



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

February 23, 2023

Ireen Atienza
4 Brothers Group Home
49645 Uptown Ave., Apt 205
Canton, MI 48187

RE: Application #: AS500412362
4 Brothers Group Home
3012 Reese Drive
Sterling Heights, MI 48310

Dear Ms. Atienza:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license with a maximum capacity of 5 is issued.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (248) 975-5053.

Sincerely,

A handwritten signature in cursive script that reads "Kristine Cilluffo".

Kristine Cilluffo, Licensing Consultant
Bureau of Community and Health Systems
Cadillac Place
3026 West Grand Blvd, Ste 9-100
Detroit, MI 48202
(248) 285-1703

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #:	AS500412362
Licensee Name:	4 Brothers Group Home
Licensee Address:	3012 Reese Drive Sterling Heights, MI 48310
Licensee Telephone #:	(313) 706-0075
Administrator/Licensee Designee:	Demetrio Atienza/Ireen Atienza
Name of Facility:	4 Brothers Group Home
Facility Address:	3012 Reese Drive Sterling Heights, MI 48310
Facility Telephone #:	(313) 706-0075
Application Date:	04/19/2022
Capacity:	5
Program Type:	PHYSICALLY HANDICAPPED ALZHEIMERS AGED

II. METHODOLOGY

04/19/2022	On-Line Enrollment
05/12/2022	Contact - Document Received IRS Letter
05/20/2022	Contact - Document Received 1326
06/23/2022	Contact - Document Received RI030
07/12/2022	Application Incomplete Letter Sent
12/13/2022	Contact - Document Received Received licensing documents by email from Ireen Atienza.
12/14/2022	Contact - Document Sent Email to and from Ireen Atienza. Received licensing documents by email.
12/15/2022	Contact - Document Sent Email to and from Ireen Atienza
12/16/2022	Contact - Document Received Email to and from Ireen Atienza
01/06/2023	Inspection Completed On-site
01/06/2023	Contact - Document Sent Email to Ireen Atienza. Sent policy content worksheets and Adult Foster Care (AFC) starter pack forms.
01/09/2023	Contact - Document Received Email to and from Ireen Atienza. Received revised policies by email.
01/11/2023	Contact - Telephone call received Received message from Ireen Atienza
01/12/2023	Contact - Document Sent Email to Ireen Atienza
01/12/2023	Contact - Telephone call received Received message from Ireen Atienza

01/13/2023	Contact - Document Received Email to and from Ireen Atienza. Received revised policies by email.
01/18/2023	Contact - Telephone call received Received message from applicant.
01/19/2023	Contact - Document Sent Email to Ireen Atienza
01/23/2023	Contact - Document Sent Emailed assistive device forms to Ireen Atienza
01/27/2023	Inspection Completed On-site
01/29/2023	Contact- Document Received Received revised polices by email from Ireen Atienza
01/30/2023	Contact- Document Sent Email to Ireen Atienza
02/04/2023	Contact- Document Received Email from Ireen Atienza
02/07/2023	Contact- Telephone call received Received message from applicant's son, Adam
02/07/2023	Contact- Document Sent Email to Ireen Atienza
02/09/2023	Contact- Telephone call received Received message from Ireen Atienza
02/10/2023	Contact- Document Sent Email to Ireen Atienza
02/11/2023	Contact- Document Received Email from Ireen Atienza
02/13/2023	Contact- Document Sent Email to and from Ireen Atienza
02/14/2023	Contact- Document Sent Email to and from Ireen Atienza

02/15/2023	Contact- Document Sent Email to Ireen Atienza. Received verification of CPR training for Mr. and Mrs. Atienza by email.
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III. DESCRIPTION OF FINDINGS & CONCLUSIONS

The evaluation is based upon the requirements of P.A. 218 of the Michigan Public Acts of 1979, as amended, and the Administrative Rules and Regulations applicable to the license of small group facilities (1-6), licensed or proposed to be licensed after 05/24/1974.

A. Physical Description of Facility

4 Brothers Group Home is a one-story small adult foster care home located in Sterling Heights, MI. The licensee designee for the 4 Brothers Group Home will be Ireen Atienza will act as the Licensee Designee. Demetrio Atienza will act as the Administrator for the home. A copy of 2022 tax statement was provided. The home is owned by Demetrio and Ireen Atienza. The home has city water and sewer.

4 Brothers Group Home has a family room, dining area, kitchen, three bedrooms, one and a half resident bathrooms, laundry area and finished basement. The basement is finished as a living area for Mr. and Mrs. Atienza. The family room and dining area offer a total of 523 square feet which meets the required 35 square feet per person for five residents.

The three bedrooms in the home are sized as follows:

Bedroom #	Room Dimensions	Total Square Footage	Total Resident Beds
1	12'1" x 14'10"	179	2
2	9'5" x 12'1"	113	1
3	10'11" x 12'9"	139	2

Total capacity: 5

All three bedrooms have adequate space, bedding and storage. All the bedrooms have a chair, mirror and window that opens. During the onsite inspection, I observed that the home was found to be in substantial compliance with rules pertaining to maintenance and sanitation.

The home has interconnected smoke detectors and a fire extinguisher on each floor. The furnace is in the basement. The furnace was inspected by Aladdin Heating & Cooling on 09/07/2022. The dryer has a metal vent. The bathroom and bedrooms doors have non-locking against egress hardware. The water temperature was found to be between 105-120 degrees Fahrenheit. The home has two ramps for non-ambulatory residents.

