



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

MARLON I. BROWN, DPA
DIRECTOR

June 17, 2025

Randall Clark
Belle Meade Foundation, Inc.
36270 Bordman Road
Richmond, MI 48062

RE: Application #: AS500418281
Belle Meade of Richmond
67926 Howard St.
Richmond, MI 48062

Dear Mr. Clark:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license with a maximum capacity of 6 is issued.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (248) 975-5053.

Sincerely,

A handwritten signature in cursive script that reads "Kristine Cilluffo".

Kristine Cilluffo, Licensing Consultant
Bureau of Community and Health Systems
Cadillac Place
3026 West Grand Blvd Ste 9-100
Detroit, MI 48202
(248) 285-1703

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #:	AS500418281
Applicant Name:	Belle Meade Foundation, Inc.
Applicant Address:	36270 Bordman Road Richmond, MI 48062
Applicant Telephone #:	(586) 405-8710
Administrator/Licensee Designee:	Randall Clark
Name of Facility:	Belle Meade of Richmond
Facility Address:	67926 Howard St. Richmond, MI 48062
Facility Telephone #:	(586) 405-8710
Application Date:	02/27/2024
Capacity:	6
Program Type:	DEVELOPMENTALLY DISABLED MENTALLY ILL

II. METHODOLOGY

02/27/2024	Enrollment
02/27/2024	PSOR on Address Completed
02/27/2024	Application Incomplete Letter Sent 1326/RI030 (New FPS required)
02/27/2024	Contact - Document Sent forms sent
03/20/2024	Contact - Document Received 1326/ri030
03/26/2024	Application Incomplete Letter Sent
03/28/2024	Contact - Document Received Email from Randy Clark. Sent return email.
08/22/2024	Contact - Document Received Received email from Randy Clark. Sent return email.
08/23/2024	Contact - Document Received Email from Randy Clark. Sent return email.
09/09/2024	Contact - Document Received Email from Randy Clark re: rescheduling onsite inspection
09/16/2024	Contact - Document Sent Email to Randy Clark
10/29/2024	Contact - Document Received Email from Randy Clark. Sent return email.
11/20/2024	Contact - Document Sent Email to Randy Clark. Received return email.
11/21/2024	Inspection Completed On-site
11/21/2024	Contact - Document Sent Email to Randy Clark. Received return email with copy of warranty deed
11/21/2024	Contact - Document Sent Email to Bureau of Fire Services (BFS), Larry DeWachter. Received return call. No record of inspection.

03/07/2025	Contact - Document Received Email from Randy Clark. Sent return email with possible inspection dates
03/27/2025	Inspection Completed On-site
04/02/2025	Contact - Document Received Email from Randy Clark. Sent return email.
04/03/2025	Contact - Document Received Email from Randy Clark
04/03/2025	Contact- Telephone call received Text messages from Randy Clark with photos of corrections
04/04/2025	Contact- Telephone call made Text message to Randy Clark. Photos of corrections received.
04/04/2025	Contact- Document Received Email from Randy Clark
04/07/2025	Contact- Document Sent Email to Randy Clark
04/14/2025	Contact- Document Received Email from Randy Clark with updated medical statement
04/23/2025	Contact- Document Received Email from Randy Clark. Sent return email
04/29/2025	Contact- Document Sent Email to Randy Clark

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

The evaluation is based upon the requirements of P.A. 218 of the Michigan Public Acts of 1979, as amended, and the Administrative Rules and Regulations applicable to the license of small group facilities (1-6), licensed or proposed to be licensed after 05/24/1974.

A. Physical Description of Facility

Belle Meade of Richmond is a two-story small adult foster care home located in Richmond, MI. The licensee for the home is Belle Meade Foundation, Inc. Randall Clark will act as the licensee designee and administrator for the home. The home is owned by

Randall Clark and Katie Dabish. A copy of the home's warranty deed was provided. The home has city water and sewer.

The home was previously licensed as a large adult foster care home, Richmond Pines Senior Residence (AL500007239) from 08/26/1991-12/29/2015. BITS indicates that the facility was administratively closed after "disapproved fire safety". The licensee voluntarily agreed to close and relocate residents. BFS Supervisor, Larry DeWatcher, indicated that there is no record of disapproval report due to length of time since closure. The new licensee has installed a new fire panel and alarm system and provided email invoice for verification dated 03/10/2025 from Carraway Fire & Life Safety Systems. Also, the facility will only operate as a small adult foster care home and not utilize the second floor of the home for residents.

Belle Meade of Richmond has a living room, kitchen, dining room, common area, office, six bedrooms, two resident bathrooms and basement. The living room, dining room and common room offer a total of 627 square feet which meets the required 35 square feet per person for six residents.

The six bedrooms in the facility are sized as follows:

Bedroom #	Room Dimensions	Total Square Footage	Total Resident Beds
1	8'0" x 12'2"	97	1
2	9'7" x 12'0"	115	1
3	10'0" x 8'0"	80	1
4	10'0" x 8'0"	80	1
5	10'0" x 8'0"	80	1
6	10'0" x 8'0"	80	1

Total capacity: 6

All six bedrooms have adequate space, bedding and storage. All the bedrooms have a chair, mirror and window that opens. During the onsite inspection, I observed that the home was found to be in substantial compliance with rules pertaining to maintenance and sanitation.

