



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

August 8, 2023

Kory Feetham
Big Rapids Fields Assisted Living LLC
4180 Tittabawassee Rd
Saginaw, MI 48604

RE: Application #: AL540415024
Big Rapids Fields II Assisted Living
18880 16 Mile Rd
Big Rapids, MI 49307

Dear Mr. Feetham:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license with a maximum capacity of 20 is issued.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Sincerely,

Jennifer Browning

Jennifer Browning, Licensing Consultant
Bureau of Community and Health Systems
Browningj1@michigan.gov - (989) 444-9614

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #:	AL540415024
Applicant Name:	Big Rapids Fields Assisted Living LLC
Applicant Address:	18900 16 Mile Road Big Rapids, MI 49703
Applicant Telephone #:	(231) 598-9230
Licensee Designee:	Kory Feetham
Administrator:	Kenda Gilbert
Name of Facility:	Big Rapids Fields II Assisted Living
Facility Address:	18880 16 Mile Rd Big Rapids, MI 49307
Facility Telephone #:	(231) 598-9230
Application Date:	11/30/2022
Capacity:	20
Program Type:	AGED

II. METHODOLOGY

11/30/2022	Enrollment
11/30/2022	Application Incomplete Letter Sent emailed w/1326 and AFC-100
12/19/2022	Inspection Report Requested – Fire string started
12/22/2022	Contact - Document Received AFC-100, 1326
12/28/2022	PSOR on Address Completed
01/03/2023	Application Incomplete Letter Sent
07/13/2023	Inspection Completed-Fire Safety: A A rating - Full approval
07/18/2023	Contact - Document Received Ms. Gilbert TB, training, resume
07/19/2023	Contact - Document Sent Trainings, CPR / FA cert / furnace installation invoice sent from Kenda Gilbert
07/19/2023	Contact - Telephone call received from Kenda Gilbert
07/19/2023	Contact - Document Received - Training, Furnace inspection, smoke detectors invoice.
07/21/2023	Contact - Document Received - Job descriptions, letter appointing LD and administrator, medical clearances.
07/27/2023	Inspection Completed On-site - Met with administrator Kenda Gilbert and Licensee designee Kory Feetham
07/27/2023	Inspection Completed-BCAL Sub. Compliance
07/27/2023	Application Complete/On-site Needed
08/01/2023	Inspection Completed - BCAL Full Compliance - Virtual - Sent pictures of fixed doors and shower head.
08/01/2023	Inspection Completed-BCAL-Env. Health-A rating
08/02/2023	Recommend License Issuance

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

A. Physical Description of Facility

Big Rapids Fields II Assisted Living is located in Big Rapids, Michigan in Mecosta County and is a newly constructed, ranch style single level facility with vinyl siding. The building is built on a partial basement which is used as a mechanical room. The city of Big Rapids provides numerous choices in entertainment, shopping, parks, library, and other community amenities. Big Rapids Fields II Assisted Living intends to utilize Spectrum Health – Big Rapids Hospital to provide immediate medical care when necessary. The facility is wheelchair accessible and has four approved means of egress which enter/exit directly at grade. There is another exit which leads to an enclosed patio which overlooks the back lawn. All exterior doors are armed with an alarm system. The facility utilizes the public water supply and sewage disposal system.

The facility is a 20 bed facility in the shape of a “V”. Prior to entering the facility there is a covered entrance which can offer protection from the elements when residents are dropped off at the door. Big Rapids Fields II Assisted Living features contemporary styling with upscale furnishings and interior decorations. Upon entering the facility through a double door entrance is an open great room that includes the dining room with seating for 20 people and another large gathering area for residents and visitors to watch television. There is also a private dining room area which residents can utilize to meet privately with visitors, enjoy a meal together, or a space to use for activities. Near the dining room is a commercial kitchen where meals will be prepared. The facility also has a beauty salon available for resident use, full bathroom with a handicap accessible shower, a medication room, laundry room, and a public restroom. To the right of the main gathering area is a hallway in which leads to eight resident bedrooms, including four one bedroom suites which include a sitting area and a separate bedroom (Rooms 38-41). To the left of the main gathering area, there are thirteen resident bedrooms including one which is a show room (room 21) which will remain empty and be used for prospective resident tours. There are eight resident bedrooms (rooms 34-41) with mini refrigerator and a cabinet area. The remaining bedrooms (Rooms 22-33) are small studios with a mini refrigerator and cabinet area. Each resident bedroom has its own private toilet and shower.

