



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

MARLON I. BROWN, DPA  
DIRECTOR

March 26, 2024

Kennedy Shannon  
Serenity House Residential Care Services LLC  
21838 Van K Drive  
Grosse Pointe Woods, MI 48236

RE: Application #: AS130418010  
Serenity House At Central  
223 Central St  
Battle Creek, MI 49017

Dear Kennedy Shannon:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license with a maximum capacity of 6 is issued.

Please review the enclosed documentation for accuracy and contact me with any questions. If I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Sincerely,

A handwritten signature in black ink, appearing to read "Dwight Forde".

Dwight Forde, Licensing Consultant  
Bureau of Community and Health Systems  
Unit 13, 7th Floor  
350 Ottawa, N.W.  
Grand Rapids, MI 49503

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
BUREAU OF COMMUNITY AND HEALTH SYSTEMS  
LICENSING STUDY REPORT**

**I. IDENTIFYING INFORMATION**

**License #:** AS130418010

**Licensee Name:** Serenity House Residential Care Services  
LLC

**Licensee Address:** 21838 Van K Drive  
Grosse Pointe Woods, MI 48236

**Licensee Telephone #:** (313) 587-0861

**Administrator/Licensee Designee:** Kennedy Shannon

**Name of Facility:** Serenity House At Central

**Facility Address:** 223 Central St  
Battle Creek, MI 49017

**Facility Telephone #:** (313) 587-0861  
10/30/2023

**Application Date:**

**Capacity:** 6

**Program Type:** PHYSICALLY HANDICAPPED  
DEVELOPMENTALLY DISABLED  
MENTALLY ILL

## II. METHODOLOGY

10/30/2023	On-Line Enrollment
11/01/2023	PSOR on Address Completed
11/01/2023	Contact - Document Received 1326/RI030
11/06/2023	Application Incomplete Letter Sent
01/24/2024	Inspection Completed On-site
03/06/2024	Application complete- inspection needed.
03/06/2024	Inspection completed full compliance
03/29/2024	Recommend license issuance

## III. DESCRIPTION OF FINDINGS & CONCLUSIONS

### A. Physical Description of Facility

The home is located in a residential neighborhood, in the city of Battle Creek at 223 Central St. This single story, ranch style home has an attached garage. The home has a paved driveway. The front door will be the primary entrance for the residents. This entrance is equipped with a walkway to the front door. The second identified exit and means of egress is accessed through a door located in the living room. This exit is equipped with a wooden ramp/walkway.

This home contains a kitchen and dining area, a living room, laundry room, five resident bedrooms, and two full bathrooms.

The facility utilizes public water supply and sewage disposal systems.

The forced air gas furnace and water heater are in the basement. In January 2024, the furnace and water heater were inspected and approved by a licensed contractor. The 1 ¾ inch solid core door and frame leading to the mechanical room is fire-rated; it is

equipped with an automatic self-closing device and positive latching hardware. The room is constructed of materials that provide a 1-hour-fire-resistance rating.

This property is owned by 223 Central LLC, and there is a lease agreement between 223 Central LLC and the applicant.

The home is equipped with central air conditioning. The heating and cooling systems have been inspected by a licensed contractor, Tummons Heating and Cooling, and the approved inspection report is contained within the file.

The home is equipped with a washer and a gas dryer. The dryer is equipped with a rigid metal duct.

The trash will be removed from the premises on a weekly basis.

Resident bedrooms were measured during the on-site inspection and have the following dimensions:

Bedroom #	Room Dimensions	Total Square Footage	Total Resident Beds
1	17' 7" X 10' 9"	189	1
2	14' X 9'7"	134.12	1
3	15' 4" X 8'7"	131.53	1
4	18' 10" X 12'2"	228.6	1
5	10' 10" X 12'	129.6	1

## **B. Program Description**

The applicant intends to provide 24-hour supervision, protection and personal care to 5 male or female residents who are 18 years of age or older, who are diagnosed with a mental illness or developmental disability, in the least restrictive environment possible.

According to the Program Statement, Serenity House at Central is "...equipped to accommodate clients with severe mental conditions and aggressive behavior issues." Staff will ".....meet the licensure and contractual requirements for qualifications, training and education before working independently with clients." The program's goal is to provide a compassionate, nurturing environment that supports each client's unique journey towards health, happiness, and autonomy.

The applicant has applied for specialized program certification and intends to accept residents under contract from a variety of community health agencies. The applicant intends to accept individuals with private sources of payment, Social Security, Supplemental Security Income, CMH Specialized Residential funding and Medicaid Personal Care funding.

The home will ensure all transportation for program and medical needs. The home will make provisions for a variety of leisure and recreational activities. The home intends to utilize local community resources including shopping, libraries, movie theaters, planned barbeques, parties and other social events in the community.

