STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

GRETCHEN WHITMER
GOVERNOR

MARLON I. BROWN, DPA
DIRECTOR

June 22, 2026

Matthew Scharich
Bay Human Services, Inc.
P O Box 741
Standish, MI 48658

RE: License #:	AS090242597
Investigation #:	2026A0123032
	Jean Road AFC

Dear Matthew Scharich:

Attached is the Special Investigation Report for the above referenced facility. Due to the violations identified in the report, a written corrective action plan is required. The corrective action plan is due 15 days from the date of this letter and must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- Indicate how continuing compliance will be maintained once compliance is achieved.
- Be signed and dated.

If you desire technical assistance in addressing these issues, please feel free to contact me. In any event, the corrective action plan is due within 15 days. Failure to submit an acceptable corrective action plan will result in disciplinary action.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 643-7960.

Sincerely,

Shamidah Wyden, Licensing Consultant
Bureau of Community and Health Systems
411 Genesee
P.O. Box 5070
Saginaw, MI 48607
989-395-6853

enclosure

MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
SPECIAL INVESTIGATION REPORT

I. IDENTIFYING INFORMATION

License #:	AS090242597
Investigation #:	2026A0123032
Complaint Receipt Date:	05/08/2026
Investigation Initiation Date:	05/08/2026
Report Due Date:	07/07/2026
Licensee Name:	Bay Human Services, Inc.
Licensee Address:	PO Box 741 3463 Deep River Rd Standish, MI 48658
Licensee Telephone #:	(989) 846-9631
Administrator:	Melissa Rood
Licensee Designee:	Matthew Scharich
Name of Facility:	Jean Road AFC
Facility Address:	4443 Jean Street Bay City, MI 48706
Facility Telephone #:	(989) 684-3270
Original Issuance Date:	01/04/2002
License Status:	REGULAR
Effective Date:	06/14/2024
Expiration Date:	06/13/2026
Capacity:	6
Program Type:	DEVELOPMENTALLY DISABLED MENTALLY ILL

II. ALLEGATION(S)

	Violation Established?
A grocery store receipt was discovered, suggesting a resident's EBT funds (food assistance funds) were improperly used to purchase items that were reportedly never brought into the home.	Yes

III. METHODOLOGY

05/08/2026	Special Investigation Intake 2026A0123032
05/08/2026	Special Investigation Initiated - Telephone I spoke with regional manager Dawn Richter via phone.
05/11/2026	Inspection Completed On-site I conducted an on-site at the facility. Interviewed staff.
05/12/2026	Contact - Document Received Requested documentation received via email.
05/22/2026	Contact - Telephone call made I spoke with recipient rights investigator Angela Wend.
05/26/2026	Contact - Telephone call made I made a follow-up call to Dawn Richter.
05/26/2026	Contact - Document Received Requested documentation received via email.
05/27/2026	Inspection Completed On-site I interviewed staff Sommer Phillips at the facility.
06/03/2026	Contact - Telephone call made I left a voicemail requesting a return call from staff Molly Meyer.
06/03/2026	Contact - Telephone call made I spoke with Resident B's Guardian 1.
06/04/2026	Contact- Telephone call made I interviewed staff Molly Meyer via phone.
06/10/2026	APS Referral- APS referral completed.
06/18/2026	Exit Conference

	I spoke with LD Matt Scharich via phone.
06/18/2026	Contact- Telephone call made I spoke to regional manager Dawn Richter.
06/18/2026	Contact- Document Received Received requested documentation via email.

ALLEGATION: A grocery store receipt was discovered, suggesting a resident's EBT funds (food assistance funds) were improperly used to purchase items that were reportedly never brought into the home.

INVESTIGATION: On 05/08/2026, the Bureau of Community and Health Services received a complaint regarding the allegation noted above. The allegations further noted that while management was going through the purchase receipts, assistant home manager Tabatha Prezzato and staff Saylor Gottleber were asked if they shopped at Gordon Food Service. They both stated no and reported that the items listed on the receipt are not items they purchase for the facility. The card used to purchase the items belonged to Resident A who passed away on 04/17/2026.

On 05/08/2026, I spoke with regional manager Dawn Richter. Dawn Richter stated that the receipt she found was dated 04/10/2026. The purchase was made at Gordon Food Service. Staff at the facility denied that the items listed on the receipts are served to the residents due to food restrictions. Dawn Richter stated that home manager Molly Meyer was terminated due to unrelated circumstances, i.e. timecard fraud. She stated that it appears Staff Meyer also falsified the assistant home manager Tabatha Prezzato’s signature on the Gordon Food receipt. Resident A is deceased. She stated that she noticed the grocery store receipt as she was going through paperwork on 05/06/2026.