The home has interconnected smoke detectors. There is a fire extinguisher on each floor of the home. The home's two furnaces are located in the basement. An invoice for furnace inspection was provided from Robs Mechanical LLC dated 03/20/2025, The bathroom and bedrooms doors have non-locking against egress hardware. The water temperature was found to be between 105-120 degrees Fahrenheit. There is a locked cabinet in office for medications.

B. Program Description

Belle Meade of Richmond will provide 24-hour care and supervision for up to six residents with mental illness and/or developmental disabilities. The licensee plans to contract with Macomb County Community Mental Health for special certification. The home will provide programs to aid residents in reaching their maximum potential in the least restrictive environment possible. They will address areas such as daily living skills, interpersonal communication and socialization skills, health, nutrition and fitness, community awareness and interaction, recreation and leisure, time management and self-awareness. Residents will be able to participate in activities such as arts and crafts, pet therapy and nature walks among others. The home will assist and train residents in personal care activities such as dressing, grooming and bathing. They will also assist and train residents in daily living skills such as meal planning and preparation, laundry and household chores. Residents who reside in the home must be fully ambulatory as the home is not wheelchair accessible.

C. Applicant and Administrator Qualifications

Randall Clark will act as the licensee designee and administrator for the home. Mr. Clark has been fingerprinted. He has been previously approved as a licensee designee and administrator. He is currently the licensee designee and administrator for Belle Meade Residential (AS500404386) and Belle Meade AFC/Wellness Home (AM500073448). Both homes have special certifications for residents with mental illness/developmental disabilities. Mr. Clark provided a medical statement and TB test dated 04/11/2025 which indicates he has no known physical/mental conditions or health problems that would limit his ability to work with or around dependent adults.

Randall Clark acknowledged an understanding of the qualifications, suitability, and training requirements for direct care staff prior to each person working in the facility in that capacity or being considered as part of the staff-to-resident ratio.

Mr. Clark acknowledged an understanding of the responsibility to assess the good moral character of employees and contractors who have regular, ongoing, or direct access to residents or the resident information or both. The licensing consultant provided technical assistance on the process for obtaining criminal record checks utilizing the Michigan Long Term Care Partnership website (www.miltcpartnership.org) and the related documents required to be maintained in each employee's record to demonstrate compliance.

Mr. Clark acknowledged an understanding of the administrative rules regarding medication procedures and that only those direct care staff that have received medication training and have been determined competent by the licensee designee can administer medication to residents. In addition, Mr. Clark acknowledged that resident

medication will be stored in a locked cabinet and that daily medication logs will be maintained on each resident receiving medication.

Mr. Clark acknowledged his responsibility to obtain all required moral character, medical, and training documentation and signatures that are to be completed prior to each direct care staff or volunteer working directly with residents. In addition, Mr. Clark acknowledged his responsibility to maintain all required documentation in each employee's record for each licensee designee, administrator, and direct care staff or volunteer and follow the retention schedule for those documents contained within each employee's record.

Mr. Clark acknowledged an understanding of the administrative rules regarding the admission criteria and procedural requirements for accepting a resident into the home for adult foster care.

Mr. Clark acknowledged his responsibility to obtain the required written assessment plan, resident care agreement, and health care appraisal forms and signatures that are to be completed prior to, or at the time of each resident's admission to the home. Mr. Clark will update and complete those forms and obtain new signatures for each resident on an annual basis.

Mr. Clark acknowledged his responsibility to maintain a current resident record on file in the home for each resident and follow the retention schedule for all the documents that are required to be maintained within each resident's file.

Mr. Clark acknowledged an understanding of the administrative rules regarding the handling of resident funds and valuables and intends to comply. A separate Resident Funds Part II BCAL-2319 form will be created for each resident in order to document the date and amount of the adult foster care service fee paid each month and all of the resident's personal money transactions that have been agreed to be managed by the licensee designee.

Mr. Clark acknowledged an understanding of the administrative rules regarding informing each resident of their resident rights and providing them with a copy of those rights.

Mr. Clark acknowledged an understanding of the administrative rules regarding the written and verbal reporting of incidents and accidents and the responsibility to conduct an immediate investigation of the cause.

Mr. Clark acknowledged his responsibility to provide a written discharge notice to the appropriate parties when a 30-day or less than 30-day discharge is requested.

Mr. Clark acknowledged that residents with mobility impairments may only reside on the main floor of the facility.

Mr. Clark acknowledged he has a copy of the licensing rule book for adult foster care small group homes.

D. Rule/Statutory Violations

The applicant was in compliance with the licensing act and applicable administrative rules at the time of licensure.

IV. RECOMMENDATION

I recommend that the department issue a temporary license to this small group adult foster care home, Belle Meade of Richmond, with a capacity of six (6) residents.

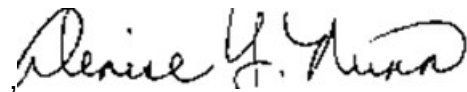


04/29/2025

Kristine Cilluffo
Licensing Consultant

Date

Approved By:



06/17/2025

Denise Y. Nunn
Area Manager

Date