



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

MARLON I. BROWN, DPA
DIRECTOR

May 12, 2025

Keira Foster
Hupp House Cares LLC
8284 Hupp Ave.
Warren, MI 48089

RE: Application #: AS500418697
Hupp House Cares
8284 Hupp Ave.
Warren, MI 48089

Dear Ms. Foster:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license with a maximum capacity of 5 is issued.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available, and you need to speak to someone immediately, please contact the local office at (248) 975-5053.

Sincerely,

A handwritten signature in cursive script that reads "L. Reed".

LaShonda Reed, Licensing Consultant
Bureau of Community and Health Systems
Cadillac Place, Ste 9-100
Detroit, MI 48202
(586) 676-2877

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #:	AS500418697
Licensee Name:	Hupp House Cares LLC
Licensee Address:	8284 Hupp Ave. Warren, MI 48089
Licensee Telephone #:	(248) 327-7486
Administrator/Licensee Designee:	Wydell Henry/Keira Foster
Name of Facility:	Hupp House Cares
Facility Address:	8284 Hupp Ave. Warren, MI 48089
Facility Telephone #:	(248) 327-7486
Application Date:	07/29/2024
Capacity:	5
Program Type:	DEVELOPMENTALLY DISABLED

II. METHODOLOGY

07/29/2024	On-Line Enrollment
07/30/2024	PSOR on Address Completed
07/30/2024	Contact - Document Sent Forms sent.
09/11/2024	Contact - Document Received 1326/RI030 & AFC 100
09/13/2024	File Transferred to Field Office
09/17/2024	Application Incomplete Letter Sent
12/16/2024	Comment 10-Day Continued Interest letter emailed.
03/05/2025	Inspection Completed On-site
03/05/2025	Inspection Completed-BCAL Sub. Compliance
03/21/2025	Inspection Completed-BCAL Full Compliance

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

A. Physical Description of Facility

The small adult foster care home is located in a residential area in Warren, Michigan. The home is a single-story aluminum siding structure with an unfinished basement and a one car detached garage. The first floor of the home consists of a living room, dining room, kitchen, 2 full bathrooms and three bedrooms. The home is in the VanDyke School District.

The furnace and hot water heater are located in the basement with a 1-3/4-inch solid core door equipped with an automatic self-closing device and positive latching hardware located that is constructed of material that has a 1-hour-fire-resistance rating. The facility is equipped with interconnected, hardwire smoke detection system, with battery backup, which was installed by a licensed electrician and is fully operational.

Gold River L.L.C., is the owner of the property located gives Hupp Home Cares L.L.C., permission to operate an adult foster care and permission for whomever it may concern to inspect property.

Resident bedrooms were measured during the on-site inspection and have the following dimensions:

Bedroom #	Room Dimensions	Total Square Footage	Total Resident Beds
1	12.4 x 9.4	115.11	1
2	21.2 x 22.3	470.96	2
3	12.10 x 23.6	301.58	2

Total beds: 5

The living, dining, room areas measure a total of 288 square feet of living space. This exceeds the minimum of 35 square feet per resident requirement.

Based on the above information, it is concluded that this facility can accommodate **five (5)** residents. It is the licensee's responsibility not to exceed the facility's licensed capacity.

B. Program Description

Admission and discharge policies, program statement, refund policy, personnel policies, and standard procedures for the facility were reviewed and accepted as written. The applicant intends to provide 24-hour supervision, protection and personal care to **five (5)** male or female ambulatory adults whose diagnosis is developmentally disabled in the least restrictive environment possible. The program will include social interaction skills, personal hygiene, personal adjustment skills, and public safety skills. Residents will be referred from the community.

At Hupp House Cares, LLC, our mission is to provide compassionate and inclusive support for individuals experiencing mental and developmental disorders. We strive to create a safe and nurturing environment where our residents can achieve their highest potential, fostering independence, dignity, and a sense of belonging. Through a dedicated and highly trained team, we empower our residents to lead fulfilling lives, promoting their well-being and integration into the community.

Hupp House Cares, LLC, will provide resident-centered Care to receive personalized care tailored to their unique needs, preferences, and goals. At Hupp House Cares, LLC, will provide professional development that consists of continuously investing in staff training and development to maintain a highly skilled and compassionate team dedicated to our residents' well-being. Hupp House Cares, LLC, will provide residents with meaningful connections with the local community by organizing events and activities that promote social inclusion and acceptance. Hupp House Cares, LLC, will collaborate with healthcare professionals, service providers, and advocacy organizations to ensure our residents can access the best available resources and support. This facility intends to utilize local community resources, including public schools and libraries, local museums, shopping centers, and local parks.

C. Applicant and Administrator Qualifications

The applicant is Hupp House Cares L.L.C., which is a “Domestic Limited Liability Company”, was established in Michigan, on 05/09/2024. Hupp House Cares L.L.C. submitted a financial statement and established an annual budget projecting expenses and income to demonstrate the financial capability to operate this adult foster care facility.

The Board of Directors of Hupp House Cares L.L.C. has submitted documentation appointing Keira Foster as Licensee Designee for this facility and Wydell Henry as the Administrator of the facility.

