



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

December 15, 2022

Victoria Rodriguez
Victoria's Assisted Living
4554 Thomas Rd
Metamora, MI 48455

RE: Application #: AL440413121
Victoria's Assisted Living
4554 Thomas Rd
Metamora, MI 48455

Dear Ms. Rodriguez:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license and special certification with a maximum capacity of 20 is issued.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available, and you need to speak to someone immediately, please contact the local office at (517) 643-7960.

Sincerely,

A handwritten signature in blue ink that reads "Kent W. Gieselman".

Kent W Gieselman, Licensing Consultant
Bureau of Community and Health Systems
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
(810) 931-1092

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #:	AL440413121
Licensee Name:	Victoria's Assisted Living
Licensee Address:	4554 Thomas Rd Metamora, MI 48455
Licensee Telephone #:	(810) 678-2087
Licensee Designee:	Victoria Rodriguez
Administrator:	Victoria Rodriguez
Name of Facility:	Victoria's Assisted Living
Facility Address:	4554 Thomas Rd Metamora, MI 48455
Facility Telephone #:	(810) 678-2087
Application Date:	06/24/2022
Capacity:	20
Program Type:	PHYSICALLY HANDICAPPED DEVELOPMENTALLY DISABLED MENTALLY ILL AGED

II. METHODOLOGY

05/26/2022	Inspection Completed-Fire Safety: A
06/24/2022	On-Line Enrollment
08/25/2022	Contact - Document Received
09/29/2022	File Transferred to Field Office
11/15/2022	Inspection Completed-Env. Health: A
12/01/2022	Application Complete/On-site Needed
12/15/2022	SC-ORR Response Requested
12/15/2022	SC-ORR Response Received-Approval
12/15/2022	SC-Inspection Completed On-Site
12/15/2022	SC-Inspection Full Compliance
12/15/2022	SC-Recommend MI and DD
12/15/2022	Inspection Completed On-site
12/15/2022	Inspection Completed-BCAL Full Compliance
12/15/2022	Recommend License Issuance

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

A. Physical Description of Facility

This facility is a quad-level building, located in a rural area in the City of Metamora, MI. This facility is located in close proximity to numerous community businesses and resources. This facility is owned by Victoria’s Assisted Living LLC, the applicant. The basement floor will be for staff use only and contains multiple rooms for storage as needed. The basement floor has two means of egress and has a ‘walk-out” sliding door. The lower level of this facility contains 3 resident bedrooms. The ground floor of this facility has 3 resident bedrooms. The upper level of this facility has 5 resident bedrooms.

There are two (2) hot water heaters located in the basement level with a 1¾ inch solid core door equipped with an automatic self-closing device and positive latching hardware creating floor separation. The basement is constructed of material that has a 1-hour-fire-resistance rating. This facility is heated with base board mounted electric heating units in each room with a wall mounted thermostat in each room for control of the temperature. Each heating unit is hardwired into the facility electrical system and has been installed by a certified HVAC professional. The heating units and hot water heaters were inspected and approved on 5/26/22. A fire safety inspection was conducted on 5/26/22 by the Bureau of Fire Services and an A approval rating was issued. The facility is equipped with interconnected, hardwire smoke detection system, with battery back-up, which was installed by a licensed electrician and is fully operational. A residential sprinkler system has been installed giving full coverage to the facility. The laundry room is located on the basement floor of the home.

The facility utilizes a private well and septic system. The well and septic system were inspected by the Lapeer County health department on 11/15/22 and received an “A” rating. The facility was determined to be in substantial compliance with all applicable licensing rules pertaining to environmental health effective 11/15/22. This facility has resident bedrooms on the first, ground, and second levels. Every level, including the basement area has one full bathroom for resident use totaling four (4) full bathrooms and one half-bathroom located on the ground level for staff use. This facility is wheelchair accessible with three resident bedrooms located on the ground level for use by residents with impaired mobility. The bedrooms are as follows:

Lower Level		
Bedroom #	Total Sq, Ft.	Resident Beds
1	172 sq. ft.	2
2	110 sq. ft.	1
3	135 sq. ft.	2
Ground Level		
4	141 sq. ft.	2
5	135 sq. ft.	2
6	145 sq. ft.	2

Upper Level		
7	142 sq. ft.	2
8	105 sq. ft.	1
9	140 sq. ft.	2
10	135 sq. ft.	2
11	165 sq. ft.	2

This facility contains a private dining area for residents to entertain friends and family measuring 700 sq. ft. The main living area of this facility measures 792 sq. ft. This facility also contains a medication room, staff office, full industrial kitchen with dining area large enough for all 20 residents. This facility contains a laundry room adequate to meet the needs of 20 residents.

Compliance with Rule 400.15410, bedroom furnishings, was demonstrated at the time of the final inspection. The bedrooms were clean, neat, and met all applicable rules relating to environmental and fire safety requirements.

The facility has four separate and independent means of egress to the outside. The means of egress were measured at the time of the initial inspection and exceed the 30-inch minimum width requirement. The required exit doors are equipped with positive latching non-locking against egress hardware. All the bedroom and bathroom doors have conforming hardware and proper door width.