### **C. Applicant and Administrator Qualifications.**

The applicant is Serenity House Residential Care Services LLC, and it is a “Domestic Limited Liability Company” which was incorporated on April 3, 2023. A review of this corporation on the State of Michigan, Department of Licensing and Regulatory Affairs’ website demonstrates it has an active status and that Kennedy Shannon is the Resident Agent. The applicant submitted a financial statement and established an annual budget projecting expenses and income to demonstrate the financial capability to operate this adult foster care facility. Ms. Kennedy Shannon is the sole board member of Serenity House at Central LLC and she has stated in writing, the appointment of herself, as the licensee designee for the home.

A criminal background check of Kennedy Shannon was completed, and she was determined to be of good moral character to provide licensed adult foster care. Ms. Shannon has submitted a statement from her physician documenting her good health and current negative tuberculosis test results.

Ms. Shannon has experience working with the populations that will be served in this home. Ms. Shannon has provided documentation to satisfy the qualifications and training requirements identified in the group home administrative rules. Ms. Shannon has provided copies of the successful completion of her education and trainings. She has also been trained in First Aid and Cardiopulmonary Resuscitation and provided a certification of completion.

The staffing pattern for the original license of the 5-bed home is adequate and includes a minimum of one staff for five residents. The applicant acknowledged that the staff to resident ratio may need to be increased to provide the level of supervision or personal care required by the residents due to changes in their behavioral, physical, or medical needs. The applicant has indicated that direct care staff will be awake during sleeping hours.

The applicant acknowledged an understanding of the qualifications, suitability, and training requirements for direct care staff prior to each person working in the facility in that capacity or being considered as part of the staff to resident ratio.

The applicant acknowledged an understanding of the responsibility to assess the good moral character of employees. The applicant acknowledged the requirement for obtaining criminal record checks of employees and contractors who have regular, ongoing, “direct access” to residents or resident information or both. The applicant was

provided with information regarding the process of obtaining criminal history record clearances utilizing the Michigan Long Term Care Partnership website ([www.miltcpartnership.org](http://www.miltcpartnership.org)) and the related documents required to demonstrate compliance.

The applicant acknowledged an understanding of the administrative rules regarding medication procedures and assured that only those direct care staff that have received medication training and have been determined competent by the licensee designee will administer medication to residents. In addition, the applicant has indicated that resident medication will be stored in a locked cabinet and that daily medication logs will be maintained on each resident receiving medication.

The applicant acknowledged the responsibility to obtain all required good moral character, medical, and training documentation and signatures that are to be completed prior to each direct care staff or volunteer working directly with residents. In addition, the applicant acknowledged the responsibility to maintain all required documentation in each employee's record for each licensee designee, administrator, and direct care staff or volunteer and follow the retention schedule for those documents contained within each employee's record.

The applicant acknowledged an understanding of the administrative rules regarding the admission criteria and procedural requirements for accepting a resident into the adult foster care home.

The applicant acknowledged the responsibility to obtain the required written assessment, written assessment plan, resident care agreement, and health care appraisal forms and signatures that are to be completed prior to, or at the time of, each resident's admission to the home as well as updating and completing those forms and obtaining new signatures for each resident on an annual basis.

The applicant acknowledged the responsibility to maintain a current resident record on file in the home for each resident and follow the retention schedule for all of the documents that are required to be maintained within each resident's file.

The applicant acknowledged an understanding of the administrative rules regarding the handling of resident funds and valuable and intends to comply. The applicant acknowledged that a separate Resident Funds Part II BCAL-2319 form will be created for each resident to document the date and amount of the adult foster care service fee paid each month and all of the residents' personal money transactions that have been agreed to be managed by the applicant.

The applicant acknowledged an understanding of the administrative rules requiring that each resident be informed of their resident rights and provided with a copy of those rights. The applicant indicated the intent to respect and safeguard these resident rights.

The applicant acknowledged an understanding of the administrative rules regarding the requirements for written and verbal reporting of incidents and accidents and the responsibility to conduct an immediate investigation of the cause.

The applicant acknowledged the responsibility to provide a written discharge notice to the appropriate parties when a 30-day or less than 30-day discharge is requested.

**D. Rule/Statutory Violations**

Compliance with the licensing act and administrative rules related to the physical plant has been determined. Compliance with administrative rules related to quality of care will be assessed during the temporary license period.

**IV. RECOMMENDATION**

I recommend issuance of a temporary small group home license as well as special certification to serve mentally ill and developmentally disabled populations.



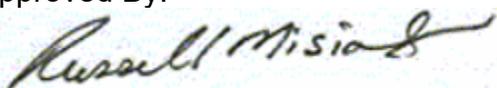
3/26/24

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Dwight Forde  
Licensing Consultant

Date

Approved By:



3/29/24

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Russell B. Misiak  
Area Manager

Date