



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

MARLON I. BROWN, DPA  
ACTING DIRECTOR

January 12, 2024

Scott Brown  
Renaissance Community Homes Inc  
P.O. Box 749  
Adrian, MI 49221

RE: Application #: AS630416760  
**Turning Point**  
**29545 Rutherford**  
**Southfield, MI 48076**

Dear Mr. Brown:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license with a maximum capacity of 6 is issued.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (248) 975-5053.

Sincerely,

A handwritten signature in cursive script that reads "Cindy Berry".

Cindy Berry, Licensing Consultant  
Bureau of Community and Health Systems  
3026 West Grand Blvd  
Cadillac Place, Ste 9-100  
Detroit, MI 48202  
(248) 860-4475

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
BUREAU OF COMMUNITY AND HEALTH SYSTEMS  
LICENSING STUDY REPORT**

**I. IDENTIFYING INFORMATION**

<b>License #:</b>	AS630416760
<b>Applicant Name:</b>	Renaissance Community Homes Inc
<b>Applicant Address:</b>	Suite C 1548 W. Maume St. Adrian, MI 49221
<b>Applicant Telephone #:</b>	(517) 439-0464
<b>Licensee Designee:</b>	Scott Brown
<b>Administrator:</b>	Keisha Duvall
<b>Name of Facility:</b>	Turning Point
<b>Facility Address:</b>	29545 Rutherland Southfield, MI 48076
<b>Facility Telephone #:</b>	(734) 483-9636
<b>Application Date:</b>	06/13/2023
<b>Capacity:</b>	6
<b>Program Type:</b>	Mentally Ill

## II. METHODOLOGY

06/13/2023	Enrollment
06/14/2023	PSOR on Address Completed
06/14/2023	Application Incomplete Letter Sent 1326/New FPS, AFC 100
06/14/2023	Contact - Document Sent Forms
09/29/2023	Contact – Document Received Received management agreement between Renaissance and Synod
10/03/2023	Application Incomplete Letter Sent
10/04/2023	Contact - Document Received Received requested documents.
12/07/2023	Inspection Completed On-site

## III. DESCRIPTION OF FINDINGS & CONCLUSIONS

### A. Physical Description of Facility

Turning Point Group Home is located at 29545 Rutherland in Southfield, Michigan and is owned by Synod Residential Services. Proof of ownership and permission to inspect are contained in the facility file.

Turning Point is a brick ranch styled structure with a total of 2,171 square feet of living space. The home consists of a living room, dining room, kitchen, laundry room, staff office, 1 half bathroom, 1 full bathroom with a walk-in shower, 4 bedrooms, and an attached 2-car garage. The home is barrier free by design and is wheelchair accessible.

The furnace and hot water heater are contained in a room located off the patio at the back of the home. This room must be accessed from the exterior of the home. The home is equipped with an interconnected, hardwired smoke detection system with battery back-up that was installed by a licensed electrician and is fully operational. The home utilizes the public water and sewage disposal system provided through the City of Southfield.

Resident bedrooms were measured during the on-site inspection and have the following dimensions:

Bedroom #	Room Dimensions	Total Square Footage	Total Resident Beds
1	18' x 11'8"	210	2
2	11'6" x 14'	161	1
3	15'5" x 11'6"	177	2
4	11'6" x 14'	161	1

**Total capacity 6**

The indoor living and dining areas measure a total of 470 square feet of living space. This exceeds the minimum of 35 square feet per occupant requirement.

Based on the above information, this facility can accommodate 6 residents. It is the licensee's responsibility not to exceed the facility's licensed capacity.

## **B. Program Description**

The home is operated by Renaissance Community Homes dba Pathlight Community Services. Renaissance Community Homes Inc was established in Michigan in 1986. In 2023, Renaissance Community Homes Inc merged with Synod Residential Services. Admission and discharge policies, program statement, refund policy, personnel policies, and standard procedures for Turning Point were reviewed and accepted as written. Turning Point will provide personal care, supervision, and protection, in addition to room and board, on a 24-hour/day schedule, seven days per week. Turning Point will provide long term care to the mentally ill population.

The facility will offer services to adult males and females with mental illness. The goal of the program is to provide intensive residential treatment and assistance in the management of related symptoms. Programming will be focused on the goals identified in the resident's Individual Plan of Service. Self-care and daily living skills will be promoted through ongoing guidance around dressing, grooming, nutrition, supervision, protection, and use of community resources. Social skills, developmental, and money management skills will also be a part of the programming focuses of the home.

In addition to in-home programming, each resident will have community access unless there is a restriction in their Individual Plan of Service. Transportation to activities and day programs is provided via a company vehicle.

The proposed staffing pattern for the original license of this six-bed facility is adequate and includes a minimum of one staff to six residents per shift. The applicant acknowledged that the staff to resident ratio may need to be adjusted to provide the level of supervision or personal care required by the residents due to changes in their behavioral, physical, or medical needs.

### **C. Applicant and Administrator Qualifications**

The applicant is Renaissance Community Homes Inc. which is a “Domestic Nonprofit Organization,” established in Michigan on 09/10/1986. Renaissance Community Homes Inc merged with Synod Residential Services on 10/01/2023. The applicant has established an annual budget projecting expenses and income to demonstrate the financial capability to operate this adult foster care facility.

