



JENNIFER M. GRANHOLM  
GOVERNOR

STATE OF MICHIGAN  
FAMILY INDEPENDENCE AGENCY  
OFFICE OF CHILDREN AND ADULT LICENSING



MARIANNE UDOW  
DIRECTOR

January 16, 2004

Erdman, Annelise and Erdman, Daniel  
1944 Buttrick Ave. SE  
Ada, MI 49301

RE: Application #: AF410255092  
Evergreen Meadow  
1944 Buttrick Ave. SE  
Ada, MI 49301

Dear Erdman, Annelise and Erdman, Daniel:

Attached is the Original Licensing Study Report for the above referenced facility. You have submitted an acceptable written corrective action plan covering the violations cited in the report. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license with a maximum capacity of 6 is issued.

Please review the enclosed documentation for accuracy and feel free to contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please feel free to contact the local office at (616) 356-0100.

Sincerely,

Arlene Smith, Licensing Consultant  
Office of Children and Adult Licensing  
Unit 13, 7th Floor  
350 Ottawa, N.W.  
Grand Rapids, MI 49503  
(616) 356-0116

enclosure

**MICHIGAN FAMILY INDEPENDENCE AGENCY  
OFFICE OF CHILDREN AND ADULT LICENSING  
LICENSING STUDY REPORT**

**I. IDENTIFYING INFORMATION**

**License #:** AF410255092

**Applicant Name:** Erdman, Annelise and Erdman, Daniel

**Applicant Address:** 1944 Buttrick Ave. SE  
Ada, MI 49301

**Applicant Telephone #:** (616) 776-0315 changed to (616) 682-0848

**Administrator/Licensee Designee:** N/A

**Name of Facility:** Evergreen Meadow

**Facility Address:** 1944 Buttrick Ave. SE  
Ada, MI 49301

**Facility Telephone #:** (616) 682-0848  
12/19/2002

**Application Date:**

**Capacity:** 6

**Program Type:** DEVELOPMENTALLY DISABLED

## II. METHODOLOGY

12/19/2002	Enrollment
01/30/2003	Inspection Report Requested - Health
02/10/2003	Inspection Completed-Environmental. Health : A
09/10/2003	Inspection Completed On-site
09/19/2003	Inspection Completed-BFS Sub. Compliance, Corrective Action Plan requested.
12/19/2003	Corrective Action Plan Received
01/08/2004	Corrective Action Plan Approved
01/08/2004	Inspection Completed On-site
01/08/2004	Inspection Completed-BFS Full Compliance

## III. DESCRIPTION OF FINDINGS & CONCLUSIONS

### A. Physical Description of Facility

The wood framed colonial spacious home sits off the main road with two towering evergreen trees in front of the home, hence the name of the home Evergreen Meadow. The home is located in a residential neighborhood of Ada. The home has been well maintained and is beautifully decorated. The main floor consists of a large foyer, a formal dining room, a half bath, a kitchen with a breakfast area, a pantry, a large family room, a mudroom with a closet, and a large resident bedroom. The three family bedrooms, the laundry room as well as two full bathrooms are located on the second floor. The basement is fully furnished with a very large family room, a storage area and the heating plant. The home has an attached garage including a workshop and storage room. The home has a large well-landscaped yard with a below the ground pool off the porch in the back of the home.

### B. Program Description

The License's are planning to provide a general program in their family home, primarily for the developmentally disabled. The Licensee's have many years of experience in caring for vulnerable adult residents especially with eating disorders including Prader-Willie. The Licensee's have developed house guidelines and have many social and family activities planned including celebrations of the holidays and birthdays, shopping trips and outings into the community. The License's are planning to apply for a special certification.

C. Rule/Statutory Violations

**THE LICENSEE CORRECTED ALL OF THE ORIGINAL VIOLATIONS.**

**R400.1432**

**Bedroom space; “usable floor space” defined.**

(2) A bedroom shall have not less than 65 square feet of usable floor space per bed.

Provide a floor plan of the home with the room dimensions including the resident bedroom. The Licensee provided an acceptable plan of correction.

**VIOLATION ESTABLISHED**

**R 400.1425**

**Food service.**

(3) All perishable food shall be stored at such temperature as will protect against spoilage. All potentially hazardous food shall be maintained at safe temperatures (40 degrees Fahrenheit or below or 140 degrees Fahrenheit or above), except during necessary periods of preparation and service.

Provide approved thermometers in all refrigerators and freezers to provide safe temperatures for the food. The Licensee provided an acceptable plan of correction.

**VIOLATION ESTABLISHED**

**R 400.1426**

**Maintenance of premises.**

(7) Stairways shall have sturdy and securely fastened handrails which are not less than 30, nor more than 34 inches above the upper surface of the tread. Exterior and interior stairways shall have handrails on the open sides. Porches shall also have handrails on the open sides.

Provide handrails on both open sides of the two set of steps by the pool and the back porch. The Licensee provided an acceptable plan of correction.

**VIOLATION ESTABLISHED**

**R 400.1438**

**Emergency preparedness; evacuation plan; emergency transportation.**

(1) A licensee shall have an evacuation plan and written procedures to be followed in case of fire, medical emergency, or severe weather emergency. Residents

who require special assistance shall be identified in the written procedure.

Provide an evacuation plan and written procedures to be followed in case of fire, medical emergency or severe weather. The Licensee provided an acceptable plan of correction.

**VIOLATION ESTABLISHED**

**R 400.1438      Emergency preparedness; evacuation plan; emergency transportation.**

(2) The evacuation plan and emergency procedures shall be prominently posted in the home

Provide an evacuation plan and emergency plan and prominently post in the home. The Licensee provided an acceptable plan of correction.

**VIOLATION ESTABLISHED**

**R 400.1438      Emergency preparedness; evacuation plan; emergency transportation.**

(2) A telephone shall be available and accessible in the home. Emergency telephone numbers, including fire, police, physician, health agency, and ambulance, shall be conspicuously posted immediately adjacent to the telephone.

Provide a list of emergency telephone numbers with all the required telephone numbers and post conspicuously next to the telephones in the home. The Licensee provided an acceptable plan of correction.

**VIOLATION ESTABLISHED**

**R 400.1440      Heat producing equipment.**

(3) Heat-producing equipment located in a basement shall be separated from the remainder of the home by means of a floor separation. Standard building material shall be sufficient for the floor separation and shall include at least a 1 3/4-inch solid wood core door or equivalent which is installed in a substantially fully stopped wood or steel frame and which is so constructed to effectively stop the spread of smoke and fire. The door shall be equipped

