



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

April 08, 2020

Filbert Licud
McRoberts Group LLC - d/b/a The McRoberts Group LLC
6225 Richardson Road
Howell, MI 48843

RE: Application #: AS470393303
Howell Gardens Residential Living
6225 Richardson Road
Howell, MI 48843

Dear Mr. Licud:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license with a maximum capacity of 6 is issued.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available, and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Sincerely,

A handwritten signature in cursive script that reads "Julie Elkins".

Julie Elkins, Licensing Consultant
Bureau of Community and Health Systems
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #:	AS470393303
Applicant Name:	McRoberts Group LLC - d/b/a The McRoberts Group LLC
Applicant Address:	6225 Richardson Road Howell, MI 48843
Applicant Telephone #:	248-227-4345
Licensee Designee:	Filbert Licud
Administrator:	Rebecca McRoberts
Name of Facility:	Howell Gardens Residential Living
Facility Address:	6225 Richardson Road Howell, MI 48843
Facility Telephone #:	(248) 227-4345
Application Date:	03/21/2018
Capacity:	6
Program Type:	DEVELOPMENTALLY DISABLED MENTALLY ILL

II. METHODOLOGY

03/21/2018	Enrollment
03/26/2018	Contact - Document Sent Rule & Act booklets
03/26/2018	Application Incomplete Letter Sent Valid corp; IRS ltr
03/28/2018	Contact - Document Received IRS ltr & Articles of Corp
03/29/2018	Application Incomplete Letter Sent
07/08/2019	Inspection Report Requested - Health Inv. #1029616
07/11/2019	Inspection Completed On-site
09/30/2019	Inspection Completed-Env. Health: A
12/05/2019	Inspection Completed On-site
12/05/2019	Inspection Completed-BCAL Sub. Compliance
12/05/2019	Exit Conference with Rebecca McRoberts.
01/05/2020	Corrective Action Plan Received
01/09/2020	Corrective Action Plan Approved
03/25/2020	CAP Compliance Verification
03/25/2020	Inspection Completed On-site
03/25/2020	Exit Conference with Rebecca McRoberts and Filbert Licud.
03/25/2020	Inspection Completed-BCAL Sub. Compliance
04/07/2020	Inspection Completed-BCAL Full Compliance

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

A. Physical Description of Facility

Howell Gardens Residential Living is a large colonial style facility that has 6 bedrooms, 2 1/2 bathrooms and approximately 3,299 square feet on 5.00 acres and was built in 1971. The facility is located in the city of Howell which is the largest city as well as the county seat in Livingston county. The city of Howell has restaurants, shopping, banks, post office, library, doctors, hospitals and a variety of churches. The facility has ample parking for staff and visitors.

The facility has four resident bedrooms on the second floor of the facility, two of the bedrooms are double occupancy, two of the bedrooms are private. The facility has an empty bedroom on the second floor that will be used as a library and the residents will share one full bathroom on the second floor. Additionally, on the second floor is a master bedroom and bathroom which is occupied by the licensee designee Filbert Licud and administrator Rebecca McRoberts. The facility intends to provide services to both male and female residents who have developmental disabilities and or mentally illness.

Resident bedrooms were measured during the on-site inspection and have the following dimensions:

Bedroom #	Room Dimensions	Total Square Footage	Total Resident Beds
1	13 x 10	130	1
2	13 x 11	143	1
3	13 X 14	182	2
4	14 x 13'11	194.83	2
5	13 x17'9	230.75	0
Foyer	11'8 x 14	163.33	0
Front Living Room	12'8 x 14	177.33	
Back Living room	27'14 x 11	309.83	0
Dining room	11'10 x 12'6	147.92	0
Kitchen	20'8 x 12	248	0
Office	10'8 x 14	149.33	0
Laundry Room	10 x 8	80	0

The indoor living and dining areas measure a total of 3,299 square feet of living space. This exceeds the minimum of 35 square feet per occupant requirement.