B. Program Description

4 Brothers Group Home will provide 24-hour care and supervision for up to five residents. The home will provide care for individuals who are aged, mentally impaired, developmentally disabled, physically handicapped or with Alzheimer's/dementia. The home will provide services that include daily meals and snacks, assistance with personal care and activities of daily living, housekeeping, laundry services and toiletries, recreational activities, group activities, medication reminders and administration. The home will not provide transportation, however, will provide referrals for private transportation for medical appointments or recreation purposes. Mr. and Mrs. Atienza will be live in staff at this time. The home will have two shifts with one staff, 7:00 am- 7:00 pm and 7:00 pm- 7:00 am.

Ireen Atienza will act as the licensee designee for the facility. She has been fingerprinted. Ms. Atienza provided a medical statement completed on 08/26/2022. She had a negative TB test on 08/26/2022. Ms. Atienza has a Bachelor of Science Degree in Nursing from St. Dominics Savio College. Ms. Atienza has a National Certificate in Caregiving from the Republic of Philippines, Department of Labor and Employment, Technical, Education and Skills Development Authority. She has worked for Evergreen Hospice as a Home Health Aide from June 2022-present. She also worked for American Guardian Hospice as a Developmental Liaison & Home Health Aide from April 2021- June 2022. Ms. Atienza responsibilities as a caregiver/home health aide for hospice and adult foster care population have included bathing and grooming, laundry and assistance with dressing, light housekeeping, medication management, mobility assistance, companionship and emotional support, following patient specific plan of care, meal preparation, and assistance with transfers.

Demetrio Atienza will at as the administrator for the facility. He has been fingerprinted. Mr. Atienza provided a medical statement completed on 11/04/2022. He had a negative TB test on 11/04/2022. Mr. Atienza has a Bachelor of Science Degree in Aeronautical Engineering from the PATTS college of Aeronautics in Paranaque, Philippines. Ms. Atienza has a National Certificate in Caregiving from the Republic of Philippines, Department of Labor and Employment, Technical, Education and Skills Development Authority. Mr. Atienza has also worked for Evergreen Hospice as a Home Health Aide from June 2022-present. He has also worked for American Guardian Hospice as a Developmental Liaison & Home Health Aide from April 2021- June 2022. Mr. Atienza responsibilities as a caregiver/home health aide for hospice and adult foster care population have included bathing and grooming, laundry and assistance with dressing, light housekeeping, medication management, mobility assistance, companionship and emotional support, following patient specific plan of care, meal preparation, and assistance with transfers.

Ireen Atienza acknowledged an understanding of the qualifications, suitability, and training requirements for direct care staff prior to each person working in the facility in that capacity or being considered as part of the staff-to-resident ratio.

Ms. Atienza has acknowledged an understanding of the responsibility to assess the good moral character of employees and contractors who have regular, ongoing, or direct access to residents or the resident information or both. The licensing consultant provided technical assistance on the process for obtaining criminal record checks utilizing the Michigan Long Term Care Partnership website (www.miltcpartnership.org) and the related documents required to be maintained in each employee's record to demonstrate compliance.

Ms. Atienza acknowledged an understanding of the administrative rules regarding medication procedures and that only those direct care staff that have received medication training and have been determined competent by the licensee designee can administer medication to residents. In addition, Ms. Atienza acknowledged that resident medication will be stored in a locked cabinet and that daily medication logs will be maintained on each resident receiving medication.

Ms. Atienza acknowledged her responsibility to obtain all required moral character, medical, and training documentation and signatures that are to be completed prior to each direct care staff or volunteer working directly with residents. In addition, Ms. Atienza acknowledged her responsibility to maintain all required documentation in each employee's record for each licensee designee, administrator, and direct care staff or volunteer and follow the retention schedule for those documents contained within each employee's record.

Ms. Atienza acknowledged an understanding of the administrative rules regarding the admission criteria and procedural requirements for accepting a resident into the home for adult foster care.

Ms. Atienza acknowledged her responsibility to obtain the required written assessment plan, resident care agreement, and health care appraisal forms and signatures that are to be completed prior to, or at the time of each resident's admission to the home. Ms. Atienza will update and complete those forms and obtain new signatures for each resident on an annual basis.

Ms. Atienza acknowledged her responsibility to maintain a current resident record on file in the home for each resident and follow the retention schedule for all of the documents that are required to be maintained within each resident's file.

Ms. Atienza acknowledged an understanding of the administrative rules regarding the handling of resident funds and valuables and intends to comply. A separate Resident Funds Part II BCAL-2319 form will be created for each resident in order to document the date and amount of the adult foster care service fee paid each month and; all of the

resident's personal money transactions that have been agreed to be managed by the licensee designee.

Ms. Atienza acknowledged an understanding of the administrative rules regarding informing each resident of their resident rights and providing them with a copy of those rights.

Ms. Atienza acknowledged an understanding of the administrative rules regarding the written and verbal reporting of incidents and accidents and the responsibility to conduct an immediate investigation of the cause.

Ms. Atienza acknowledged her responsibility to provide a written discharge notice to the appropriate parties when a 30-day or less than 30-day discharge is requested.

Ms. Atienza acknowledged that residents with mobility impairments may only reside on the main floor of the facility.

Ms. Atienza acknowledged she has a copy of the licensing rule book for AFC small group homes.

C. Rule/Statutory Violations

The applicant was in compliance with the licensing act and applicable administrative rules at the time of licensure.

IV. RECOMMENDATION

I recommend that the department issue a temporary license to this small group adult foster care home, 4 Brothers Group Home, with a capacity of five (5) residents.




02/21/2023

Kristine Cilluffo
Licensing Consultant

Date

Approved By:



02/23/2023

Denise Y. Nunn
Area Manager

Date