On 05/11/2026, I conducted an on-site at the facility. I interviewed assistant home manager Tabatha Prezzato. Staff Prezzato stated that they usually do online grocery shopping orders through Walmart. They sometimes will shop at Kroger, and Meijer. In reference to the 04/10/2026 Gordon Food Service receipt’s listed items, Staff Prezatto stated that the nacho cheese, meatballs, mushrooms, mozzarella sticks, spareribs, snack mix, BBQ, and onion rings listed are not items that they purchase for the residents to consume. She stated that the ranch, cheese, turkey breast, and maybe the popcorn could have been for the facility, but not the rest of the items. She stated that staff Molly Meyer forged her (Staff Prezzato’s) signature on the receipt. She also stated that she did not work on 04/10/2026, the day the receipt is dated.

During this on-site, I took photographs of grocery receipts dated from January 2026 through April 2026. There was one Gordon Food Service (GFS) receipt dated 04/10/2026. The other purchase receipts were from Walmart, 7-11, and a gas station.

I observed food items stored in the facility, in cupboards, refrigerator, freezer, and in storage. I did not observe any food items with the GFS label. The receipt dated April 10, 2026, had 19 items purchased for a total of $201.19. The receipt has Staff Meyer's signature, Staff Prezzato's (reportedly forged) signature, and Resident B's initials on the receipt. Copies of the facility's weekly menus were reviewed. Although most were not dated, copies of eight different weekly menus were obtained and reviewed. The menus appeared consistent with what Staff Prezatto stated about items on the Gordon Food Service receipt. Foods such as meatballs, mozzarella sticks, spareribs, and snack mix, etc. did not appear on the menus. A copy of the staff schedule for April 06,2026 through April 12, 2026, was obtained and reviewed. It confirmed that there is no designated shift documented for Staff Prezzato on 04/10/2026.

Copies of *Assessment Plans for AFC Residents* were obtained for all five residents. Under *Special Diets*, Resident A's assessment plan noted a low fat, low cholesterol diet, and Resident E has a low cholesterol diet. Resident B, Resident C, and Resident D did not have any diet restrictions noted.

On 05/22/2026, I spoke with recipient rights investigator Angela Wend via phone. She stated that it was discovered that it was not Resident A's EBT funds (i.e. Electronic Benefit Transfer; food assistance funds) that were spent, it was Resident B's funds. She stated the facility does not shop at Gordon Food Service (GFS), and it is unknown why there was a purchase made at GFS. Angela Wend stated that Resident B's Guardian 1 checked Resident B's EBT account for November 2025, as there was a GFS receipt dated in November 2025 with a forged signature of staff Sommer Phillips. She stated that regional manager Dawn Richter found the November 2025 receipt.

On 05/26/2026, I made a follow-up call to regional manager Dawn Richter. Dawn Richter confirmed that they found out that it was Resident B's EBT card that was used, and not Resident A's. There are two receipts for Gordon Food Service. She stated that Angela Wend from recipient rights contacted Resident B's Guardian 1 who looked at Resident B's EBT purchase history. A receipt was found that was dated in November 2025 (11/20/2025), that had items listed that are not used by the facility, and that there was another forged staff signature. When asked about the facility's van mileage documentation, Dawn Richter stated that she does not believe the facility's van was used, and that staff Molly Meyer probably used her personal vehicle. She stated that there is no documentation that shows the van was used for Gordon Food Service trips. She stated that they do have oversight over the grocery receipts, but the Bay Human Services Inc.'s main office would not know that this specific facility does not shop at Gordon Food Service.

On 05/26/2026, I received a follow-up email from manager Dawn Richter. I received a copy of a Gordon Food Service receipt dated 11/20/2025. There are 11 items listed purchased with EBT food stamps for a total of $136.89. Staff Prezzato's and staff Summer Phillips names are on the receipt, along with Resident B's initials. Copies of the facility's van mileage were received. The entries for 04/10/2026 and 4/23/2026 are not grocery store trips. There were seven trips to Walmart, and two trips to Meijer in April 2026 per the van log. The November 2025 van log shows 21 grocery trip visits, 18 to Walmart and three to Meijer. Gordon Food Service was not on the mileage log.

On 05/27/2026, during an on-site inspection, I interviewed staff Sommer Phillips. Staff Phillips stated that she had no clue about the November 2025 Gordon Food Service receipt. She denied that the signature on the receipt was her signature. She stated that she has only seen groceries from Walmart. She stated that they do online pickup orders from Walmart. She stated that the home manager or assistant home manager would normally do the shopping, then it became her and staff Saylor Gottleber's job duty. She stated that she is aware now of two Gordon Food Service receipts. She stated that she heard from a previous staff person recently that staff Molly Meyer was taking EBT funds back when Staff Meyer was the regional manager. She stated that staff Molly Meyer would leave on four hour long grocery trips and would come back with only three grocery bags from Walmart. She stated that Staff Meyer would take her personal vehicle during those trips.

