



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

MARLON I. BROWN, DPA  
DIRECTOR

January 27, 2025

Charlene McNeal and Artesia McNeal  
Irvine Head Injury Home Inc  
30066 Ponds View Dr  
Franklin, MI 48025

RE: License #: AS630012783  
**Irvine Head Injury Home**  
**13531 Irvine**  
**Oak Park, MI 48237**  
**Addendum Report**

Dear Charlene McNeal and Artesia McNeal Washington:

Attached is the Addendum to the Original Licensing Study Report for the above referenced facility.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (248) 975-5053.

Sincerely,

A handwritten signature in blue ink that reads "Sara E. Shaughnessy".

Sara Shaughnessy, Licensing Consultant  
Bureau of Community and Health Systems  
Cadillac Pl. Ste 9-100  
3026 W. Grand Blvd  
Detroit, MI 48202  
(248) 320-3721

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
BUREAU OF COMMUNITY AND HEALTH SYSTEMS  
ADDENDUM TO ORIGINAL LICENSING STUDY REPORT**

**I. IDENTIFYING INFORMATION**

<b>License #:</b>	AS630012783
<b>Licensee Name:</b>	Irvine Head Injury Home Inc
<b>Licensee Address:</b>	30066 Ponds View Dr Franklin, MI 48025
<b>Licensee Telephone #:</b>	(248) 415-2500
<b>Administrator/Licensee Designee:</b>	Charlene McNeal and Artesia McNeal
<b>Name of Facility:</b>	Irvine Head Injury Home
<b>Facility Address:</b>	13531 Irvine Oak Park, MI 48237
<b>Facility Telephone #:</b>	(248) 542-4423
<b>Capacity:</b>	6
<b>Program Type:</b>	MENTALLY ILL TRAUMATICALLY BRAIN INJURED

## **II. Purpose of Addendum**

The purpose of the addendum is to add a special certification for mentally ill residents.

## **III. Methodology**

01/08/2025	Contact – Document Received Received emailed application to add special certification for mentally ill from licensee.
01/08/2025	Contact – Document Sent Sent email to licensee requesting updated admission and policy information and experience.
01/08/2025	Contact – Document Received Received updated admission policy from licensee.
01/24/2025	Contact - Telephone call made Contacted licensee designee and provided technical assistance re: completing thorough intake assessments to ensure all residents are compatible with one another
01/24/2025	Reviewed documentation provided and facility information in BITS.
01/27/2025	Reviewed educational/experience documentation in Sharepoint.

## **IV. Description of Findings and Conclusions**

Based on the information received, the facility is approved to admit residents aged 18 and over who are traumatically brain injured and/or mentally ill. The facility is not approved to admit residents in wheelchairs.

The licensee, Artesia McNeal, provided verification that she has over one year of experience working with individuals with a traumatic brain injury and mental illness. She is a certified brain injury specialist and has been the chief operations officer of Irvine Head Injury since 2002, which had the mentally ill population added to the license on 06/12/2007.

The facility's program statement and admission policy have been updated to include the special certification. Ms. McNeal intends to apply for a contract through the local community mental health agencies to provide specialized adult foster care to mentally ill residents. Training will be provided to direct care staff regarding the needs of the populations served

Ms. McNeal expressed an understanding that it is her responsibility as the licensee

designee to conduct a thorough assessment at the time of admission to ensure that all residents are compatible with one another, and to ensure that the facility can meet their needs. Ms. McNeal stated she has another facility with a special certification, which was terminated per her request. She is aware of the requirements of maintaining a special certification.

## **V. Recommendation**

I recommend issuing a special certification for the mentally ill population for Irvine Head Injury Home.



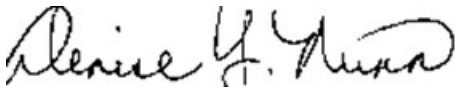
01/28/2025

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Sara Shaughnessy  
Licensing Consultant

Date

Approved by:



01/28/2025

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Denise Y. Nunn  
Area Manager

Date