Based on the above information, this facility can accommodate 6 residents. It is the licensee's responsibility not to exceed the facility's licensed capacity.

The facilities heating plant is located in the basement and equipped with a gas forced furnace with baseboard heating equipped with a 1-3/4-inch solid core door.

The facility has a hot water heater which is located in the unfinished basement of the facility which is equipped with a 1-3/4-inch solid core door with an automatic self-closing device and positive latching hardware. The facility utilizes private water supply and sewage disposal system which was inspected by the health department and found to be in full compliance with all applicable rules on 09/30/2019. Additionally, the basement area will not be utilized or accessible to residents.

The facility is equipped with interconnected, hardwired smoke detection system with battery back-up which was installed by a licensed electrician and is fully operational.

The facility is not wheelchair accessible as the facility is not at grade and does not have any wheelchair ramps nor does the facility have any resident bedrooms and a full bathroom on the main floor.

B. Program Description

The applicant intends to provide 24-hour supervision, protection and personal care to six male and/or female residents who are diagnosed with developmental disabilities and/or mental illness. The program will include opportunities to develop relationships and socialize with one another and direct care staff members through crafts, bingo, coloring, reading, puzzles, watching television/movies and enjoying the outdoors. The program will assist residents to move towards independence and maintain healthy community connections. Family and friends are strongly encouraged to visit as often as possible with their loved one.

The applicant intends to accept residents with private sources of payment and anticipates receiving referrals by word of mouth or through advertising.

In addition to the above program elements, it is the intent of the applicant to provide recreational activities at the facility such as books for reading, bingo, games, puzzles, crafts, and movies for entertainment. The facility has an enclosed patio for use during warmer weather and an outside deck to enjoy the outdoors.

If needed by residents, behavior interventions and specialized interventions will be identified in the assessment plans. These interventions shall be implemented only by staff trained in the intervention techniques.

In addition to the above program elements, it is the intent of Mr. Filbert Licud to utilize local community resources such as the library, shopping areas/restaurants, Michigan Works, and local churches for recreational activities. The program will utilize resources

to provide an environment to enhance the quality of life of residents and increase the independence of residents as appropriate.

C. Applicant and Administrator Qualifications

The applicant is McRoberts Group LLC - d/b/a The McRoberts Group LLC a "For Profit Corporation", established in Michigan on March 02, 2018. The applicant submitted a financial statement and established an annual budget projecting expenses and income to demonstrate the financial capability to operate this adult foster care facility.

Criminal history background checks of Mr. Filbert Licud, the applicant and Mrs. Rebecca McRoberts administrator were completed, and both were determined to be of good moral character to provide licensed adult foster care. Mr. Licud and Mrs. Rebecca McRoberts submitted a statement from a physician documenting good health and current negative tuberculosis test results.

Mrs. Rebecca McRoberts sole owner of McRoberts Group LLC - d/b/a The McRoberts Group LLC has appointed Mr. Filbert Licud at licensee designee and Mrs. Rebecca McRoberts as administrator.

The applicant, Mr. Filbert Licud and administrator Mrs. Rebecca McRoberts provided documentation to satisfy the qualifications and training requirements identified in the group home administrative rules. Filbert Licud, licensee designee has worked as a registered nurse for 28 years with a variety of populations. Since January 2017, Mr. Licud has worked with individuals with developmental and intellectual disabilities. Mrs. Rebecca McRoberts is a registered occupational therapist who has worked in a variety of settings since August 1991. Mrs. McRoberts worked at an adult foster care facility as a direct care worker in 2007 through 2008 caring for residents with mental illness, developmental/intellectual disabilities and traumatic brain injuries. Mrs. McRoberts reported also being responsible for administering medications, completing assessment plans, establishing resident goals and overseeing file compliance. Since 2010, Mrs. McRoberts has worked at the same organization coordinating patient treatment modalities while monitoring evaluations in a home care setting.

