



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

July 31, 2023

Sidney Atemnkeng
Graceland Residential LLC
24220 Church Street
Oak Park, MI 48237

RE: Application #: AS630410576
Graceland Residential LLC
24220 Church Street
Oak Park, MI 48237

Dear Sidney Atemnkeng:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license with a maximum capacity of 6 is issued.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (248) 975-5053.

Sincerely,

A handwritten signature in cursive script that reads "Kristen Donnay".

Kristen Donnay, Licensing Consultant
Bureau of Community and Health Systems
Cadillac Place
3026 W. Grand Blvd. Ste 9-100
Detroit, MI 48202
(248) 296-2783

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #:	AS630410576
Licensee Name:	Graceland Residential LLC
Licensee Address:	24220 Church Street Oak Park, MI 48237
Licensee Telephone #:	(520) 336-3026
Administrator/Licensee Designee:	Sidney Atemnkeng
Name of Facility:	Graceland Residential LLC
Facility Address:	24220 Church Street Oak Park, MI 48237
Facility Telephone #:	(248) 722-6958
Application Date:	10/13/2021
Capacity:	6
Program Type:	AGED

II. METHODOLOGY

10/13/2021	On-Line Enrollment
10/14/2021	Contact - Document Sent 1326, AFC100, RI030
12/28/2021	Contact - Document Received 1326, RI030, med clearance
03/07/2022	Application Incomplete Letter Sent
03/15/2022	Contact - Document Received Email from licensee designee- will work on paperwork and submit once completed
06/23/2022	Contact - Document Received Physical for LD
06/29/2022	Contact - Document Received Updated application
09/19/2022	Application Incomplete Letter Sent
09/21/2022	Contact - Document Received Diploma and permission to inspect
10/19/2022	Contact - Document Received Admission/discharge policy, program statement, personnel policies
11/30/2022	Application Incomplete Letter Sent
12/20/2022	Contact - Document Received Revised program statement and personnel policies, licensee designee experience and training
12/29/2022	Application Incomplete Letter Sent
01/26/2023	Contact - Document Received Budget and floorplan
02/07/2023	Application Incomplete Letter Sent
05/05/2023	Contact - Document Received Job descriptions, staffing pattern, discharge policy, appointment of LD/admin.

05/06/2023	Contact - Document Received AFC100
06/01/2023	Contact - Document Received Updated physical, staffing pattern
06/08/2023	Inspection Completed On-site
06/08/2023	Inspection Completed-BCAL Sub. Compliance
07/10/2023	Inspection Completed On-site Re-inspection conducted on-site
07/10/2023	Inspection Completed- BCAL Full Compliance

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This evaluation is based upon the requirements of P.A. 218 of the Michigan Public Acts of 1979, as amended, and the Administrative Rules and Regulations applicable to the licensure of small group facilities (1-6), licensed or proposed to be licensed after 05/24/1994.

A. Physical Description of Facility

Graceland Residential is located in a residential area at 24220 Church Street, Oak Park, MI 48237. The home is a ranch style home with two single occupancy bedrooms, two double occupancy bedrooms, one full bathroom, a kitchen, living room, and dining room. There is an additional full bathroom located in bedroom #1.

Graceland Residential is located four miles away from DMC Sinai Grace Hospital, which includes a 24/7 emergency department. The facility is a short distance from many restaurants, recreational facilities, shopping centers, medical facilities, and places of worship. The Oak Park Police Department responds to emergency calls from the home.

The furnace, hot water heater, and laundry room are located in the basement of the home, which is separated from the main floor with a 1¾ inch solid core door equipped with an automatic self-closing device and positive latching hardware. The facility is equipped with an interconnected smoke detection system, which is fully operational. There are heat detectors installed in the kitchen and furnace area. The home has public water and sewer.

The bedroom and bathroom doors are equipped with positive latching, non-locking against egress hardware. All of the bedrooms have adequate space, bedding, and

storage. All of the bedrooms have a chair and mirror. During the onsite inspection, I observed that the home was in substantial compliance with rules pertaining to maintenance and sanitation.

The home has two primary means of egress equipped with non-locking against egress hardware. The home is not qualified for admission of residents who use a wheelchair, as it is not equipped with ramps at both means of egress.

Resident bedrooms were measured and have the following dimensions:

Bedroom #	Room Dimensions	Total Square Footage	Total Resident Beds
1	11 x 12	132	1
2	10 x 13.5	135	2
3	8.9 x 10	89	1
4	10.2 x 13.5	137.7	2

Total capacity: 6

The living room and dining room areas offer over 515 square feet of living space, which exceeds the required 35 square feet of living space per resident.

Based on the above information, it is concluded that this facility can accommodate six residents. It is the licensee's responsibility not to exceed the facility's licensed capacity.

B. Program Description

Admission and discharge policies, program statement, refund policy, personnel policies, and standard procedures for Graceland Residential were reviewed and accepted as written. Graceland Residential will provide personal care, supervision, and protection, in addition to room and board, on a 24-hour/day schedule, seven days per week. Graceland Residential will provide long term care to the aged population, excluding individuals with Alzheimer's disease.

