



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

MARLON I. BROWN, DPA
DIRECTOR

August 29, 2024

Vicki Baker
Old School Adult Foster Care Inc.
1537 N Frank Smith Rd
Luther, MI 49656

RE: Application #: AM430414810
Old School Adult Foster Care
924 North State Street
Luther, MI 49656

Dear Vicki Baker:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license with a maximum capacity of 12 is issued.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (616) 356-0183.

Sincerely,

A handwritten signature in blue ink, reading "Bruce A. Messer".

Bruce A. Messer, Licensing Consultant
Bureau of Community and Health Systems
701 S. Elmwood
Traverse City, MI 49684
(231) 342-4939

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #:	AM430414810
Licensee Name:	Old School Adult Foster Care Inc.
Licensee Address:	924 North State Street Luther, MI 49656
Licensee Telephone #:	(231) 388-0092
Licensee Designee:	Vicki Baker
Administrator:	Vicki Baker
Name of Facility:	Old School Adult Foster Care
Facility Address:	924 North State Street Luther, MI 49656
Facility Telephone #:	(231) 388-0092
Application Date:	11/10/2022
Capacity:	12
Program Type:	PHYSICALLY HANDICAPPED AGED

II. METHODOLOGY

11/10/2022	On-Line Enrollment
11/21/2022	Inspection Report Requested - Health
11/21/2022	Inspection Report Requested - Fire
05/10/2023	PSOR on Address Completed
05/10/2023	File Transferred to Field Office
05/17/2023	Application Incomplete Letter Sent
03/27/2024	Application Complete/On-site Needed
03/27/2024	Inspection Completed On-site
03/27/2024	Inspection Completed - Env. Health: A
07/26/2024	Inspection Completed - Fire Safety: A
08/15/2024	Inspection Completed On-site
08/26/2024	Inspection Completed - BCAL Full Compliance

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

A. Physical Description of Facility

The Old School Adult Foster Care home is located in a redeveloped section of what was previously used as the Luther Elementary School. The AFC encompasses approximately one fourth of the original structure. The Licensee has indicated plans to further redevelop the schoolhouse with a variety of business in the coming years, including a second Adult Foster Care home. It is located within the village limits of Luther, in rural Lake County. The building is made of block/brick. The Adult Foster Care home is on one level and contains six double occupancy resident bedrooms. The facility has two full bathrooms, two bathrooms which consist of two toilets and two sinks each, a kitchen, large dining room and a spacious living room area in addition to two smaller "sitting" areas. The facility also has a very large "multipurpose room" which was previously the school gymnasium. The home is wheelchair accessible as it has a minimum of two approved means of egress at grade.

The furnace and hot water heater are located in a room that is constructed of material that has a 1-hour-fire-resistance rating. The facility is equipped with interconnected, hardwire smoke detection system, with battery backup, which was installed by a licensed electrician and is fully operational. The facility is equipped with an approved pull station alarm system and a sprinkler system installed throughout.

On July 26, 2024, the home was inspected by the Bureau of Fire Services. An “Approved” fire safety certification was recommended.

On March 27, 2024, the home was inspected by the Lake County DHD #10 Health Department who determined that the home is in substantial compliance with applicable rules pertaining to environmental health, water supply and sewage disposal.

Resident bedrooms were measured during the on-site inspection and have the following dimensions:

Bedroom #	Room Dimensions	Total Square Footage	Total Resident Beds
1-6	9'9"X15'6"	151 each	2 each

The living, dining, and sitting room areas measure a total of 514 square feet of living space. The “multipurpose room” is approximately 1350 square feet. This exceeds the minimum of 35 square feet per resident requirement.

Based on the above information, it is concluded that this facility can accommodate 12 residents. It is the licensee’s responsibility not to exceed the facility’s licensed capacity.

B. Program Description

Admission and discharge policies, program statement, refund policy, personnel policies, and standard procedures for the facility were reviewed and accepted as written. The applicant intends to provide 24-hour supervision, protection and personal care to **12** male or female ambulatory or nonambulatory adults who are aged or who are diagnosed with a physical handicap in the least restrictive environment possible.

Programs for the aged residents will include recreational activities, community interaction, health and fitness.

Programs for the Physically Handicapped will include physical and occupational therapy as prescribed, assistance with activities of daily living and community interaction.

If required, behavioral intervention and crisis intervention programs will be developed as identified in the assessment plan. These programs shall be implemented only by trained staff, and only with the prior approval of the resident, guardian, and the responsible agency.

