



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

November 14, 2022

Roxanne Goldammer  
Beacon Specialized Living Services, Inc.  
Suite 110  
890 N. 10th St.  
Kalamazoo, MI 49009

RE: Application #: AS370413382  
**Beacon Home At Nottawa**  
**7302 S Nottawa Rd**  
**Mount Pleasant, MI 48858**

Dear Ms. Goldammer:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license and special certification with a maximum capacity of six is issued.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Sincerely,

*Jennifer Browning*

Jennifer Browning, Licensing Consultant  
Bureau of Community and Health Systems  
Browningj1@michigan.gov - (989) 444-9614

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
BUREAU OF COMMUNITY AND HEALTH SYSTEMS  
LICENSING STUDY REPORT**

**I. IDENTIFYING INFORMATION**

**License #:** AS370413382

**Licensee Name:** Beacon Specialized Living Services, Inc.

**Licensee Address:** Suite 110  
890 N. 10th St.  
Kalamazoo, MI 49009

**Licensee Telephone #:** (269) 427-8400

**Administrator:** Roxanne Goldammer

**Licensee Designee:** Roxanne Goldammer

**Name of Facility:** Beacon Home At Nottawa

**Facility Address:** 7302 S Nottawa Rd  
Mount Pleasant, MI 48858

**Facility Telephone #:** (269) 427-8400

**Application Date:** 07/14/2022

**Capacity:** 6

**Program Type:** DEVELOPMENTALLY DISABLED  
MENTALLY ILL

## II. METHODOLOGY

07/14/2022	On-Line Enrollment
07/15/2022	PSOR on Address Completed
07/19/2022	Lic. Unit file referred for background check review Red Screens
08/05/2022	File Transferred To Field Office Lansing via SharePoint
08/08/2022	Application Incomplete Letter Sent to Roxanne Goldammer
08/19/2022	Contact - Document Received -Packet of original documents from Ms. Bodfish
08/19/2022	SC-Application Received - Original
09/08/2022	Contact - Telephone call made to Jeanne Bodfish, informed her about missing documents and Ms. Bodfish stated they were not ready for onsite inspection.
10/13/2022	Inspection Report Requested – Health 1033070
11/01/2022	Contact - Document Received - EHI, Floor plan, and Electrical / smoke detector inspection sent from Jeanne Bodfish
11/02/2022	Contact - Document Received - Floor plan, EHI report, and furnace and water heater inspection
11/02/2022	Application complete / On-site needed
11/04/2022	Inspection Completed On-site
11/04/2022	Inspection Completed-BCAL Full Compliance

## III. DESCRIPTION OF FINDINGS & CONCLUSIONS

### A. Physical Description of Facility

Beacon Home at Nottawa is a single-story ranch modular home with vinyl siding and a metal roof located in rural Mt. Pleasant, Michigan. The facility is located on five acres with a rural setting but close to the conveniences of Mt. Pleasant, Michigan. The entrance to the home is by the way of a cement porch which enters into the open floor plan of the home to include a dining room, kitchen, and living room to the right of the front door. The home has five resident bedrooms with four single rooms and one is a shared resident bedroom. The home also had a staff office and a large room that will be designated as a medication room / additional staff office. Beacon Home at Nottawa has an unfinished basement that will not be available for resident use. The home has

two approved meals of egress neither of which are located at ground level therefore Beacon Home at Nottawa is not wheelchair accessible. The large backyard has space for recreational activities including a built in shuffleboard area.

Beacon Home at Nottawa utilizes private water supply and sewage disposal system and was inspected by the Central Michigan District Health Department on June 13, 2022. The home was determined to be in full compliance with all applicable environmental health rules on the date of the inspection.

Beacon Home at Nottawa utilizes an electric water heater and propane furnace. The furnace is located in the basement and the door leading to the basement is equipped with a 1-3/4 inch solid core door with an automatic self-closing device and positive latching hardware. The heating and cooling systems were inspected and found to be in safe working order by TC Mechanical on September 8, 2022.

The facility is equipped with an interconnected, hardwired smoke detection system with battery back-up which was installed by a licensed electrician and is fully operational. I found the facility to be in full compliance with the applicable fire safety administrative rules.

Resident bedrooms were measured during the on-site inspection and have the following dimensions:

Bedroom #	Room Dimensions	Total Square Footage	Total Resident Beds
1	11'2" X 10'7"	118.18	1
2	17'3" X 14'3"	245.81	2
3	11'4" X 8'10"	100.11	1
4	11'3" X 9'7"	107.81	1
5	9'8" X 11'4"	109.59	1

The indoor living and dining areas measure a total of 470 square feet of living space. This exceeds the minimum of 35 square feet per occupant requirement.

Based on the above information, this facility can accommodate six residents. It is the licensee's responsibility not to exceed the facility's licensed capacity.

## **B. Program Description**

The applicant intends to provide 24-hour supervision, protection, and personal care to six male residents who are mentally ill or developmentally disabled. The program will include social interaction; training to develop personal hygiene, personal adjustment, public safety, and independent living skills; opportunity for involvement in educational, day programs, or employment and transportation. The applicant intends to accept referrals from County DHS, CMH, or residents with private sources for payment.

**If needed by residents**, behavior interventions and specialized interventions will be identified in the assessment plans. These interventions shall be implemented only by staff trained in the intervention techniques.