A licensing record clearance request was completed with no lein convictions recorded for Keira Foster licensee designee and Wydell Henry administrator. Keira Foster licensee designee and Wydell Henry administrator submitted a medical clearance request with statements from a physician documenting their good health and current TB-tine negative results.

Keira Foster licensee designee and Wydell Henry administrator have provided documentation to satisfy the qualifications and training requirements identified in the administrative group home rules.

Keira Foster worked with Empower Living Services from 2016 to 2018. Ms. Foster assisted with preparing meals following nutritional requirements, serving, cleaning, and assisting with daily personal care and activities for patients consisting of elderly with severe mental illness and Alzheimer's. Ms. Foster completed all the required training.

Wyndell Henry, administrator, has experience as a Youth Director from 2003 to present. In this position, Mr. Henry handles all after-school programs and mentors the students, assisting with scheduling events and field trips. Mr. Henry has been working as an Interventionist since 2010. In this position, Mr. Henry monitors all students' progress and identifies those with learning issues. Mr. Henry has experience working as a direct care worker and supervisor from 2012 to 2023. In this position, Mr. Henry scheduled shifts, managed the day-to-day tasks, completed reports, and assisted with the everyday care of elderly and mentally challenged patients. Mr. Henry has also worked as a basketball coach and motivational speaker for troubled youth. Mr. Henry completed all required training.

The staffing pattern for the original license of this 5-bed facility is adequate and includes a minimum of 1-staff-to-5 residents per shift. All staff shall be awake during sleeping hours.

Keira Foster licensee designee and Wydell Henry administrator acknowledges an understanding of the training and qualification requirements for direct care staff prior to

each person working in the facility in that capacity or being considered as part of the staff 1–to-5 resident ratio.

Keira Foster licensee designee and Wydell Henry administrator acknowledged an understanding of the responsibility to assess the good moral character of employees and contractors who have regular, ongoing, “direct access” to residents or the resident information or both. The licensing consultant provided technical assistance on the process for obtaining criminal record checks utilizing the Michigan Long Term Care Partnership website (www.miltcpartnership.org), L-1 Identity Solutions™ (formerly Identix ®), and the related documents required to be maintained in each employees record to demonstrate compliance.

Keira Foster licensee designee and Wydell Henry administrator acknowledges an understanding of the administrative rules regarding medication procedures and that only those direct care staff that have received medication training and have been determined competent by the licensee, can administer medication to residents. In addition, Keira Foster licensee designee and Wydell Henry administrator has indicated that resident medication will be stored in a locked cabinet and that daily medication logs will be maintained on each resident receiving medication.

Keira Foster licensee designee and Wydell Henry administrator acknowledges their responsibility to obtain all required documentation and signatures that are to be completed prior to each direct care staff or volunteer working with residents. In addition, Keira Foster licensee designee and Wydell Henry administrator acknowledges their responsibility to maintain a current employee record on file in the home for the licensee, administrator, and direct care staff or volunteer and the retention schedule for all of the documents contained within each employee’s file.

Keira Foster licensee designee and Wydell Henry administrator acknowledges an understanding of the administrative rules regarding informing each resident of their resident rights and providing them with a copy of those rights. Keira Foster licensee designee and Wydell Henry administrator indicated that it is their intent to achieve and maintain compliance with these requirements.

Keira Foster licensee designee and Wydell Henry administrator acknowledges an understanding of the administrative rules regarding the written and verbal reporting of incidents and accidents and the responsibility to conduct an immediate investigation of the cause. Keira Foster licensee designee and Wydell Henry administrator has indicated their intention to achieve and maintain compliance with the reporting and investigation of each incident and accident involving a resident, employee, and/or visitor.

Keira Foster licensee designee and Wydell Henry administrator acknowledges an understanding of the administrative rules regarding the handling of resident funds and valuables and intends to comply.

Keira Foster licensee designee and Wydell Henry administrator acknowledges their responsibility to obtain all of the required forms and signatures that are to be completed prior to, or at the time of each resident's admission to the home as well as the required forms and signatures to be completed for each resident on an annual basis. In addition, Keira Foster and Wydell Henry acknowledges their responsibility to maintain a current resident record on file in the home for each resident and the retention schedule for all of the documents contained within each resident's file.

Keira Foster licensee designee and Wydell Henry administrator acknowledges their responsibility to provide a written discharge notice to the appropriate parties when a 30-day or less than 30-day discharge is requested.

Keira Foster licensee designee and Wydell Henry administrator were in compliance with the licensing act and applicable administrative rules at the time of licensure.

D. Rule/Statutory Violations

Keira Foster and Wydell Henry were in compliance with the licensing act and applicable administrative rules at the time of licensure.

IV. RECOMMENDATION

I recommend issuance of a temporary license to this AFC adult small group home (capacity 1-5).

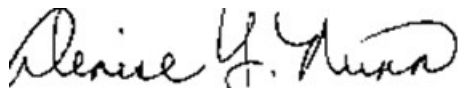


03/28/2025

LaShonda Reed
Licensing Consultant

Date

Approved By:



05/12/2025

Denise Y. Nunn
Area Manager

Date