Renaissance Community Homes appointed Scott Brown as the licensee designee and Keisha Duvall as administrator of the facility. Mr. Brown and Ms. Duvall have provided documentation to satisfy the qualifications and training requirements identified in the administrative group home rules.

The licensee designee, Scott Brown has worked with individuals who have mental illness and/or developmental disabilities in specialized residential adult foster care homes in Michigan for 40 years. Mr. Brown has worked in many roles including working as a direct care staff and a home manager. In 1987, Mr. Brown began working for Renaissance Community Homes Inc. In 2000, Mr. Brown became the Operations Manager where he oversees all programs in Washtenaw, Lenawee, Livingston, Jackson, Hillsdale, and Oakland County. Mr. Brown is the licensee designee for all Renaissance Community Homes Inc. facilities.

The administrator, Keisha Duvall worked for Synod Community Services for 25 years serving the mentally ill population prior to the merger with Renaissance Community Homes Inc. Ms. Duvall has completed numerous trainings through Macomb Oakland Regional Center (MORC) and Michigan Assisted Living Association (MALA) relevant to the mentally ill population. She is proficient in licensing standards and agency policies.

Licensing record clearance requests were completed for Mr. Brown and Ms. Duvall. Mr. Brown and Ms. Duvall submitted current medical clearances with a statement from a physician documenting good health and negative tuberculosis test results.

Mr. Brown acknowledged an understanding of the qualifications, suitability, and training requirements for direct care staff prior to each person working in the facility in that capacity or being considered as part of the staff to resident ratio.

Mr. Brown acknowledged an understanding of the responsibility to assess the good moral character of employees and acknowledges the requirement for obtaining criminal record checks of employees and contractors who have regular, ongoing “direct access” to residents or resident information or both utilizing the Michigan Long Term Care Partnership website ([www.miltcpartnership.org](http://www.miltcpartnership.org)) and the related documents required to demonstrate compliance.

Mr. Brown acknowledged an understanding of the administrative rules regarding medication procedures and assured that only those direct care staff who have received medication training and have been determined competent by the licensee or licensee designee will administer medication to residents. In addition, the applicant has indicated that resident medication will be stored in a locked cabinet and that daily medication logs will be maintained on each resident receiving medication.

Mr. Brown acknowledged the responsibility to obtain all required good moral character, medical, and training documentation and signatures that are to be completed prior to each direct care staff or volunteer working directly with residents. In addition, Mr. Brown acknowledged the responsibility to maintain a current employee record on file in the home for the licensee, administrator, and direct care staff or volunteers and to follow the retention schedule for all the documents contained within the employee file.

Mr. Brown acknowledged an understanding of the administrative rules regarding the admission criteria and procedural requirements for accepting a resident into the adult foster care home.

Mr. Brown acknowledged the responsibility to obtain the required written assessment plan, resident care agreement, and health care appraisal forms and signatures that are to be completed prior to, or at the time of, each resident's admission to the home as well as updating and completing those forms and obtaining new signatures for each resident on an annual basis.

Mr. Brown acknowledged the responsibility to maintain a current resident record on file in the home for each resident and follow the retention schedule for all the documents that are required to be maintained within each resident's file.

Mr. Brown acknowledged an understanding of the administrative rules regarding the handling of resident funds and valuables and intends to comply. Mr. Brown acknowledged that a separate Resident Funds Part II BCAL-2319 form will be completed for each resident to document the date and amount of the adult foster care service fee paid each month and all the residents' personal money transactions that have been agreed to be managed by Renaissance Community Homes Inc.

Mr. Brown acknowledged an understanding of the administrative rules requiring that each resident be informed of their resident rights and provided with a copy of those rights and indicated the intent to respect and safeguard these resident rights.

Mr. Brown acknowledged an understanding of the administrative rules regarding the requirements for written and verbal reporting of incidents and accidents and the responsibility to conduct an immediate investigation of the cause.

Mr. Brown acknowledged the responsibility to provide a written discharge notice to the appropriate parties when a 30-day or less than 30-day discharge is requested.

**D. Rule/Statutory Violations**

The facility has been determined to be in compliance with the applicable administrative rules and the licensing statute, based upon the onsite inspection conducted and the licensee’s intent to comply with all administrative rules for a small group home as well as the licensing act, Public Act 218 of 1979, as amended.

It should be noted that Renaissance Community Homes Inc. was operating Turning Point under a management agreement with Synod Residential Services while licensure was pending. The new license was issued as a result of Synod Residential Services merging with Renaissance Community Homes Inc. The licensee designee, Scott Brown, and the administrator Keisha Duvall remain the same.

**IV. RECOMMENDATION**

I recommend issuance of a temporary license to this AFC adult small group home with a capacity of six (6) residents.



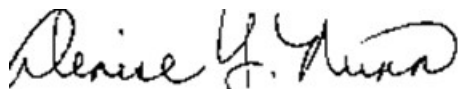
01/10/2024

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Cindy Berry  
Licensing Consultant

Date

Approved By:



01/12/2024

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Denise Y. Nunn  
Area Manager

Date