



STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

GRETCHEN WHITMER  
GOVERNOR

MARLON I. BROWN, DPA  
ACTING DIRECTOR

January 5, 2024

Michelle Aylor-Robbins  
Burcham Hills Retirement Center II  
2700 Burcham Drive  
East Lansing, MI 48823

RE: License #:	AH330236746 Burcham Hills Retirement Center II 2700 Burcham Drive East Lansing, MI 48823
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Dear Mrs. Aylor-Robbins:

Attached is the Renewal Licensing Study Report for the facility referenced above. The violations cited in the report require the submission of a written corrective action plan. The corrective action plan is due 15 days from the date of this letter and must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific dates for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the home for the aged authorized representative and a date.

Upon receipt of an acceptable corrective action plan, a regular license will be issued. If you fail to submit an acceptable corrective action plan, disciplinary action will result. Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please feel free to contact the local office at (517) 284-9730.

Sincerely,

*Kimberly Horst*  
Kimberly Horst, Licensing Staff  
Bureau of Community and Health Systems  
611 W. Ottawa Street  
Lansing, MI 48909

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
BUREAU OF COMMUNITY AND HEALTH SYSTEMS  
RENEWAL INSPECTION REPORT**

**I. IDENTIFYING INFORMATION**

<b>License #:</b>	AH330236746
<b>Licensee Name:</b>	Burcham Hills Retirement Center II
<b>Licensee Address:</b>	2700 Burcham Drive East Lansing, MI 48823
<b>Licensee Telephone #:</b>	(517) 351-8377
<b>Authorized Representative/ Administrator</b>	Michelle Aylor-Robbins
<b>Name of Facility:</b>	Burcham Hills Retirement Center II
<b>Facility Address:</b>	2700 Burcham Drive East Lansing, MI 48823
<b>Facility Telephone #:</b>	(517) 351-8377
<b>Original Issuance Date:</b>	07/01/1999
<b>Capacity:</b>	266
<b>Program Type:</b>	ALZHEIMERS AGED

## II. METHODS OF INSPECTION

Date of On-site Inspection(s): 01/03/2024

Date of Bureau of Fire Services Inspection if applicable: 06/13/2023

Inspection Type:  Interview and Observation  Worksheet  
 Combination

Date of Exit Conference: 01/05/2024

No. of staff interviewed and/or observed 10

No. of residents interviewed and/or observed 30

No. of others interviewed 0 Role N/A

- Medication pass / simulated pass observed? Yes  No  If no, explain.
- Medication(s) and medication records(s) reviewed? Yes  No  If no, explain.
- Resident funds and associated documents reviewed for at least one resident? Yes  No  If no, explain.
- Meal preparation / service observed? Yes  No  If no, explain.
- Fire drills reviewed? Yes  No  If no, explain.  
Disaster plans reviewed and staff interviewed.
- Water temperatures checked? Yes  No  If no, explain.
- Incident report follow-up? Yes  IR date/s: N/A
- Corrective action plan compliance verified? Yes  CAP date/s and rule/s:  
202A1010072: MCL 333.20201; R 325.1932 (2)
- Number of excluded employees followed up? 2 N/A

### III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This facility was found to be in non-compliance with the following rules:	
<b>R 325.1932</b>	<b>Resident medications.</b>
	<b>(3) Staff who supervise the administration of medication for residents who do not self administer shall comply with all of the following: (v) The initials of the individual who administered the prescribed medication.</b>
Review of Resident A's MAR revealed Resident A was prescribed Hydralazine HCL tablet 50mg with instruction to administer one tablet by mouth at bedtime. Review of Resident's December MAR revealed there were no staff initials that this medication was administered on 12/17 and 12/20. Review of Resident A's MAR revealed multiple other medications and instances in which there were no staff initials on the MAR. Similar findings were found on Resident B's MAR.	
<b>R 325.1954</b>	<b>Meal and food records.</b>
	<b>The home shall maintain a record of the meal census, to include residents, personnel, and visitors, and a record of the kind and amount of food used for the preceding 3-month period.</b>
Inspection of the facility kitchen revealed the facility does not complete a meal census.	

### IV. RECOMMENDATION

Contingent upon receipt of an acceptable corrective action plan, renewal of the license is recommended.

*Kimberly Hart*

01/05/2024

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Licensing Consultant

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Date