The facility is equipped with an interconnected, hardwired smoke detection system with battery back-up which was installed by a licensed electrician and is fully operational. The facility is also fully sprinkled for fire safety purposes. On July 13, 2023, the facility was determined to be in compliance with the applicable fire safety administrative rules. I conducted an on-site inspection on July 27, 2023 and found the facility to be in full compliance with all applicable environmental health rules.

The facility uses natural gas / forced air for heat. The facility has central air conditioning and a generator for if/when the power is lost. The furnace, water heater, and sprinkler system units are located in the basement in an area that is equipped with a 1-3/4 inch solid core door with an automatic self-closing device and positive latching hardware.

The facility is equipped with safety cameras in the common areas and the medication room. Each resident will be provided with an emergency call response system pendant which resembles the Life Alert system which each resident will have the option of wearing. All of the individual bedrooms / living spaces have their own thermostat for residents to adjust their bedroom temperatures.

Resident bedrooms were measured during the on-site inspection and have the following dimensions:

** Room numbers start at 21 because room numbers 1-20 are in the adjacent licensed adult foster care. Room number 21 will not be used as a resident room because this room is set up as a “show room” for tours for prospective residents.

Bedroom #	Room Dimensions	Total Square Footage	Total Resident Beds
21	24' X 10'4"	248	Show room - Will not be used as a resident bedroom
22	24' X 10'4"	248	
23	24' X 10'4"	248	
24	17'10"X10'4"	184.28	
25	24' X 10'4"	248	
26	24' X 10'5"	250	
27	23'11" X 10'4"	247.14	
28	23'11" X 10'3"	245.15	
29	23'11 X 10'7"	253.12	
30	23'11 X 10'7"	253.12	
31	22'3 X 10'1"	224.35	
32	21'5 X 10'4"	221.31	
33	21'6 X 12'8"	272.33	
34	24' X 11'9"	282	
35	22'3 X 13'3	294.81	
36	23'11 X 11'10"	283	
37	22'3 X 13'1"	291	
38	Sitting Room 23'11" X 15'1" Bedroom 12'5" X 9'4"	477	
39	Sitting Room	487	

	23'11" X 15'1" Bedroom 10'1 x 12'6"		
40	Sitting room 23'11" X 14'11" Bedroom 12'6" X 9'11"	481	
41	Sitting room 23'11" X 15' Bedroom 12'5 X 10'1"	484	
Private dining room	10'11" X 20'4"	222	
Living room / Sitting room	34'1" X 29'1"	992	
Dining room	24'5" X 23'9"	580	

The indoor living and dining areas measure a total of 1794 square feet of living space. This meets / exceeds the minimum of 35 square feet per occupant requirement.

Based on the above information, this facility can accommodate 20 residents. It is the licensee's responsibility not to exceed the facility's licensed capacity.

B. Program Description

Admission and discharge policies, program statement, refund policy, personnel policies, and standard procedures for the facility were reviewed and accepted as written. The applicant(s) intends to provide 24 hour supervision, protection, and personal care to **20** male and/or female residents who are aged, in the least restrictive environment possible. The program will include social interaction through weekly activities such as bingo, local bands and dancing groups, cornhole, bowling, chair exercises, holiday activities, family socials, and any other requests of interest to residents. The applicant intends to accept referrals from Veterans Administration MI, Long Term Care facilities, PACE, Community Mental Health, hospitals, Adult Protective Services, or residents with private sources for payment.

If required, behavioral intervention and crisis intervention programs will be developed as identified in the assessment plan. These programs shall be implemented only by trained staff, and only with the prior approval of the resident, guardian, and the responsible agency.

C. Applicant and Administrator Qualifications

The applicant is Big Rapids Fields Assisted Living, LLC which is a "For Profit Corporation" established in Michigan, on October 30, 2019. The applicant submitted a

financial statement and established an annual budget projecting expenses and income to demonstrate the financial capability to operate this adult foster care facility.

The Board of Directors of Big Rapids Fields Assisted Living, LLC have submitted documentation appointing Kory Feetham as Licensee Designee for this facility and Kenda Gilbert as the Administrator of the facility.

A licensing record clearance request was completed with no LEIN convictions recorded for the licensee designee, Mr. Feetham and administrator, Ms. Gilbert. The licensee designee and administrator submitted a medical clearance request with statements from a physician documenting their good health and current TB-tine negative results.

