicant Name:	Hillman's Haven LLC
Applicant Address:	200 Elizabeth St Hillman, MI 49746
Applicant Telephone #:	(989) 742-7788
Administrator/Licensee Designee:	Dorothy Wenderski, Designee
Name of Facility:	Hillman's Haven
Facility Address:	200 Elizabeth Hillman, MI 49746
Facility Telephone #:	(989) 742-2699
Application Date:	07/27/2004
Capacity:	20
Program Type:	AGED ALZHEIMERS

II. METHODOLOGY

07/27/2004	Enrollment delayed due to missing FEIN
08/12/2004	Inspection Report Requested - Health
08/12/2004	Inspection Report Requested - Fire
08/12/2004	File Transferred To Field Office Midland
08/18/2004	Comment Application Packet Received from C.O.
10/26/2004	Inspection Completed On-site
10/26/2004	Application Incomplete Letter Sent
12/13/2004	Inspection Report Requested - Health Facility now completed.
12/13/2004	Inspection Report Requested - Fire Facility now ready for final fire inspection.
01/04/2005	Inspection Completed-Env. Health : A
02/09/2005	Inspection Completed On-site
02/09/2005	Inspection Completed-BFS Full Compliance
02/09/2005	Application Complete/OFS Needed
02/14/2005	Inspection Completed – Fire Safety: A

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

A. Physical Description of Facility

This newly-constructed facility is in a residential area in the small village of Hillman, at the eastern edge of Montmorency County. The facility is connected to a municipal water and sewer system, and an Environmental Health Inspection, conducted by the Sanitarian on 1/4/2005, showed the facility to be in full compliance. The facility is fully protected by a suppression (sprinkler) system and an integrated fire alarm system. Full approval from the Bureau of Construction Codes and Fire Safety was granted on 2/14/2005 and received by the consultant on 2/17/2005. A letter from the Village of

Hillman documenting zoning approval for the facility is in the licensing file. The property is owned by Carol and Chas Otto, who are the sole members of the applicant corporation, Hillman's Haven LLC. The licensing file contains a copy of proof of ownership and all required corporate documents.

This single-story facility includes a large common dining and activity area (40' x 34' = 1360 sq. ft.), laundry room, large kitchen, hair salon, medication room, visitor/staff bathroom near the main entrance, and office. Wide central halls extend from the dining/activity area, forming two wings of resident apartments. Each apartment has its own full bathroom and kitchenette area (with sink, refrigerator, and microwave). The facility has 16 "studio" apartments consisting of one room (12' x 17' = 204 sq. ft.) plus the bath; nine of these are in the East wing, and seven are in the West wing. Three apartments (1 in the east wing and 2 in the West wing) are essentially the "studio" apartment with a bedroom (10.5' x 11' = 115.5 sq. ft.) added. Finally, at the end of the West wing, there is a larger suite which has a living area (12' x 18' = 226 sq. ft.) and bedroom (11' x 12.5' = 137.5 sq. ft.), which is suitable to be used for 2 residents (i.e., a married couple). This facility can accommodate 20 residents, and may also accommodate a resident's spouse who does not require foster care. There is ample living space to accommodate all the possible occupants of the facility.

There are two mechanical rooms in the facility, one housing a boiler. Resident apartments are heated by the boiler, each having its own thermostat control. The "common areas" of the facility are heated by a forced air housed in the second mechanical room. The facility has three large water heaters. All devices are fueled by gas.

B. Program Description

Hillman's Haven will provide adult foster care to elderly men and women. The facility is wheelchair-accessible, having ramps at two required exits.

Hillman's Haven, LLC, was established by Chas Otto, and all required papers are on file with the department. Documentation from the LLC is on file, designating Dorothy Wenderski as Licensee Designee. Dorothy Wenderski has worked with the elderly population for several years in other Adult Foster Care homes, and will also serve as Administrator at Hillman's Haven. The consultant reviewed documentation of Ms. Wenderski's competency to serve as licensee designee and administrator and found her to be qualified. The required acceptable licensing record clearance and medical clearance are in the licensing file. The home will have at least two staff on duty during awake hours and one during sleeping hours, once the facility has a census greater than 12. Staff are trained by Ms. Wenderski and outside sources, and are properly trained in all required areas, including CPR and First Aid.

The applicant was provided technical assistance on the statutory requirements (Section 34a of PA 218), pertaining to the hiring or contracting of persons who provide care to

residents. Technical assistance was provided to the applicant on Act and administrative rule requirements related to assessing the good moral character of all staff of this facility.

The consultant reviewed the facility's Admission, Discharge, Refund and Personnel Policies. Technical assistance was provided to the applicant on Act and administrative rule requirements related to home, resident and employee record keeping, including the handling and accounting of resident funds.

The applicant is found to be in compliance with the licensing act and applicable administrative rules.

C. Rule/Statutory Violations

This facility is in full compliance with all applicable rules.

IV. RECOMMENDATION

Based on the findings, it is recommended that a temporary license be issued. The terms of the license will enable the licensee to operate an AFC home, for up to 20 elderly residents. The term of the license will be for a six-month period, effective 2/17/2005.

Diane L Stier
Licensing Consultant

Date

Approved By:

Jack R. Failla
Area Manager

Date