



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

August 11, 2022

Clyde Kemp  
The Helping Hands Place  
38 Park Place  
Pontiac, MI 48341

RE: License #: AS630245096  
**The Helping Hands Place**  
**38 Park Place**  
**Pontiac, MI 48341**

Dear Mr. Kemp:

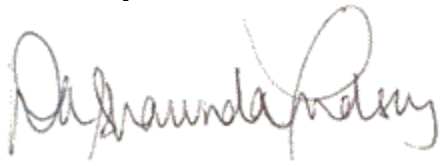
Attached is the Renewal Licensing Study Report for the facility referenced above. The violations cited in the report require the submission of a written corrective action plan. The corrective action plan is due 15 days from the date of this letter and must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific dates for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the licensee or licensee designee or home for the aged authorized representative and a date.

Upon receipt of an acceptable corrective plan, a regular license will be issued. If you fail to submit an acceptable corrective action plan, disciplinary action will result.

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (248) 975-5053.

Sincerely,

A handwritten signature in cursive script, appearing to read "DaShawnda Lindsey".

DaShawnda Lindsey, Licensing Consultant  
Bureau of Community and Health Systems  
4th Floor, Suite 4B  
51111 Woodward Avenue  
Pontiac, MI 48342  
(248) 505-8036

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
BUREAU OF COMMUNITY AND HEALTH SYSTEMS  
RENEWAL INSPECTION REPORT**

**I. IDENTIFYING INFORMATION**

<b>License #:</b>	AS630245096
<b>Licensee Name:</b>	The Helping Hands Place
<b>Licensee Address:</b>	38 Park Place Pontiac, MI 48341
<b>Licensee Telephone #:</b>	(248) 333-2528
<b>Licensee/Licensee Designee:</b>	Clyde Kemp
<b>Administrator:</b>	Melissa Ringstaff
<b>Name of Facility:</b>	The Helping Hands Place
<b>Facility Address:</b>	38 Park Place Pontiac, MI 48341
<b>Facility Telephone #:</b>	(248) 333-2528
<b>Original Issuance Date:</b>	05/22/2003
<b>Capacity:</b>	6
<b>Program Type:</b>	MENTALLY ILL TRAUMATICALLY BRAIN INJURED

**II. METHODS OF INSPECTION**

Date of On-site Inspection(s): 08/10/2022

Date of Bureau of Fire Services Inspection if applicable: N/A

Date of Health Authority Inspection if applicable: N/A

Inspection Type:  Interview and Observation  Worksheet  
 Combination  Full Fire Safety

No. of staff interviewed and/or observed 1  
No. of residents interviewed and/or observed 4  
No. of others interviewed 1 Role: licensee designee

- Medication pass / simulated pass observed? Yes  No  If no, explain.
- Medication(s) and medication record(s) reviewed? Yes  No  If no, explain.
- Resident funds and associated documents reviewed for at least one resident?  
Yes  No  If no, explain.
- Meal preparation / service observed? Yes  No  If no, explain.  
The inspection did not occur during a meal time.
- Fire drills reviewed? Yes  No  If no, explain.
- Fire safety equipment and practices observed? Yes  No  If no, explain.
- E-scores reviewed? (Special Certification Only) Yes  No  N/A   
If no, explain.
- Water temperatures checked? Yes  No  If no, explain.
- Incident report follow-up? Yes  No  If no, explain.  
There were no incident reports.
- Corrective action plan compliance verified? Yes  CAP date/s and rule/s:  
Renewal 2020- asec734(b)(2), as103(5), as203(1), as312(4)(b)(c) and as503(1)  
N/A
- Number of excluded employees followed-up? N/A
- Variances? Yes  (please explain) No  N/A