In addition to the above program elements, it is the intent of the applicant to utilize local community resources for recreational activities including Community Mental Health Programming, local community events, festivals, and concerts. Mt. Pleasant has movie theatres, shopping, bowling alley, public library, two hospitals, restaurants, churches, Central Michigan University, and the Soaring Eagle Casino. These resources provide an environment to enhance the quality of life and increase the independence of residents

### **C. Applicant and Administrator Qualifications**

The applicant is Beacon Specialized Living Services, Inc., a “For Profit Corporation,” established in Michigan on May 12, 1998. The applicant submitted a financial statement and established an annual budget projecting expenses and income to demonstrate the financial capability to operate this adult foster care facility.

The Board of Directors of Beacon Specialized Living Services, Inc. has submitted documentation appointing Roxanne Goldammer as licensee designee and administrator for this facility.

Criminal history background checks of the licensee designee and administrator, Ms. Goldammer were completed and they were determined to be of good moral character to provide licensed adult foster care. Ms. Goldammer submitted statements from a physician documenting her good health and current negative tuberculosis test results.

Beacon Specialized Living Services, Inc. and Ms. Goldammer have provided documentation to satisfy the qualifications and training requirements identified in the group home administrative rules. Ms. Goldammer holds a Bachelor of Science degree from Grand Valley State University and has over twenty years of management experience in the mental health field managing an array of programs, services, providers, and populations. Ms. Goldammer currently services as the Vice President of Operations – Northern Michigan for Beacon Specialized Living Services, Inc. Ms. Goldammer has provided documentation to satisfy the qualifications and training requirements identified in the group home administrative rules.

The staffing pattern for the original license of this six bed facility is adequate and includes a minimum of one staff for six residents per shift. Beacon Specialized Living Services, Inc. acknowledged that the staff to resident ratio may need to be decreased in order to provide the level of supervision or personal care required by the residents due to changes in their behavioral, physical, or medical needs. Beacon Specialized Living Services, Inc. has indicated that direct care staff will be awake during sleeping hours.

Beacon Specialized Living Services, Inc. and Ms. Goldammer acknowledged an understanding of the qualifications, suitability, and training requirements for direct care

staff prior to each person working in the facility in that capacity or being considered as part of the staff to resident ratio.

Beacon Specialized Living Services, Inc. acknowledged an understanding of the responsibility to assess the good moral character of employees. Beacon Specialized Living Services, Inc. acknowledged the requirement for obtaining criminal record checks of employees and contractors who have regular, ongoing “direct access” to residents or resident information or both utilizing the Michigan Long Term Care Partnership website ([www.miltcpartnership.org](http://www.miltcpartnership.org)) and the related documents required to demonstrate compliance.

Beacon Specialized Living Services, Inc. acknowledged an understanding of the administrative rules regarding medication procedures and assured that only those direct care staff that have received medication training and have been determined competent by the licensee designee, Ms. Goldammer, will administer medication to residents. In addition, the applicant has indicated that resident medication will be stored in a locked cabinet and that daily medication logs will be maintained on each resident receiving medication.

Beacon Specialized Living Services, Inc. acknowledged the responsibility to obtain all required good moral character, medical, and training documentation and signatures that are to be completed prior to each direct care staff or volunteer working directly with residents. In addition, the applicant acknowledged the responsibility to maintain all required documentation in each employee’s record for each licensee or licensee designee, administrator, and direct care staff or volunteer and follow the retention schedule for those documents contained within each employee’s record.

Beacon Specialized Living Services, Inc. acknowledged an understanding of the administrative rules regarding the admission criteria and procedural requirements for accepting a resident into the adult foster care home.

Beacon Specialized Living Services, Inc. acknowledged the responsibility to obtain the required written assessment plan, resident care agreement, and health care appraisal forms and signatures that are to be completed prior to, or at the time of, each resident’s admission to the home as well as updating and completing those forms and obtaining new signatures for each resident on an annual basis.

Beacon Specialized Living Services, Inc. acknowledged the responsibility to maintain a current resident record on file in the home for each resident and follow the retention schedule for all of the documents that are required to be maintained within each resident’s file.

Beacon Specialized Living Services, Inc. acknowledged an understanding of the administrative rules regarding the handling of resident funds and valuables and intends to comply. The applicant acknowledged that a separate *Resident Funds Part II BCAL-2319* form will be created for each resident in order to document the date and amount of

the adult foster care service fee paid each month and all of the resident's personal money transactions that have been agreed to be managed by the applicant.

Beacon Specialized Living Services, Inc. acknowledged an understanding of the administrative rules requiring that each resident be informed of their resident rights and provided with a copy of those rights. Beacon Specialized Living Services, Inc. indicated the intent to respect and safeguard these resident rights.

Beacon Specialized Living Services, Inc. acknowledged an understanding of the administrative rules regarding the requirements for written and verbal reporting of incidents and accidents and the responsibility to conduct an immediate investigation of the cause.

Beacon Specialized Living Services, Inc. acknowledged the responsibility to provide a written discharge notice to the appropriate parties when a 30-day or less than 30-day discharge is requested.

Beacon Specialized Living Services, Inc. acknowledged that residents with mobility impairments may only reside on the main floor of the facility.

**D. Rule/Statutory Violations**

Compliance with the licensing act and administrative rules related to the physical plant has been determined. Compliance with administrative rules related to quality of care will be assessed during the temporary license period.

**IV. RECOMMENDATION**

I recommend issuance of a six month temporary license and special certification to this AFC adult small group home (capacity 6).



Jennifer Browning  
Licensing Consultant

11/04/2022

Date

Approved By:



11/04/2022

Dawn N. Timm  
Area Manager

Date