Graceland Residential will provide assistance with activities of daily living including dressing, bathing, personal hygiene, laundry, meal preparation, feeding, and medication administration. The home's mission is to provide residential care services to adults aged 50 and over, both male and female, by assisting them to maintain and improve their physical and intellectual functioning and independence. Graceland Residential is committed to providing high quality, compassionate care by having dedicated caregivers who recognize the need for a comprehensive assessment of needs and a deep understanding of the emotional concerns of the residents. The goals and services of Graceland Residential are based on the belief in the innate worth of the aged individual, and the belief that each individual is entitled to maximize their potential as a human being and as a member of society. The long-term care goal of Grace Residential is to allow residents to age in the community for

as long as possible and avoid institutional care. Residents can maintain independence by attending activities outside the home, such as workshops or senior center programs.

The proposed staffing pattern for the original license of this six-bed facility is adequate and includes a minimum of one staff to six residents per shift. The applicant acknowledged that the staff to resident ratio may need to be adjusted in order to provide the level of supervision or personal care required by the residents due to changes in their behavioral, physical, or medical needs. Staff will not sleep while on shift.

C. Applicant and Administrator Qualifications

The applicant is Graceland Residential LLC which is a “Domestic Limited Liability Company”, established in Michigan on 08/06/2021. The applicant provided an annual budget projecting expenses and income to demonstrate the financial capability to operate this adult foster care facility.

Graceland Residential LLC appointed Sidney Atemnkeng as the licensee designee and administrator of the facility. Sidney Atemnkeng has provided documentation to satisfy the qualifications and training requirements identified in the administrative group home rules.

The licensee designee/administrator, Sidney Atemnkeng, has a Bachelor of Science degree in information technology. Sidney Atemnkeng has over four years of hands-on experience as a home care aide working with the aged population. She has experience administering medications, monitoring client status and behavior, assisting with activities of daily living, providing wound care, conducting assessments, and creating care plans.

A licensing record clearance request was completed for Sidney Atemnkeng. Sidney Atemnkeng submitted a current medical clearance with a statement from a physician documenting good health and tuberculosis negative results.

Sidney Atemnkeng acknowledged an understanding of the qualifications, suitability, and training requirements for direct care staff prior to each person working in the facility in that capacity or being considered as part of the staff to resident ratio.

Sidney Atemnkeng acknowledged an understanding of the responsibility to assess the good moral character of employees and acknowledges the requirement for obtaining criminal record checks of employees and contractors who have regular, ongoing “direct access” to residents or resident information or both utilizing the Michigan Long Term Care Partnership website (www.miltcpartnership.org) and the related documents required to demonstrate compliance.

Sidney Atemnkeng acknowledged an understanding of the administrative rules regarding medication procedures and assured that only those direct care staff who have received medication training and have been determined competent by the licensee or licensee designee will administer medication to residents. In addition, the applicant has indicated that resident medication will be stored in a locked cabinet and that daily medication logs will be maintained on each resident receiving medication.

Sidney Atemnkeng acknowledged the responsibility to obtain all required good moral character, medical, and training documentation and signatures that are to be completed prior to each direct care staff or volunteer working directly with residents. In addition, Sidney Atemnkeng acknowledged the responsibility to maintain a current employee record on file in the home for the licensee, administrator, and direct care staff or volunteers and to follow the retention schedule for all of the documents contained within the employee file.

Sidney Atemnkeng acknowledged an understanding of the administrative rules regarding the admission criteria and procedural requirements for accepting a resident into the adult foster care home.

Sidney Atemnkeng acknowledged the responsibility to obtain the required written assessment plan, resident care agreement, and health care appraisal forms and signatures that are to be completed prior to, or at the time of, each resident's admission to the home as well as updating and completing those forms and obtaining new signatures for each resident on an annual basis.

Sidney Atemnkeng acknowledged the responsibility to maintain a current resident record on file in the home for each resident and follow the retention schedule for all of the documents that are required to be maintained within each resident's file.

Sidney Atemnkeng acknowledged an understanding of the administrative rules regarding the handling of resident funds and valuables and intends to comply. Sidney Atemnkeng acknowledged that a separate Resident Funds Part II BCAL-2319 form will be completed for each resident in order to document the date and amount of the adult foster care service fee paid each month and all of the residents' personal money transactions that have been agreed to be managed by Graceland Residential LLC.

Sidney Atemnkeng acknowledged an understanding of the administrative rules requiring that each resident be informed of their resident rights and provided with a copy of those rights and indicated the intent to respect and safeguard these resident rights.

Sidney Atemnkeng acknowledged an understanding of the administrative rules regarding the requirements for written and verbal reporting of incidents and accidents and the responsibility to conduct an immediate investigation of the cause.

Sidney Atemnkeng acknowledged the responsibility to provide a written discharge notice to the appropriate parties when a 30-day or less than 30-day discharge is requested.

D. Rule/Statutory Violations

The facility has been determined to be in compliance with the applicable administrative rules and the licensing statute, based upon the onsite inspection conducted and the licensee’s intent to comply with all administrative rules for a small group home as well as the licensing act, Public Act 218 of 1979, as amended.

IV. RECOMMENDATION

I recommend issuance of a temporary license to this AFC adult small group home, Graceland Residential, with a capacity of six (6) residents.

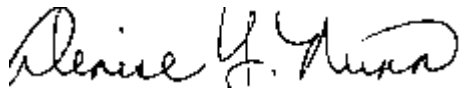


07/11/2023

Kristen Donnay
Licensing Consultant

Date

Approved By:



07/31/2023

Denise Y. Nunn
Area Manager

Date