### III. DESCRIPTION OF FINDINGS & CONCLUSIONS

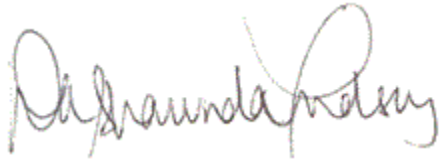
This facility was found to be in non-compliance with the following rules:	
<b>R 400.14203</b>	<b>Licensee and administrator training requirements.</b>
	<p><b>(1) A licensee and an administrator shall complete the following educational requirements specified in subdivision (a) or (b) of this subrule, or a combination thereof, on an annual basis:</b></p> <p><b>(a) Participate in, and successfully complete, 16 hours of training designated or approved by the department that is relevant to the licensee's admission policy and program statement.</b></p>
<p>There was no verification licensee designee Clyde Kemp completed at least 16 hours of training in 2020 and 2021.</p> <p><b>REPEAT VIOLATION ESTABLISHED. Reference LSR 08/25/2022. CAP 09/17/2020.</b></p>	
<b>R 400.14301</b>	<b>Resident admission criteria; resident assessment plan; emergency admission; resident care agreement; physician's instructions; health care appraisal.</b>
	<p><b>(10) At the time of the resident's admission to the home, a licensee shall require that the resident or the resident's designated representative provide a written health care appraisal that is completed within the 90-day period before the resident's admission to the home. A written health care appraisal shall be completed at least annually. If a written health care appraisal is not available at the time of an emergency admission, a licensee shall require that the appraisal be obtained not later than 30 days after admission. A department health care appraisal form shall be used unless prior authorization for a substitute form has been granted, in writing, by the department.</b></p>
<p>Resident A was admitted into the facility on 11/23/2020. His health care appraisal at the time of admission was completed on 07/28/2020. Resident B was admitted into the facility on 11/23/2020. His health care appraisal at the time of admission was completed on 08/03/2020. Both residents last health care appraisal was completed on 08/05/2021.</p>	

<b>R 400.14301</b>	<b>Resident admission criteria; resident assessment plan; emergency admission; resident care agreement; physician's instructions; health care appraisal.</b>
	(4) At the time of admission, and at least annually, a written assessment plan shall be completed with the resident or the resident's designated representative, the responsible agency, if applicable, and the licensee. A licensee shall maintain a copy of the resident's written assessment plan on file in the home.
Resident A's assessment plan was not signed by his guardian in 2020 or 2021.	
<b>R 400.14301</b>	<b>Resident admission criteria; resident assessment plan; emergency admission; resident care agreement; physician's instructions; health care appraisal.</b>
	(9) A licensee shall review the written resident care agreement with the resident or the resident's designated representative and responsible agency, if applicable, at least annually or more often if necessary.
Resident A's resident care agreement was not signed by his guardian in 2020 or 2021.	
<b>R 400.14311</b>	<b>Investigation and reporting of incidents, accidents, illnesses, absences, and death.</b>
	(1) A licensee shall make a reasonable attempt to contact the resident's designated representative and responsible agency by telephone and shall follow the attempt with a written report to the resident's designated representative, responsible agency, and the adult foster care licensing division within 48 hours of any of the following: (b) Any accident or illness that requires hospitalization.
Resident A was hospitalized on 07/04/2022. An incident report was not submitted to the department.	
<b>R 400.14403</b>	<b>Maintenance of premises.</b>
	(11) Handrails and nonskid surfacing shall be installed in showers and bath areas.

The bathtub in one of the bathrooms did not have nonskid surfacing.	
<b>R 400.14503</b>	<b>Interior finishes and materials generally.</b>
	(1) Interior finish materials shall be at least class C materials throughout the adult foster care small group home.
There was no verification that the wallpaper in the dining room and sitting room was made of at least class C material.	
<b>REPEAT VIOLATION ESTABLISHED. Reference LSR 08/25/2022. CAP 09/17/2020.</b>	

**IV. RECOMMENDATION**

Contingent upon receipt of an acceptable corrective action plan, renewal of the license is recommended.



08/11/2022

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DaShawnda Lindsey  
Licensing Consultant

Date