



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

MARLON I. BROWN, DPA
DIRECTOR

October 14, 2025

Anna Masambaji
PO Box 26243
Lansing, MI 48909

RE: License #: AS330307294
Investigation #: 2025A0466043
Kekelis AFC Home II

Dear Mrs. Masambaji:

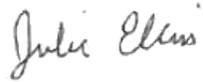
Attached is the Special Investigation Report for the above referenced facility. Due to the violations identified in the report, a written corrective action plan is required. The corrective action plan is due 15 days from the date of this letter and must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

If you desire technical assistance in addressing these issues, please feel free to contact me. In any event, the corrective action plan is due within 15 days. Failure to submit an acceptable corrective action plan will result in disciplinary action.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 335-5985.

Sincerely,

A handwritten signature in cursive script that reads "Julie Elkins".

Julie Elkins, Licensing Consultant
Bureau of Community and Health Systems
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
SPECIAL INVESTIGATION REPORT**

I. IDENTIFYING INFORMATION

License #:	AS330307294
Investigation #:	2025A0466043
Complaint Receipt Date:	08/21/2025
Investigation Initiation Date:	08/21/2025
Report Due Date:	10/20/2025
Licensee Name:	Anna Masambaji
LicenseeAddress:	2109 Walmar Estate Drive Lansing, MI 48917
Licensee Telephone #:	(517) 980-1925
Administrator:	Christopher Jaquette
Licensee Designee:	N/A
Name of Facility:	Kekelis AFC Home II
Facility Address:	2940 Quincy Ln. Lansing, MI 48910
Facility Telephone #:	(517) 993-6776
Original Issuance Date:	04/24/2012
License Status:	REGULAR
Effective Date:	10/13/2024
Expiration Date:	10/12/2026
Capacity:	5
Program Type:	DEVELOPMENTALLY DISABLED MENTALLY ILL

II. ALLEGATION:

	Violation Established?
Untrained staff supervise residents, which poses health and safety risks.	No
Additional Findings	Yes

III. METHODOLOGY

08/21/2025	Special Investigation Intake 2025A0466043.
08/21/2025	Special Investigation Initiated – Telephone Complainant interviewed.
09/05/2025	Inspection Completed On-site.
09/08/2025	Face to face with licensee Anna Masambaji, employee records reviewed.
10/09/2025	Contact Document sent to licensee Anna Masambaji.
10/10/2025	Contact Document received from licensee Anna Masambaji.
10/14/2025	Exit Conference with licensee Anna Masambaji.

ALLEGATION: Untrained staff supervise residents, which poses health and safety risks.

INVESTIGATION:

On 08/21/2025, Complainant reported that licensee Anna Masambaji has been operating adult foster care facilities with direct care workers (DCW) that are not trained.

On 09/04/2025, I reviewed the Michigan Workforce Background Check System (MWBCS). This facility had Shawna Wagner, Emerald Solomon, Christopher Jaquette, Ezekiel Galikika, Hamisi Masambaji and Francisca Farris listed as cleared, hired and eligible to work in an adult foster care (AFC) facility.

On 09/05/2025, I conducted an unannounced investigation and I interviewed direct care worker (DCW) Christopher Jaquette who reported that he was the live in staff member and the only DCW on duty at the time. DCW Jaquette reported that he has completed the required trainings to work as a DCW in an AFC facility. DCW Jaquette

reported that he has every other weekend off and that licensee Anna Masambaji covers the weekends that he is off.

I reviewed the *Resident Register* which documented that there were five residents living at the facility. At the time of the unannounced investigation there were three residents in the facility. I interviewed Resident A who reported that DCW Jaquette is the live in staff and that DCW Priscilla (last name unknown) and DCW Lakeyla (last name unknown) have covered shifts when DCW Jaquette is off. Resident A could not explain which days each DCW worked, or what days they had off, as he was not sure if there was a schedule. Resident A reported that there is just one DCW on shift at a time. Resident B reported that she did not know any of the staff members' names and Resident C is non-verbal and therefore was not able to be interviewed.

I contacted licensee Anna Masambaji by phone on 09/04/20/25 who reported that she was not available to review employee records with me on that date. Licensee Anna Masambaji reported that she could meet me at the facility on 09/08/2025 at 10am.

On 09/08/2025, I met with licensee Anna Masambaji to review employee records and she reported that DCW Jaquette is the live in staff and his date of hire is 7/09/2021. Licensee Anna Masambaji reported that Lola Suttles covers for DCW Jaquette when he is off and her date of hire is 10/08/2018 as a relief staff only. Licensee Anna Masambaji reported that she has also covered shifts if needed. Licensee Anna Masambaji reported that she does not recall them filling shifts at this facility. Licensee Anna Masambaji reported that Priscilla Thompson and Lakeyla Patterson typically work at another licensed facility that she owns and operates. Training for Priscilla Thompson and Lakeyla Patterson will be addressed in SIR #2025A0466045.

