



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

January 12, 2022

Timothy Adams  
7280 Belding Rd. NE  
Rockford, MI 49341

RE: License #:	AS610015789
Investigation #:	2022A0356006
	Jefferson House AFC

Dear Mr. Adams:

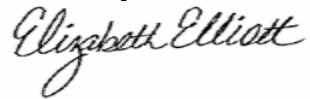
Attached is the Special Investigation Report for the above referenced facility. Due to the violations identified in the report, a written corrective action plan is required. The corrective action plan is due 15 days from the date of this letter and must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

If you desire technical assistance in addressing these issues, please contact me. In any event, the corrective action plan is due within 15 days. Failure to submit an acceptable corrective action plan will result in disciplinary action.

Please review the enclosed documentation for accuracy and contact me with any questions. If I am not available and you need to speak to someone immediately, please contact the local office at (616) 356-0100.

Sincerely,

A handwritten signature in cursive script that reads "Elizabeth Elliott".

Elizabeth Elliott, Licensing Consultant  
Bureau of Community and Health Systems  
Unit 13, 7th Floor  
350 Ottawa, N.W.  
Grand Rapids, MI 49503  
(616) 901-0585

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
BUREAU OF COMMUNITY AND HEALTH SYSTEMS  
SPECIAL INVESTIGATION REPORT**

**I. IDENTIFYING INFORMATION**

<b>License #:</b>	AS610015789
<b>Investigation #:</b>	2022A0356006
<b>Complaint Receipt Date:</b>	12/14/2021
<b>Investigation Initiation Date:</b>	12/14/2021
<b>Report Due Date:</b>	02/12/2022
<b>Licensee Name:</b>	Timothy Adams
<b>Licensee Address:</b>	7280 Belding Rd. NE Rockford, MI 49341
<b>Licensee Telephone #:</b>	(616) 459-9331
<b>Administrator:</b>	Timothy Adams
<b>Licensee Designee:</b>	Timothy Adams
<b>Name of Facility:</b>	Jefferson House AFC
<b>Facility Address:</b>	1311 Jefferson Street Muskegon, MI 49441-2026
<b>Facility Telephone #:</b>	(231) 725-9137
<b>Original Issuance Date:</b>	05/19/1994
<b>License Status:</b>	REGULAR
<b>Effective Date:</b>	05/31/2020
<b>Expiration Date:</b>	05/30/2022
<b>Capacity:</b>	6
<b>Program Type:</b>	DEVELOPMENTALLY DISABLED MENTALLY ILL AGED

## II. ALLEGATION(S)

	Violation Established?
While direct care staff is hospitalized, the residents are cared for by a person who is not a direct care worker.	Yes

## III. METHODOLOGY

12/14/2021	Special Investigation Intake 2022A0356006
12/14/2021	APS Referral Denied APS referral.
12/14/2021	Special Investigation Initiated - Telephone Lori Marston, case manager, Health West CMH.
12/16/2021	Contact - Telephone call received Tim & Jessica Adams re: status of this facility.
12/17/2021	Contact - Telephone call received Heather Bolema and Lori Marston, HealthWest supports coordinators.
12/17/2021	Contact - Telephone call received Ken Beckman, APS went out.
12/17/2021	Contact - Telephone call made Jessica & Tim Adams, LD's.
12/22/2021	Contact - Face to Face Paige Zawlocki, staff, Residents A, B, C & D.
12/22/2021	Inspection Completed On-site
01/11/2022	Contact-Telephone call made Regina McBride-cell phone number not operable.
01/12/2022	Exit Conference-Timothy Adams, Licensee Designee.

**ALLEGATION:** While direct care staff is hospitalized, the residents are cared for by a person who is not a direct care worker.

**INVESTIGATION:** On 12/14/2021, I received a BCAL (Bureau of Children and Adult Licensing) Online Complaint. The complainant reported that one of the residents and

the home manager, Kim Klunder are currently in the hospital due to Covid-19. While Ms. Klunder was in the hospital, her boyfriend was taking care of the residents. It is unknown if he is trained to care for the residents.

On 12/14/2021, I interviewed Lori Marston, HealthWest (Muskegon Community Mental Health) supports coordinator via telephone. Ms. Marston stated one of the resident's relatives reported that Ms. Klunder was in the hospital with COVID-19 and in Ms. Klunder's absence, her boyfriend is running the home and it is unknown if he is trained and approved to be able to do that.

