



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

October 25, 2021

Daniel Phillips  
Covenant Enabling Res of MI Inc.  
862 Forest Park Road  
Muskegon, MI 49441

RE: License #:	AS610089224 Joseph's House 866 Forest Park Road Muskegon, MI 49441-4631
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Dear Mr. Phillips:

Attached is the Renewal Licensing Study Report for the facility referenced above. You have submitted an acceptable written corrective action plan addressing the violations cited in the report. To verify your implementation and compliance with this corrective action plan:

- You are to submit documentation of compliance.
- You are to submit a Statement of Correction.
- An on-site inspection will be conducted.

Upon receipt of an acceptable corrective plan, a regular license will be issued. If you fail to submit an acceptable corrective action plan, disciplinary action will result.

Please contact me with any questions. If I am not available and you need to speak to someone immediately, you may contact the local office at (616) 356-0100.

Sincerely,

A handwritten signature in cursive script that reads "Elizabeth Elliott". The signature is written in black ink and is positioned below the word "Sincerely,".

Elizabeth Elliott, Licensing Consultant  
Bureau of Community and Health Systems  
Unit 13, 7th Floor  
350 Ottawa, N.W.  
Grand Rapids, MI 49503  
(616) 901-0585

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
BUREAU OF COMMUNITY AND HEALTH SYSTEMS  
RENEWAL INSPECTION REPORT**

**I. IDENTIFYING INFORMATION**

<b>License #:</b>	AS610089224
<b>Licensee Name:</b>	Covenant Enabling Res of MI Inc.
<b>Licensee Address:</b>	862 Forest Park Road Muskegon, MI 49441
<b>Licensee Telephone #:</b>	(616) 550-1643
<b>Licensee/Licensee Designee:</b>	Daniel Phillips, Designee
<b>Administrator:</b>	Daniel Phillips
<b>Name of Facility:</b>	Joseph's House
<b>Facility Address:</b>	866 Forest Park Road Muskegon, MI 49441-4631
<b>Facility Telephone #:</b>	(231) 780-9084
<b>Original Issuance Date:</b>	05/09/2001
<b>Capacity:</b>	6
<b>Program Type:</b>	DEVELOPMENTALLY DISABLED MENTALLY ILL

## II. METHODS OF INSPECTION

Date of On-site Inspection(s): 10/13/2021

Date of Bureau of Fire Services Inspection if applicable: N/A

Date of Health Authority Inspection if applicable: N/A

Inspection Type:  Interview and Observation  Worksheet  
 Combination  Full Fire Safety

No. of staff interviewed and/or observed 2  
No. of residents interviewed and/or observed 3  
No. of others interviewed 1 Role: LD-Daniel Phillips

- Medication pass / simulated pass observed? Yes  No  If no, explain.  
At the time of the inspection, resident medications were not being passed. A review of the resident medications and MARs was completed.
- Medication(s) and medication record(s) reviewed? Yes  No  If no, explain.
- Resident funds and associated documents reviewed for at least one resident? Yes  No  If no, explain.
- Meal preparation / service observed? Yes  No  If no, explain.
- Fire drills reviewed? Yes  No  If no, explain.
- Fire safety equipment and practices observed? Yes  No  If no, explain.
- E-scores reviewed? (Special Certification Only) Yes  No  N/A   
If no, explain.
- Water temperatures checked? Yes  No  If no, explain.
- Incident report follow-up? Yes  No  If no, explain.
- Corrective action plan compliance verified? Yes  CAP date/s and rule/s:  
N/A
- Number of excluded employees followed-up? N/A
- Variances? Yes  (please explain) No  N/A

### III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This facility was found to be in non-compliance with the following rules:	
<b>R 400.14205</b>	<b>Health of a licensee, direct care staff, administrator, other employees, those volunteers under the direction of the licensee, and members of the household.</b>
	(6) A licensee shall annually review the health status of the administrator, direct care staff, other employees, and members of the household. Verification of annual reviews shall be maintained by the home and shall be available for department review.
<p><b>Finding:</b> Annual health review for staff not available in files for department review.</p> <p><b>Licensee Response:</b> Mr. Phillips and home manager Jackie will add annual health reviews in staff files.</p>	
<b>R 400.14312</b>	<b>Resident medications.</b>
	<p>(4) When a licensee, administrator, or direct care staff member supervises the taking of medication by a resident, he or she shall comply with all of the following provisions:</p> <p>(b) Complete an individual medication log that contains all of the following information:</p> <p>(v) The initials of the person who administers the medication, which shall be entered at the time the medication is given.</p>
<p><b>Finding:</b> Resident medications are signed for through evening meds on 10/13/2021. The inspection was conducted during the daytime hours on 10/13/2021.</p> <p><b>Licensee Response:</b> Mr. Phillips and Jackie stated medications will be signed for at the time the medication is given and not pre-signed as the MARs indicate.</p>	
<b>R 400.14315</b>	<b>Handling of resident funds and valuables.</b>
	(3) A licensee shall have a resident's funds and valuables transaction form completed and on file for each resident. A department form shall be used unless prior authorization for a substitute form has been granted, in writing, by the department.

<p><b>Finding:</b> Resident Funds Part I form is not in resident files.</p> <p><b>Licensee Response:</b> Mr. Phillips and Jackie stated Resident I forms will be completed and placed in resident files.</p>	
<b>R 400.14318</b>	<b>Emergency preparedness; evacuation plan; emergency transportation.</b>
	(5) A licensee shall practice emergency and evacuation procedures during daytime, evening, and sleeping hours at least once per quarter. A record of the practices shall be maintained and be available for department review.
<p><b>Finding:</b> There is no record of fire drills documented for the 1<sup>st</sup> (January, February, March) quarter in 2020, there are no fire drills documented for the 4<sup>th</sup> (October, November, December) quarter in 2020 and for the second and third quarter of 2020 (April, May, June, July, August, September) 2020 there is no sleeping hour fire drill documented.</p> <p>The fire drills for the first 3 quarters of 2021 (January-September) are missing drills for sleeping hours and there is only two drills documented as conducted for the 1<sup>st</sup> quarter (January, March, April) of 2021.</p> <p><b>Licensee Response:</b> Mr. Phillips and Jackie stated fire drills will be completed each quarter during daytime, evening and sleeping hours.</p>	
<b>R 400.14401</b>	<b>Environmental health.</b>
	(2) Hot and cold running water that is under pressure shall be provided. A licensee shall maintain the hot water temperature for a resident's use at a range of 105 degrees Fahrenheit to 120 degrees Fahrenheit at the faucet.
<p><b>Finding:</b> Water tested in the kitchen and in resident bathroom tested at 128 degrees Fahrenheit and 125.6 degrees Fahrenheit.</p> <p><b>Licensee Response:</b> Mr. Phillips and Jackie stated they will have maintenance lower the water heater temperature to meet the rule.</p>	
<b>R 400.14507</b>	<b>Means of egress generally.</b>
	(5) A door that forms a part of a required means of egress shall be not less than 30 inches wide and shall be equipped with positive-latching, non-locking-against-egress hardware.

**Finding:** The means of egress throughout the facility are not equipped with non-locking against egress hardware. The front and back doors of the facility have deadbolts and the inner door leading to the foyer and front door exit is not non-locking against egress.

**Licensee Response:** Mr. Phillips and Jackie stated they will have maintenance change the door hardware to non-locking against egress hardware.

#### IV. RECOMMENDATION

Contingent upon receipt of an acceptable corrective action plan, renewal of the license is recommended.



10/25/2021

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Date

Licensing Consultant