Mr. Filbert Licud indicated that the staffing pattern for the original license of this six-bed facility is adequate and includes a minimum of one staff for six residents per shift. The applicant acknowledged that the staff to resident ratio may need to be adjusted in order to provide the level of supervision or personal care required by the residents due to changes in their behavioral, physical, or medical needs. During nighttime hours, direct care staff members will be sleeping unless resident needs require otherwise.

Mr. Filbert Licud acknowledged an understanding of the qualifications, suitability, and training requirements for direct care staff prior to each person working in the facility in that capacity or being considered as part of the staff to resident ratio.

Mr. Filbert Licud acknowledged an understanding of the responsibility to assess the good moral character of employees. The applicant acknowledged the requirement for obtaining criminal record checks of employees and contractors who have regular, ongoing “direct access” to residents or resident information or both utilizing the Michigan Long Term Care Partnership website (www.miltcpartnership.org) and the related documents required to demonstrate compliance.

Mr. Filbert Licud acknowledged an understanding of the administrative rules regarding medication procedures and assured that only those direct care staff that have received medication training and have been determined competent by the licensee designee Mr. Ghraib will administer medication to residents. In addition, the applicant has indicated that resident medication will be stored in a locked cabinet and that daily medication logs will be maintained on each resident receiving medication.

Mr. Filbert Licud acknowledged the responsibility to obtain all required good moral character, medical, and training documentation and signatures that are to be completed prior to each direct care staff or volunteer working directly with residents. In addition, the applicant acknowledged the responsibility to maintain all required documentation in each employee’s record for each licensee or licensee designee, administrator, and direct care staff or volunteer and follow the retention schedule for those documents contained within each employee’s record.

Mr. Filbert Licud acknowledged an understanding of the administrative rules regarding the admission criteria and procedural requirements for accepting a resident into the adult foster care home. Mr. Licud acknowledged the responsibility to obtain the required written assessment plan, resident care agreement, and health care appraisal forms and signatures that are to be completed prior to, or at the time of, each resident’s admission to the home as well as updating and completing those forms and obtaining new signatures for each resident on an annual basis.

Mr. Filbert Licud acknowledged the responsibility to maintain a current resident record on file in the home for each resident and follow the retention schedule for all of the documents that are required to be maintained within each resident’s file.

Mr. Filbert Licud acknowledged an understanding of the administrative rules regarding the handling of resident funds and valuables and intends to comply. The applicant acknowledged that a separate *Resident Funds Part II BCAL-2319* form will be created for each resident in order to document the date and amount of the adult foster care service fee paid each month and all of the resident’s personal money transactions that have been agreed to be managed by the applicant.

Mr. Filbert Licud acknowledged an understanding of the administrative rules requiring that each resident be informed of their resident rights and provided with a copy of those rights. The applicant indicated the intent to respect and safeguard these resident rights.

Mr. Filbert Licud acknowledged an understanding of the administrative rules regarding the requirements for written and verbal reporting of incidents and accidents and the responsibility to conduct an immediate investigation of the cause.

Mr. Filbert Licud acknowledged the responsibility to provide a written discharge notice to the appropriate parties when a 30-day or less than 30-day discharge is requested.

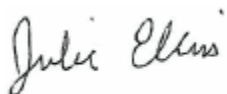
Mr. Filbert Licud acknowledged that residents with mobility impairments will only reside on the main floor of the facility.

D. Rule/Statutory Violations:

Compliance with the licensing act and administrative rules related to the physical plant has been determined. Compliance with administrative rules related to quality of care will be assessed during the temporary license period.

IV. RECOMMENDATION:

I recommend issuance of a temporary license to this AFC adult small group home with a capacity of six residents.



04/07/2020

Julie Elkins
Licensing Consultant

Date

Approved By:



04/08/2020

Dawn N. Timm
Area Manager

Date