On 12/16/2021, I interviewed Jessica and Tim Adams, Licensee Designee via telephone. Mr. & Mrs. Adams called to inform me that they plan to close this facility as they are unable to keep it staffed long-term since Ms. Klunder's illness and hospitalization. Mr. Adams stated staff from one of their other facilities is at the home and they are piecing together staffing to keep it properly supervised until placement for the residents can be made. Mr. Adams stated Ms. Klunder's boyfriend, Robert "Dan" Head is not an employee, nor is he trained as an employee. Mr. Adams stated if they were unable to secure staff from their other facilities, he planned on getting Mr. Head hired and trained as an employee. Mr. Adams stated he is not certain how long Mr. Head was at the facility before they placed trained staff there because Ms. Klunder's daughter, Shakara Klunder did not inform him of Ms. Klunder's hospitalization for a couple of days. Mr. Adams stated he suspects Mr. Head was at the facility for two days before trained staff were able to get there and take over. Mr. Adams stated Mr. Head cooked, did laundry, and made sure the residents were safe, he did not pass medications at any time. Mr. Adams stated he did not know Mr. Head resided at the facility and Mr. Head was not considered a member of the household. Mr. Adams acknowledged that at this time, Mr. Head is not considered an employee, nor has he been trained as an employee.

On 12/17/2021, I interviewed Muskegon County DHHS (Department of Health and Human Services) APS (Adult Protective Services) Worker, Ken Beckman via telephone. Mr. Beckman stated that he went to the facility on this date, 12/17/2021 and Paige Zawlocki was working at the home. Mr. Beckman stated he thought Ms. Zawlocki was from another of Mr. and Ms. Adams' licensed homes and that he did not see Mr. Head working at the home on this date.

On 12/22/2021, I conducted an unannounced inspection at the facility and interviewed Paige Zawlocki, direct care worker. Ms. Zawlocki stated she came to work at the facility on the 16<sup>th</sup> or 17<sup>th</sup> of December which was approximately 2 days after Ms. K. Klunder went to the hospital. Ms. Zawlocki stated she thought Mr. Head was staying at the facility, cooking, and assisting with the supervision of the residents. Ms. Zawlocki stated Mr. Head did not pass resident medications, but that Shakara Klunder, who is a trained staff person, came to the facility to administer resident medications.

On 12/22/2021, I interviewed Residents A, B, C and D at the facility. Residents A, B, C and D stated Mr. Head was living in the facility, he was gone during the day and at the facility at night, he cooked meals and Ms. S. Klunder, and another staff named Regina McBride had been administering medications. Residents A, B, C and D stated there were times when Mr. Head was the lone person in the facility with them before Ms. Zawlocki came to work at the facility.

On 01/04/2022, I interviewed Ms. Adams via telephone. Ms. Adams stated Ms. S. Klunder called them (Mr. & Ms. Adams) with an emergency situation where Ms. K. Klunder was hospitalized and not capable of running the home anymore for an undetermined amount of time, if at all. Ms. Adams stated Mr. Head is not an employee, but he was at the facility when Ms. K. Klunder went to the hospital, and he stayed at the facility until they were able to secure trained staff. Ms. Adams stated Mr. Head, to her knowledge, did not reside in this facility nor was he considered a member of the household. Ms. Adams stated Mr. Head would have been at the home approximately two days before she and Mr. Adams were made aware of Ms. K. Klunder's medical condition and before they were able to place trained staff in the facility. Ms. Adams stated she was able to secure three trained staff to run the facility.

On 01/04/2021, I interviewed Shakara Klunder via telephone. Ms. S. Klunder stated Mr. Head was with Ms. K. Klunder when she suffered a stroke after having Covid19. Ms. S. Klunder stated Mr. Head stayed in the facility to quarantine due to the exposure he had to the Covid19 virus. Ms. S. Klunder stated Mr. Head did not care for the residents, he did not pass medications, he did not cook and that she and another employee, Regina did those duties. Ms. S. Klunder stated Mr. head was staying in the facility but was never alone with the residents because he was not considered staff.

On 01/12/2022, I conducted an Exit Conference with Licensee Designee, Tim Adams. Mr. Adams stated he will submit an acceptable corrective action plan and this facility will close as soon as the residents are placed in appropriate alternative placements.

<b>APPLICABLE RULE</b>	
<b>R 400.14204</b>	<b>Direct care staff; qualifications and training.</b>
	<p>(2) Direct care staff shall possess all of the following qualifications:</p> <p>(a) Be suitable to meet the physical, emotional, intellectual, and social needs of each resident.</p> <p>(b) Be capable of appropriately handling emergency situations.</p>
<b>ANALYSIS:</b>	Based on investigative findings, there is a preponderance of evidence to show that after home manager Kim Klunder went

	to the hospital, her boyfriend remained in the facility assisting with cooking and general supervision of the residents without being an employee that is fully trained and with a background check. Therefore, a violation of this applicable rule is established.
<b>CONCLUSION:</b>	<b>VIOLATION ESTABLISHED</b>

#### IV. RECOMMENDATION

Upon receipt of an acceptable corrective action plan, I recommend the status of the license remain unchanged.



01/12/2022

Elizabeth Elliott  
Licensing Consultant

Date

Approved By:



01/12/2022

Jerry Hendrick  
Area Manager

Date