



JENNIFER M. GRANHOLM  
GOVERNOR

STATE OF MICHIGAN  
FAMILY INDEPENDENCE AGENCY  
OFFICE OF CHILDREN AND ADULT LICENSING



MARIANNE UDOW  
DIRECTOR

January 12, 2004

Christine Compton  
Community Living Centers Inc  
33235 Grand River  
Farmington, MI 48336

RE: Application #: AL630256833  
CLC Mary Wagner House  
30900 Greening  
Farmington Hills, MI 48334

Dear Ms. Compton:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license with a maximum capacity of 15 is issued.

Please review the enclosed documentation for accuracy and feel free to contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please feel free to contact the local office at (248) 975-5053.

Sincerely,

Genevieve Lopez, Licensing Consultant  
Office of Children and Adult Licensing  
Suite 358  
41000 Woodward  
Bloomfield Hills, MI 48304  
(248) 975-5069

enclosure

**MICHIGAN FAMILY INDEPENDENCE AGENCY  
OFFICE OF CHILDREN AND ADULT LICENSING  
LICENSING STUDY REPORT**

**I. IDENTIFYING INFORMATION**

**License #:** AL630256833

**Applicant Name:** Community Living Centers Inc

**Applicant Address:** 33235 Grand River  
Farmington, MI 48336

**Applicant Telephone #:** (248) 478-0870

**Administrator/Licensee Designee:** Christine Compton, Designee

**Name of Facility:** CLC Mary Wagner House

**Facility Address:** 30900 Greening  
Farmington Hills, MI 48334

**Facility Telephone #:** (248) 737-2046

**Application Date:** 01/23/2003

**Capacity:** 15

**Program Type:** DEVELOPMENTALLY DISABLED

## II. METHODOLOGY

09/17/2002	Inspection Completed-Env. Health : A
01/23/2003	Enrollment
04/07/2003	Inspection Completed-Fire Safety : A
04/25/2003	Contact - Document Sent Requesting a fire inspection for the increase capacity.
06/05/2003	Comment Original application/data received from Lansing
06/11/2003	Inspection Completed On-site
12/11/2003	Inspection Completed On-site
12/16/2003	Contact – Face to face Technical assistance given regarding resident funds

## III. DESCRIPTION OF FINDINGS & CONCLUSIONS

The following is a report of the findings of the licensing study investigation. This investigation was based upon Act 218, P.A. of 1979, as amended, and the administrative rules related to the operation of a large group home (13-20).

### A. Physical Description of Facility

#### 1. Environment

This facility is located in a residential area of Farmington Hills. It was originally built in 1988 for the purpose of accommodating developmentally disabled individuals with physical limitations due the aging process. Therefore, barrier free access was a major component of the original plans. The facility contains twelve bedrooms, activity room, living room, dining area, 7 full bathrooms, medication room, kitchen, 2 storage rooms, laundry room, 2 furnace rooms, office, pantry and attached double car garage.

The bedrooms original 12 bedrooms are 11 x 10 square feet with each two bedrooms sharing a full bathroom. There are two wings, one where the female bedrooms are located and the second wing where the male bedrooms are located. The change that necessitated a change of facility type was the licensee's intent to convert live-in staff quarters into two resident bedrooms, one of double occupancy, a full bath, additional living room and medication room.

The following are the additional bedroom measurements:

<u>ROOM/LOC.</u>	<u>DIMENSIONS</u>	<u>AREA/SQ. FT.</u>	<u>CAPACITY</u>
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B# 13	16 x 10	160	2
B# 14	12 x 10	120	1

TOTAL CAPACITY =15

<u>ROOM/LOCATION</u>	<u>DIMENSIONS</u>	<u>AREA/SQ. FT.</u>
Activity room/dining area	22 x 18	396
Living room	15 x 14	<u>210</u>
		606

## 2.Sanitation/health

The Licensing Unit requested an environmental health inspection at the time of the receipt of the application for licensure as a large group home (12-20). This unit also documented the receipt of the environmental approval on 9/17/02. The local office received a copy of the environmental report on 6/3/2003 when the file was transferred to the local field office. The licensee corrected all cited violations in the report as confirmed by the last licensing inspection on 12/11/2003.

