



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

MARLON I. BROWN, DPA
DIRECTOR

July 9, 2025

Shequita Brown
1961 Reynolds
Muskegon, MI 49440

RE: License #:	AF610417971 Organic Care 1961 Reynolds St. Muskegon, MI 49442
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Dear Ms. Brown:

Attached is the Addendum to the Original Licensing Study Report for the above referenced facility.

Please review the enclosed documentation for accuracy and contact me with any questions. If I am not available and you need to speak to someone immediately, please contact the local office at (616) 356-0100.

Sincerely,

Elizabeth Elliott, Licensing Consultant
Bureau of Community and Health Systems
350 Ottawa, N.W.
Grand Rapids, MI 49503
(616) 901-0585

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
ADDENDUM TO ORIGINAL LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #:	AF610417971
Licensee Name:	Shequita Brown
Licensee Address:	1961 Reynolds Muskegon, MI 49440
Licensee Telephone #:	(870) 635-3599
Administrator/Licensee Designee:	N/A
Name of Facility:	Organic Care
Facility Address:	1961 Reynolds St. Muskegon, MI 49442
Facility Telephone #:	(870) 635-3599
Capacity:	6
Program Type:	PHYSICALLY HANDICAPPED DEVELOPMENTALLY DISABLED MENTALLY ILL AGED

II. Purpose of Addendum

On 06/05/2025, I received an email from Ms. Brown, Licensee, with an attached modification of the terms of the license form requesting an increase in the capacity of the residents from 4 to 6.

III. Methodology

On 06/05/2025, I received a BCAL 5055, Request for Modification of Terms of the License. The request was to modify the capacity of the AFC Family Home from 4 to 6 residents after the addition of a room to the back of the house.

On 06/10/2025, I conducted an onsite inspection and measured the new addition for the purpose of the change in capacity.

On 06/18/2025, I emailed Ms. Brown and inquired about the North facing window in the new room as it did not close to a latch, the resident room door was not NLAE (non-locking against egress) and needed to be changed so if there was a lock on the door, the door opened with the twist of the doorknob and did not have to manually be unlocked for the purpose of fire safety. In addition, there was not a heat/cool air register observed in the room.

On 06/20/2025, Ms. Brown informed me via email that the window latch was fixed on this date, and the heating source will be put on the wall as a permanent fixture and has its own breaker. A window unit for air conditioning will be used. Ms. Brown stated the NLAE hardware on the new room door will be changed to NLAE hardware.

On 07/02/2025, I spoke to Ms. Brown via telephone, and she informed me that the window latch was fixed, so the window closes tightly and locks. Ms. Brown stated the heat/air sources were in place and operable. I requested documentation from Ms. Brown re: the new build inspection and Ms. Brown stated she will provide the documentation for the file.

On 07/07/2025, Ms. Brown informed me that the NLAE hardware in the new room is being changed. I received videos of the NLAE hardware and a demonstration of how it works per the rule. I received videos of the now operable window latch, the window unit for air conditioning and the permanently fixed heat source for the new room.

On 07/07/2025, I received and reviewed a copy of the City of Muskegon, Inspection Department, final inspection and approval for the build of the newly added room, dated 07/01/2025. I received and reviewed a copy of the final electrical inspection report from the City of Muskegon Inspection Department dated 06/25/2025.

IV. Description of Findings and Conclusions

The home has two resident bedrooms in the upper level of the home, one room accommodates one resident, and the second room accommodates two residents. There is a main floor room off the living area of the home that accommodates one resident. The new room access is through the kitchen and off a small back hallway. The room is a new addition to the home that measures 11.83X12.0=142 square feet of living space. The room can accommodate 2 residents with 3 feet in between beds. The closet space is not considered in the measurements of the room.

In addition, the living space in the home is 372 square feet which meets the minimum of 35 square feet per occupant requirement.

V. Recommendation

I recommend the modification of the terms of the license to change the capacity from 4 residents to 6 residents.



07/09/2025

Elizabeth Elliott
Licensing Consultant

Date