Mr. Feetham and Ms. Gilbert have provided documentation to satisfy the qualifications and training requirements identified in the administrative group home rules. Mr. Feetham has experience as the licensee designee of another licensed facility. Mr. Feetham has direct care and administrative experience since 2014 with the program types licensed for this facility. Mr. Feetham has graduated from high school and received a bachelor's degree from Saginaw Valley State University. Mr. Feetham and Ms. Gilbert both have a current physical, tuberculosis, and is certified in CPR and First Aid. Ms. Gilbert has graduated from high school and has over fifteen years of direct care and administrative experience with the program types licensed for this facility.

The staffing pattern for the original license of this 20 bed facility is adequate and includes a minimum of two staff for twenty residents per shift. Mr. Feetham acknowledges the staff to resident ratio will change to reflect any increase in the level of supervision, protection, or personal care required by the residents. Mr. Feetham has indicated that direct care staff will be awake during sleeping hours.

Mr. Feetham acknowledged that at no time will this facility rely on "roaming" staff or other staff that are on duty and working at another facility to be considered part of this facility's staff to resident ratio or expected to assist in providing supervision, protection, or personal care to the resident population.

Mr. Feetham acknowledges an understanding of the qualifications, suitability, and training requirements for direct care staff prior to each person working in the facility in that capacity or being considered as part of the staff to resident ratio.

Mr. Feetham acknowledged an understanding of the responsibility to assess the good moral character of employees and contractors who have regular, ongoing, "direct access" to residents or the resident information or both. The licensing consultant provided technical assistance on the process for obtaining criminal record checks utilizing the Michigan Long Term Care Partnership website (www.miltcpartnership.org) and the related documents required to be maintained in each employee's record to demonstrate compliance.

Mr. Feetham acknowledges an understanding of the administrative rules regarding medication procedures and that only those direct care staff that have received medication training and have been determined competent by the licensee, can administer medication to residents. In addition, Mr. Feetham has indicated that resident medication will be stored in a locked cabinet and that daily medication logs will be maintained on each resident receiving medication.

Mr. Feetham acknowledges their responsibility to obtain all required good moral character, medical, and training documentation and signatures that are to be completed prior to each direct care staff or volunteer working directly with residents. In addition, Mr. Feetham acknowledges their responsibility to maintain all required documentation in each employee's record for each licensee or licensee designee, administrator, and direct care staff or volunteer and follow the retention schedule for those documents contained within each employee's record.

Mr. Feetham acknowledges an understanding of the administrative rules regarding the admission criteria and procedural requirements for accepting a resident into the home for adult foster care. Mr. Feetham acknowledges their responsibility to obtain the required written assessment plan, resident care agreement, and health care appraisal forms and signatures that are to be completed prior to, or at the time of each resident's admission to the home as well as updating and completing those forms and obtaining new signatures for each resident on an annual basis. Mr. Feetham acknowledges their responsibility to maintain a current resident record on file in the home for each resident and follow the retention schedule for all of the documents that are required to be maintained within each resident's file.

Mr. Feetham acknowledges an understanding of the administrative rules regarding the handling of resident funds and valuables and intends to comply. Mr. Feetham acknowledges that a separate *Resident Funds Part II BCAL-2319* form will be created for each resident in order to document the date and amount of the adult foster care service fee paid each month and all resident personal money transactions that have been agreed to be managed by the applicant.

Mr. Feetham acknowledges an understanding of the administrative rules regarding informing each resident of their resident rights and providing them with a copy of those rights. Mr. Feetham indicated that it is their intent to achieve and maintain compliance with these requirements.

Mr. Feetham acknowledges an understanding of the administrative rules regarding the written and verbal reporting of incidents and accidents and the responsibility to conduct an immediate investigation of the cause. Mr. Feetham has indicated their intention to achieve and maintain compliance with the reporting and investigation of each incident and accident involving a resident, employee, and/or visitor.

Mr. Feetham acknowledges their responsibility to provide a written discharge notice to the appropriate parties when a 30-day or less than 30-day discharge is requested.

D. Rules / Statutory Violations

Compliance with the licensing act and administrative rules related to the physical plant has been determined. Compliance with administrative rules related to quality of care will be assessed during the temporary license period.

IV. RECOMMENDATION

I recommend issuance of a temporary license to this AFC adult large group home with a capacity of 20 residents.

Jennifer Browning

08/02/2023

Jennifer Browning
Licensing Consultant

Date

Approved By:

Dawn Timm

08/08/2023

Dawn N. Timm
Area Manager

Date