The facility has municipal water and sewage. Housekeeping standards and the overall cleanliness of the facility were excellent.

## 3. Fire safety and general safety factors

The existing small group home (7-12) already had an integrated smoke alarms system with batter back up. The change of category necessitated a submission of floor plans and the plans for the installation of a sprinkler system to the Office of Fire Safety on 4/3/03. The plans were approved on 4/7/03. The Office of Fire Safety inspected the facility on 6/11/03 and gave approval of the project. This consultant also met with the inspecting official on 6/11/03 while he conducted his final inspection.

## 4.Zoning

The facility had originally obtained zoning approval for the 7-12 site plans on 6/30/88. The licensee submitted the new plans to the zoning authority for the increase and obtained a favorable response from the City of Farmington Hills, A letter dated 6/27/03 stated "...the increase of fifteen clients and no live-in staff, without any addition to floor area, will not require a formal approval by the Planning Commission."

## Program Description

### 1. Corporate Structure

Community Living Centers, Incorporated, a nonprofit corporation, incorporated in 1968, operates the facility. The Articles of Incorporation filed on 9/24/68 and the purpose for which the corporation was formed was “To own, lease, rent, manage, support, maintain and provide residential facilities for handicapped children and adults and to operate such facilities in a manner as nearly compatible as possible with normal family life in all its aspects and with emphasis on individual care and attention.”

The incorporators were as follows:

William Kenneth Martin  
Brent Glazier  
Robert Talley  
Mary Wagner

The members of the board are as follows:

Christine Compton  
Joe Gerber  
Dave Hickey  
Harry Lapman  
Herbert Rickert

The organizational structure is as follows:

Board  
Executive Director  
Human Resource Director-Financial Dept –Admin.Assist.  
Home Managers  
Direct Care Workers

The corporation operates ten adult foster care facilities and other community based programs.

Financial information was submitted and indicates financial stability and capability on the part of the applicant for the provision of adult foster care services. The facility is contracted with Oakland County Community Mental Health.

## 2. Licensee Designee and Administrator

The board appointed Christine Compton as licensee designee and administrator. She has extensive experience in the field and with the corporation. She worked for the corporation since 1977 when she began employment as a weekend relief staff. She has held several positions from resident manager to area supervisor to assistant director, each position increasing her responsibility and authority. She has obtained the

administrator's annual training increasing her skills and knowledge. She meets the requirements of R 400.15201 and R 400.15202.

The facility is staffed on a shift rotation basis. There are 8 employees identified who fully trained and are competent in the requirements of R 400.14204 (3). Ms. Compton is aware that the staffing ratio requires ongoing evaluation in order to assure ability to meet the residents' needs and provide adequate care, supervision and protection.

## 2. Admission/discharge policy

The admission/discharge policy was submitted for review. The facility will continue to care for the 12 developmentally disabled residents who are currently living there and admit three other residents. The home has been designated as a "senior" home and accepts residents who are developmentally disabled and are having physical problems due to the aging process. Residents are of both genders and over the age of 50. Many are verbal, high functioning and active. Others are experiencing a physical and mental deterioration.

## 3. Programming

The program statement was submitted for review. The home is designated for an aging developmental disabled population who is either "retired" or is involved in day programs in paid or volunteer positions. The contracting agency is Macomb Oakland Regional Center Inc that in turn is under contract to Oakland County Community Mental Health.

## 4. Record Keeping

Record keeping requirements in regards to resident, facility and employee records were reviewed with the home manager on 12/11/03.

## **B. Rule/Statutory Violations**

No administrative rules or statutory violations were found at the final inspection on 12/11/03.

**IV. RECOMMENDATION**

Based upon the findings of the licensing investigation, it is recommended that a temporary license be issued to Community Living Centers, Inc to operate a large group home (13-20) at 30900 Greening, Farmington Hills.

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Genevieve Lopez  
Licensing Consultant

Date

Approved By:

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Barbara Smalley  
Area Manager

Date