



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

MARLON I. BROWN, DPA  
ACTING DIRECTOR

October 25, 2023

Patrice Weber  
Portland Assisted Living & Memory Center, LLC  
11920 W. Cutler Road  
Eagle, MI 48822

RE: License #: AM340396420  
**Portland Assisted Living & Memory Manor**  
**233 Charlotte Hwy**  
**Portland, MI 48875**

Dear Ms. Weber:

Attached is the Renewal Licensing Study Report for the facility referenced above. You have submitted an acceptable written corrective action plan addressing the violations cited in the report. To verify your implementation and compliance with this corrective action plan:

- You are to submit documentation of compliance by **11/5/23**:
  - Send a video of the door lock for Resident A and a picture of the posted evacuation plan.
  - Send verification J. Thelen, N. Platte, and M. Miller complete the communicable disease and behavior intervention trainings.

The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, your license is renewed. It is valid only at your present address and is nontransferable. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (517) 284-9730.

Sincerely,

Jennifer Browning, Licensing Consultant  
Bureau of Community and Health Systems  
Browningj1@michigan.gov - (989) 444-9614

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
BUREAU OF COMMUNITY AND HEALTH SYSTEMS  
RENEWAL INSPECTION REPORT**

**I. IDENTIFYING INFORMATION**

**License #:** AM340396420

**Licensee Name:** Portland Assisted Living & Memory Center, LLC

**Licensee Address:** 223 Charlotte Highway  
Portland, MI 48875

**Licensee Telephone #:** (517) 643-2073

**Licensee Designee:** Patrice Weber

**Administrator:** Patrice Weber

**Name of Facility:** Portland Assisted Living & Memory Manor

**Facility Address:** 233 Charlotte Hwy  
Portland, MI 48875

**Facility Telephone #:** (517) 643-2073

**Original Issuance Date:** 05/02/2019

**Capacity:** 9

**Program Type:** AGED  
ALZHEIMERS

## II. METHODS OF INSPECTION

Date of On-site Inspection(s): 10/18/2023

Date of Bureau of Fire Services Inspection if applicable: 10/24/2023

Date of Health Authority Inspection if applicable: Not applicable

No. of staff interviewed and/or observed 2

No. of residents interviewed and/or observed 9

No. of others interviewed [redacted] Role: [redacted]

- Medication pass / simulated pass observed? Yes  No  If no, explain.
- Medication(s) and medication record(s) reviewed? Yes  No  If no, explain.
- Resident funds and associated documents reviewed for at least one resident? Yes  No  If no, explain.
- Meal preparation / service observed? Yes  No  If no, explain.  
The inspection was not done during meal times. The food at the facility appeared safe and free from spoilage and contamination, the food service equipment was in good repair, and the facility appeared equipped to prepare and serve adequate meals.
- Fire drills reviewed? Yes  No  If no, explain.
- Fire safety equipment and practices observed? Yes  No  If no, explain.
- E-scores reviewed? (Special Certification Only) Yes  No  N/A   
If no, explain.
- Water temperatures checked? Yes  No  If no, explain.
- Incident report follow-up? Yes  No  If no, explain.
- Corrective action plan compliance verified? Yes  CAP date/s and rule/s:  
N/A
- Number of excluded employees followed-up? N/A
- Variances? Yes  (please explain) No  N/A

### III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This facility was found to be in non-compliance with the following rules:

**R 400.14204            Direct care staff; qualifications and training.**

**(3) A licensee or administrator shall provide in-service training or make training available through other sources to direct care staff. Direct care staff shall be competent before performing assigned tasks, which shall include being competent in all of the following areas:**

**(g) Prevention and containment of communicable diseases.**

Direct care staff members J. Thelen, N. Platte, and M. Miller did not receive training on how to prevent communicable diseases.

**R 400.14307            Resident behavior interventions generally.**

**(3) A licensee and direct care staff who are responsible for implementing the resident's written assessment plan shall be trained in the applicable behavior intervention techniques.**

Direct care staff members J. Thelen, N. Platte, and M. Miller did not receive training regarding behavior intervention techniques.

**R 400.14318            Emergency preparedness; evacuation plan; emergency transportation.**

**(1) A licensee shall have a written emergency procedure and evacuation plan to be followed in case of fire, medical, or severe weather emergencies. The evacuation plan shall be prominently posted in the home. Residents who require special assistance shall be identified in the written procedure.**

The evacuation plan was not posted in the home.

**R 400.14318            Emergency preparedness; evacuation plan; emergency transportation.**

**(5) A licensee shall practice emergency and evacuation procedures during daytime, evening, and sleeping hours at least once per quarter. A record of the practices shall be maintained and be available for department review.**

There were no fire drills for the time period of September – December 2022.

**R 400.14408 Bedrooms generally.**

**(4) Interior doorways of bedrooms that are occupied by residents shall be equipped with a side-hinged, permanently mounted door that is equipped with positive-latching, nonlocking-against-egress hardware.**

Resident A's bedroom does not have non locking against egress hardware on his door.

A corrective action plan was requested and approved on 10/18/2023. It is expected that the corrective action plan be implemented within the specified time frames as outlined in the approved plan. A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

**IV. RECOMMENDATION**

An acceptable corrective action plan has been received, therefore, renewal of the license is recommended.

*Jennifer Browning*

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Jennifer Browning  
Licensing Consultant

10/25/2023  
\_\_\_\_\_  
Date