The licensee will provide for all transportation for program and medical needs in accordance with the Residents Resident Care Agreement. The facility will make provision for a variety of leisure and recreational equipment. It is the intent of this facility to utilize local community resources including libraries, local museums, shopping centers, and local parks.

C. Applicant and Administrator Qualifications

The applicant is Old School Adult Foster Care, Inc., which is a “For Profit Corporation” and established in Michigan, on 10/05/2022. The applicant submitted a financial statement and established an annual budget projecting expenses and income to demonstrate the financial capability to operate this adult foster care facility.

A criminal history background check was conducted for the Licensee Designee and administrator. They have been determined to be of good moral character. The Licensee Designee and administrator submitted a statement from a physician documenting their good health and current negative TB-tine results.

The applicant has provided documentation to satisfy the qualifications and training requirements identified in the administrative group home rules.

The staffing pattern for the original license of this **12** bed facility is adequate and includes a minimum of **1** staff –to- **12** residents per shift during awake hours and **1** staff –to-**12** residents during sleeping hours. All staff shall be awake during sleeping hours.

The applicant acknowledged that at no time will this facility rely on “roaming” staff or other staff that are on duty and working at another facility to be considered part of this facilities staff-to-resident ratio or expected to assist in providing supervision, protection, or personal care to the resident population.

The applicant acknowledges an understanding of the training suitability and qualification requirements for direct care staff prior to each person working in the facility in that capacity or being considered as part of the staff –to- resident ratio.

The applicant acknowledged an understanding of the responsibility to assess the good moral character of employees and contractors who have regular, ongoing, “direct access” to residents or the resident information or both. The licensing consultant provided technical assistance on the process for obtaining criminal record checks utilizing the Michigan Long Term Care Partnership website (www.miltcpartnership.org), and the related documents required to be maintained in each employees record to demonstrate compliance.

The applicant acknowledges an understanding of the administrative rules regarding medication procedures and that only those direct care staff that have received medication training and have been determined competent by the licensee, can administer medication to residents. In addition, the applicant has indicated that resident medication will be stored in a locked cabinet and that daily medication logs will be maintained on each resident receiving medication.

The applicant acknowledges their responsibility to obtain all required good moral character, medical and training documentation and signatures that are to be completed prior to each direct care staff or volunteer working with residents. In addition, the

applicant acknowledges their responsibility to maintain a current employee record on file in the home for the licensee, administrator, and direct care staff or volunteer and the retention schedule for all of the documents contained within each employee's file.

The applicant acknowledges an understanding of the administrative rules regarding the admission criteria and procedural requirements for accepting a resident into the home for adult foster care.

The applicant acknowledges their responsibility to obtain the required written assessment, written assessment plan, resident care agreement, and health care appraisal forms and signatures that are to be completed prior to, or at the time of each resident's admission to the home as well as the required forms and signatures to be completed for each resident on an annual basis.

The applicant acknowledges their responsibility to maintain a current resident record on file in the home for each resident and the retention schedule for all of the documents contained within each resident's file.

The applicant acknowledges an understanding of the administrative rules regarding the discharge criteria and procedural requirements for issuing a 30-Day discharge written notice to a resident as well as when a resident can be discharged before the issuance of a 30-Day written discharge notice.

The applicant acknowledges an understanding of the administrative rules regarding informing each resident of their resident rights and providing them with a copy of those rights. The applicant indicated that it is their intent to achieve and maintain compliance with these requirements.

The applicant acknowledges an understanding of the administrative rules regarding the written and verbal reporting of accidents and incidents and the responsibility to conduct an immediate investigation of the cause. The applicant has indicated their intention to achieve and maintain compliance with reporting and investigation of each incident and accident involving a resident, employee, and/or visitor.

The applicant acknowledges an understanding of the administrative rules regarding the handling of resident funds and valuables and intends to comply. The applicant acknowledges that a separate *Resident Funds Part II (BCAL-2319)* form will be created for each resident in order to document the date and amount of the adult foster care service fee paid each month and all of the resident's personal money transactions that have been agreed to be managed by the applicant.

The applicant acknowledges that residents with mobility impairments may only reside on the main floor of the facility.

D. Rule/Statutory Violations

The applicant was in compliance with the licensing act and applicable administrative rules at the time of licensure.

IV. RECOMMENDATION

I recommend issuance of a temporary license to this adult foster care medium group home (capacity 12).



August 26, 2024

Bruce A. Messer
Licensing Consultant

Date

Approved By:



August 29, 2024

Jerry Hendrick
Area Manager

Date