During this interview, I had staff Summer Phillips sign her signature. It should be noted that compared to the signature on the grocery store receipt dated 11/20/2025 it does not appear to be a match. During this on-site, I observed multiple residents. No issues were noted. They appeared clean and appropriately dressed. Resident B was not present during this on-site inspection.

On 06/03/2026, I spoke with Resident B's Guardian 1. Guardian 1 reported having access to an app that tracks Resident B's EBT spending. The app does not show detailed copies of receipts, but it does show the store and amount spent. Guardian 1 denied having any other current concerns regarding Resident B's care. Guardian 1 text me a screenshot of Resident B's EBT transactions for January 2026 through May 2026. There is one GFS transaction (store #0682) for a total of $201.19 dated 04/10/2026. A second GFS transaction (store #0682) dated 11/20/2025 at 3:23 pm was $136.89.

On 06/03/2026, I interviewed former home manager Molly Meyer. Staff Meyer stated that all of the staff in the facility would pick up the online grocery store orders. She stated that they purchased groceries from Walmart mainly, and Meijer sometimes. She stated that she usually shopped at Walmart, and the EBT cards from the residents covered the grocery purchases. She stated that they did not use Resident A and Resident F's EBT cards, as Resident A passed away, and Resident F was in rehab. (Resident F no longer resides in the facility.) Staff Meyer stated that staff that would sign the receipts were whoever did the shopping. She stated that if the receipts were not signed, she would sign the receipts at the end of the month when the receipts did not have the two required staff signatures, if the staff person wasn't on shift to do so themselves. She denied having any knowledge of anyone forging staff signatures on the receipts, or of any staff using the EBT funds for personal use.

She stated that she did question a 7-11 receipt a while ago. When asked if they ever shopped at Gordon Food Service, she stated that they did sometimes, but the main stores were Walmart and Meijer. Staff Meyer denied using the EBT funds for her own personal use. She stated that she did use her personal car for grocery trips, and Staff Prezzato would go with her. She stated that staff Saylor Gottleber wanted to get rid of her (Staff Meyer) because Staff Gottleber wanted her job. She denied the allegations and stated that they have accused her of a lot of stuff she did not do.

On 06/18/2026, I spoke with regional manager Dawn Richter who stated she did report the misuse of EBT funds (food stamps) to the Bay County police. She stated that they did not come out to the home. During this call, I requested copies of the Resident Funds Part II forms for each resident.

On 06/18/2026, I received copies of the Resident Funds Part II forms for each resident from December 2025 through May 2026. There were transactions documented each month, for each resident. No issues were noted.

On 06/18/2026, I conducted an exit conference with licensee designee Matthew Scharich. I informed him of the findings and conclusion. LD Scharich stated that he will respond with a corrective action plan.

APPLICABLE RULE	
R 400.637	**Handling of resident funds and valuables.**
	(11) A licensee, staff, volunteers, members of the household, and their family members cannot accept, take, or borrow money, resident funds, or valuables from a resident, even with the consent of the resident.
ANALYSIS:	On 05/11/2026, I conducted an on-site at the facility. I interviewed assistant home manager Tabatha Prezzato. Staff Prezzato stated that they usually do online grocery shopping orders through Walmart. They sometimes will shop at Kroger, and Meijer. She stated that staff Molly Meyer forged her signature on the 04/10/2026 Gordon Food Service receipt. On 05/26/2026, I spoke with manager Dawn Richter who confirmed the EBT card used was Resident B’s card. There are two Gordon Food Service purchase receipts that Resident B’s EBT funds were used for. She reported there were two forged signatures, and there was no record of Gordon Food Service trips on the van mileage logs for November 2025 and April 2026. During the course of the investigation, I obtained copies of the Gordon Food Service receipts. The receipt dated April 10, 2026, had 19 items purchased for a total of $201.19. The

	receipt dated November 25, 2025, had 11 items purchased for a total of $136.89. On 05/27/2026, I interviewed staff Sommer Phillips. Staff Phillips stated that she had no clue about the November 2025 Gordon Food Service receipt. She denied that the signature on the receipt was her signature. She stated that she has only seen groceries from Walmart. On 06/03/2026, I spoke with Resident B’s Guardian 1. Guardian 1 provided documentation confirming Resident B’s EBT funds were used for the Gordon Food Service purchases. On 06/03/2026, I interviewed former home manager Molly Meyer. Staff Meyer denied the allegations. There is a preponderance of evidence to substantiate a rule violation.
CONCLUSION:	**VIOLATION ESTABLISHED**

IV. RECOMMENDATION

Contingent upon the receipt of an acceptable corrective action plan, I recommend continuation of this AFC small group home license (capacity 3-6).

06/22/2026

Shamidah Wyden — Date
Licensing Consultant

Approved By:

06/22/2026

Mary E. Holton — Date
Area Manager