The bedrooms have the proper means of egress as required by R 400.15408. The interior of the facility is of standard lathe and plaster finish or equivalent in all occupied areas. The home meets the environmental and interior finish requirements of rules R 400.15401, R 400.15402, R 400.15403, R 400.15405, R 400.15406, and R 400.15407.

Based on the above information, it is concluded that this facility can accommodate 20 residents. It is the licensee's responsibility not to exceed the facility's licensed capacity.

B. Program Description

The applicant, Victoria's Assisted Living LLC., submitted a copy of the required documentation. Admission and discharge policies, program statement, refund policy, personnel policies, and standard procedures for the facility were reviewed and accepted as written. The applicant intends to provide 24-hour supervision, protection, and personal care to 20 male or female ambulatory adults, age 18 or older, whose diagnosis is aged, physically handicapped, mentally ill, or developmentally disabled in the least restrictive environment possible. The program will include social interaction skills, personal hygiene, personal adjustment skills, and public safety skills. A personal behavior support plan will be designed and implemented for each resident's social and behavioral developmental needs.

If required, behavioral intervention and crisis intervention programs will be developed as identified in the assessment plan. These programs shall be implemented only by trained staff, and only with the prior approval of the resident, guardian, and the responsible agency.

The applicant will ensure that the resident's transportation for program and medical needs are met. Victoria's Assisted Living LLC will also provide transportation to transport residents to access community-based resources and services.

In addition to the above program elements, the facility will make provision for a variety of leisure and recreational equipment. It is the intent of this facility to utilize local community resources including public schools and libraries, local museums, shopping centers, and local parks.

B. Applicant and Administrator Qualifications

The applicant is Victoria's Assisted Living, LLC, which is a "Domestic Limited Liability Company", was established in Michigan on 5/10/22. The applicant submitted a financial statement and established an annual budget projecting expenses and income to demonstrate the financial capability to operate this adult foster care facility.

The Board of Directors of Victoria's Assisted Living, LLC has submitted documentation appointing Victoria Rodriguez as Licensee Designee and Administrator of the facility.

A licensing record clearance request was completed and approved for the licensee designee/administrator. The licensee designee/administrator submitted a medical clearance request with statements from a physician documenting her good health and current TB-test negative results.

The licensee designee/ administrator has provided documentation to satisfy the qualifications and training requirements identified in the administrative group home rules.

The staffing pattern for the original license of this 20-bed facility is adequate and includes a minimum of 1 staff-to-15 residents per shift. All staff shall be awake during sleeping hours.

The applicant acknowledges an understanding of the training and qualification requirements for direct care staff prior to each person working in the facility in that capacity or being considered as part of the staff-to-resident ratio.

The applicant acknowledged an understanding of the responsibility to assess the good moral character of employees and contractors who have regular, ongoing, "direct access" to residents or the resident information or both. The licensing consultant provided technical assistance on the process for obtaining criminal record checks utilizing the Michigan Long Term Care Partnership website (www.miltcpartnership.org),

L-1 Identity Solutions™ (formerly Identix ®), and the related documents required to be maintained in each employee's record to demonstrate compliance.

The applicant acknowledges an understanding of the administrative rules regarding medication procedures and that only those direct care staff that have received medication training and have been determined competent by the licensee, can administer medication to residents. In addition, the applicant has indicated that resident medication will be stored in a locked cabinet and that daily medication logs will be maintained on each resident receiving medication.

The applicant acknowledges their responsibility to obtain all required documentation and signatures that are to be completed prior to each direct care staff or volunteer working with residents. In addition, the applicant acknowledges their responsibility to maintain a current employee record on file in the home for the licensee, administrator, and direct care staff or volunteer and the retention schedule for all of the documents contained within each employee's file.

The applicant acknowledges an understanding of the administrative rules regarding informing each resident of their resident rights and providing them with a copy of those rights. The applicant indicated that it is their intent to achieve and maintain compliance with these requirements.

The applicant acknowledges an understanding of the administrative rules regarding the written and verbal reporting of incidents and accidents and the responsibility to conduct an immediate investigation of the cause. The applicant has indicated their intention to achieve and maintain compliance with the reporting and investigation of each incident and accident involving a resident, employee, and/or visitor.

The applicant acknowledges an understanding of the administrative rules regarding the handling of resident funds and valuables and intends to comply.

The applicant acknowledges their responsibility to obtain all of the required forms and signatures that are to be completed prior to, or at the time of each resident's admission to the home as well as the required forms and signatures to be completed for each resident on an annual basis. In addition, the applicant acknowledges their responsibility to maintain a current resident record on file in the home for each resident and the retention schedule for all of the documents contained within each resident's file.

The applicant acknowledges their responsibility to provide a written discharge notice to the appropriate parties when a 30-day or less than 30-day discharge is requested.

D. Rule and Statutory Violations

The applicant was in compliance with the licensing act and applicable administrative rules related to the physical plant at the time of licensure. Compliance with administrative rules related to quality of care will be assessed during the temporary license period.

IV. RECOMMENDATION

I recommend issuance of a temporary license and special certification to this AFC adult large group home (capacity 13-20).

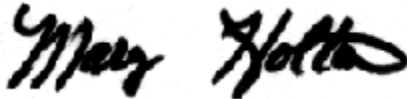


12/15/2022

Kent W Gieselman
Licensing Consultant

Date

Approved By:



12/15/2022

Mary E. Holton
Area Manager

Date