I reviewed DCW Jaquette's employee record which contained a current tuberculosis (TB) test. DCW Jaquette's employee record contained a *Training Transcript* that documented training in the following areas: Cardiopulmonary resuscitation (CPR)/First Aid training dated 4/29/2025, medication training and medication refresher trainings safety and fire prevention, reporting requirements, personal care, supervision, and protection, resident rights and prevention and containment of communicable diseases. A Michigan Workforce Background Check (MWBC) was completed on 07/07/2021 when DCW Jaquette worked at another licensed facility owned and operated by licensee Anna Masambaji which documented that he is eligible to work in an AFC facility. When DCW Jaquette was transferred to work at this facility another MWBC was completed on 8/09/2024 which documented that he is eligible to work in a AFC facility.

I reviewed the employee record for DCW Suttles which contained a current tuberculosis (TB) test. DCW Suttles employee record contained a *Training Transcript* that documented training in the following areas: Cardiopulmonary resuscitation (CPR) /First Aid training dated 1/25/2024, medication training and

medication refresher trainings safety and fire prevention, reporting requirements, personal care, supervision, and protection, resident rights and prevention and containment of communicable diseases. A MWBC was completed on 10/15/2018 which documented that she is eligible to work in an AFC facility.

APPLICABLE RULE	
R 400.14204	Direct care staff; qualifications and training.
	(3) A licensee or administrator shall provide in-service training or make training available through other sources to direct care staff. Direct care staff shall be competent before performing assigned tasks, which shall include being competent in all of the following areas: (a) Reporting requirements (b) First aid. (c) Cardiopulmonary resuscitation. (d) Personal care, supervision, and protection. (f) Safety and fire prevention. (g) Prevention and containment of communicable diseases.
ANALYSIS:	DCW Jaquette and DCW Suttles had documentation of all required training. Therefore there is not enough evidence to establish a violation.
CONCLUSION:	VIOLATION NOT ESTABLISHED

ADDITIONAL FINDINGS:

INVESTIGATION:

On 09/05/2025, I conducted an unannounced investigation and DCW Jaquette was the only DCW on duty at the time. DCW Jaquette reported that he is a live in staff and that he and licensee Anna Masambaji work together to determine a schedule to ensure that the residents have supervision 24 hours a day, seven days a week. DCW Jaquette reported that he has every other weekend off, from Friday to evening to Sunday evening. DCW Jaquette reported that there is no written *Staff Schedule* available for review.

APPLICABLE RULE	
R 400.14208	Direct care staff and employee records.
	(3) A licensee shall maintain a daily schedule of advance work assignments, which shall be kept for 90 days. The schedule shall include all of the following information: (a) Names of all staff on duty and those volunteers who are under the direction of the licensee. (b) Job titles. (c) Hours or shifts worked. (d) Date of schedule. (e) Any scheduling changes.
ANALYSIS:	On 09/05/2025, DCW Jaquette could not provide a written staff schedule for department review.
CONCLUSION:	VIOLATION ESTABLISHED

INVESTIGATION:

On 09/04/2025, I reviewed the facility file in the Bureau Information Tracking System (BITS) which documented that Shawna Wagoner was listed as a live staff. Licensee Anna Masambaji submitted the BCAL-AFC-100 on 09/09/2024 to document Christopher Jaquette as the administrator.

On 09/08/2025, I met licensee Anna Masambaji to review employee records. Licensing designee Anna Masambaji reported that DCW Jaquette is a live in staff.

On 10/10/2025, licensee Anna Masambaji reported that DCW Jaquette began working in the facility on 7/19/2024 as a live in staff.

On 10/13/2025, I reviewed the facilities file in BITS for a second time and it did not contain any documentation that licensing Anna Masambaji reported that DCW Jaquette was a live in staff member.

APPLICABLE RULE	
R 400.14103	Licenses; required information; fee; effect of failure to cooperate with inspection or investigation; posting of license; reporting of changes in information.
	(5) An applicant or licensee shall give written notice to the department of any changes in information that was previously submitted in or with an application for a license, including any changes in the household and in personnel-related information, within 5 business days after the change occurs.

ANALYSIS:	Licensee Anna Masambaji reported that DCW Jaquette is a live in staff and that his assumption of duties began on 07/19/2024. Licensee Anna Masambaji did not report DCW Jaquette as a live in staff member in writing (by the submission of the BCHS-AFC 100) to the department when DCW Jaquette assumed his duties as a live in staff therefore a violation has been established.
CONCLUSION:	VIOLATION ESTABLISHED

IV. RECOMMENDATION

Contingent upon the receipt of an acceptable corrective action plan, I recommend no change in license status.

Julie Elkins

10/14/2025

Julie Elkins
Licensing Consultant

Date

Approved By:

Dawn Timm

10/14/2025

Dawn N. Timm
Area Manager

Date