



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

MARLON I. BROWN, DPA  
ACTING DIRECTOR

August 4, 2023

Sandra Ziots-Boyle  
3451 Main St.  
AKRON, MI 48701

RE: License # AS790416074  
**Burnside Manor**  
**208 W. Burnside St.**  
**Caro, MI 48723**

Dear Sandra Ziots-Boyle:

This letter is a follow-up to the on-site inspection conducted at your facility on 07/27/2023. The purpose of this inspection was to determine compliance with applicable licensing statutes and administrative rules for an Adult Foster Care small group home.

The violations that were found are:

**R 400.14510 Heating equipment generally.**

(3) Where conditions indicate a need for inspection, heat-producing equipment shall be inspected by a qualified inspection service. A copy of the written approval from the qualified inspection service shall be submitted to the department and a copy shall be maintained in the adult foster care small group home and shall be available for department review.

A furnace inspection is needed.

**R 400.14511 Flame-producing equipment; enclosures.**

(1) If the heating plant is located in the basement of a small group home, standard building material may be used for the floor separation. Floor separation shall also include at least 1 3/4-inch solid core wood door or equivalent to create a floor separation between the basement and the first floor.

A 1 ¾-inch solid core wood door is needed to the furnace room.

The Department provides technical assistance to meet the licensing requirements and consultation to improve services.

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Sincerely,



Kathryn A. Huber, Licensing Consultant  
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(989) 293-3234