



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

MARLON I. BROWN, DPA  
DIRECTOR

March 9, 2026

Erin Vining  
None  
7363 Edgar Road  
LAKEVIEW, MI 48850

RE: License #: AF590419108  
Fern Hill  
None  
7363 Edgar Road  
Lakeview, MI 48850

Dear Ms. Vining:

This letter is a follow-up to the Department's findings regarding the interim inspection conducted at your facility on 03/09/2026. The purpose of this inspection was to determine compliance with applicable licensing statutes and administrative rules for an Adult Foster Care family home.

The violations that were found are:

- MCL 400.713**      **Employing or contracting with certain individuals providing direct services to residents; prohibitions; criminal history check; exemptions; written consent and identification; conditional employment; use of criminal history record information; disclosure; determination of existence of national criminal history; failure to conduct criminal history check; automated fingerprint identification system database; electronic web-based system; costs; definitions.**
- (2) Except as otherwise provided in this subsection or subsection (6), an adult foster care facility shall not employ or independently contract with an individual who has direct access to residents until the adult foster care facility or staffing agency has conducted a criminal history check in compliance with this section or has received criminal history record information in compliance with subsections (3) and (11). This subsection and subsection (1) do not apply to an individual who is employed by or under contract to an adult foster care facility before April 1, 2006. On or before April 1, 2011, an individual who is exempt under this subsection and who has not been the subject of a criminal history check**

conducted in compliance with this section shall provide the department of state police a set of fingerprints and the department of state police shall input those fingerprints into the automated fingerprint identification system database established under subsection (14). An individual who is exempt under this subsection is not limited to working within the adult foster care facility with which he or she is employed by or under independent contract with on April 1, 2006 but may transfer to another adult foster care facility, mental health facility, or covered health facility. If an individual who is exempt under this subsection is subsequently convicted of a crime or offense described under subsection (1)(a) to (g) or found to be the subject of a substantiated finding described under subsection (1)(i) or an order or disposition described under subsection (1)(h), or is found to have been convicted of a relevant crime described under 42 USC 1320a-7(a), he or she is no longer exempt and shall be terminated from employment or denied employment.

At the time of inspection, direct care worker, Wendy Murray had not completed a clearance within the workforce background check system.

**R 400.639**

**Staff records.**

**(1) A licensee shall maintain a record for each staff that contains all of the following:**

**(a) Name, address, telephone number, and Social Security number.**

At the time of inspection, direct care worker, Wendy Murray did not have an application for employment on file.

**R 400.639**

**Staff records.**

**(1) A licensee shall maintain a record for each staff that contains all of the following:**

**(e) Verification of experience, highest level of education completed, and training.**

At the time of inspection, direct care worker, Wendy Murray did not have verification of experience or highest level of education completed on file.

R 400.639

**Staff records.**

**(1) A licensee shall maintain a record for each staff that contains all of the following:**

**(i) Verification of the receipt by the staff of personnel policies and job descriptions.**

At the time of inspection, direct care worker, Wendy Murray did not have verification of receipt of receiving personal policies or a job description on file.

Due to the violations identified in the report, **a written corrective action plan** is required. The corrective action plan is due 15 days from the date of this letter and must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

The Department provides technical assistance to meet the licensing requirements and consultation to improve services.

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 335-5985.

Sincerely,



Amanda Blasius, Licensing Consultant  
Bureau of Community and Health Systems  
611 W. Ottawa Street  
P.O. Box 30664  
Lansing, MI 48909