



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

July 20, 2021

Justin Stein
Portage Bickford Cottage
4707 W. Milham Ave.
Portage, MI 49024

RE: License #: AH390278221
Portage Bickford Cottage
4707 W. Milham Ave.
Portage, MI 49024

Dear Mr. Stein:

Attached is the Renewal Licensing Study Report for the facility referenced above. The violations cited in the report require the submission of a written corrective action plan. The corrective action plan is due 15 days from the date of this letter and must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific dates for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the licensee or licensee designee or home for the aged authorized representative and a date.

Upon receipt of an acceptable corrective action plan, a regular license will be issued. If you fail to submit an acceptable corrective action plan, disciplinary action will result. Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available, and you need to speak to someone immediately, please feel free to contact the local office at (616) 356-0100.

Sincerely,
Julie Viviano, Licensing Staff
Bureau of Community and Health Systems
Unit 13, 7th Floor
350 Ottawa, N.W.
Grand Rapids, MI 49503
(616) 204-4300

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #:	AH390278221
Licensee Name:	Portage Bickford Cottage LLC
Licensee Address:	Suite 301 13795 S. Mur-Len Road Olathe, KS 66062
Licensee Telephone #:	(810) 962-2445
Authorized Representative:	Justin Stein
Administrator/Licensee Designee:	Janna Ritter
Name of Facility:	Portage Bickford Cottage
Facility Address:	4707 W. Milham Ave. Portage, MI 49024
Facility Telephone #:	(269) 372-2100
Original Issuance Date:	03/05/2007
Capacity:	71
Program Type:	AGED ALZHEIMERS

II. METHODS OF INSPECTION

Date of On-site Inspection(s): 7/15/21

Date of Bureau of Fire Services Inspection if applicable: 2/4/21 - A

Inspection Type: Interview and Observation Worksheet
 Combination

Date of Exit Conference: 7/15/21

No. of staff interviewed and/or observed 11
No. of residents interviewed and/or observed 34
No. of others interviewed 0 Role N/A

- Medication pass / simulated pass observed? Yes No If no, explain.
- Medication(s) and medication records(s) reviewed? Yes No If no, explain.
- Resident funds and associated documents reviewed for at least one resident? Yes No If no, explain. The home does not hold resident funds in trust.
- Meal preparation / service observed? Yes No If no, explain.
- Fire drills reviewed? Yes No If no, explain.
Reviewed disaster plans along with interviewed staff on policy and procedures.
- Water temperatures checked? Yes No If no, explain.
- Incident report follow-up? Yes IR date/s: N/A
- Corrective action plan compliance verified? Yes CAP date/s and rule/s: N/A
- Number of excluded employees followed up? N/A

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This facility was found to be in non-compliance with the following rules:

<p>R 325.1921</p>	<p>Governing bodies, administrators, and supervisors.</p>
	<p>(1) The owner, operator, and governing body of a home shall do all of the following: (b) Assure that the home maintains an organized program to provide room and board, protection, supervision, assistance, and supervised personal care for its residents.</p>
<p>For Reference: R 325.1901</p>	<p>Definitions:</p>
	<p>(16) “Protection” means the continual responsibility of the home to take reasonable action to ensure the health, safety, and well-being of a resident as indicated in the resident’s 6 service plan, including protection from physical harm, humiliation, intimidation, and social, moral, financial, and personal exploitation while on the premises, while under the supervision of the home or an agent or employee of the home, or when the resident’s service plan states that the resident needs continuous supervision.</p>
<p>ANALYSIS:</p>	<p>Upon inspection of the activity area, a large quantity of alcohol was discovered in an unsecured refrigerator easily accessible to anyone in the facility. The facility reported the alcohol was left over from a Father’s Day celebration for the residents.</p> <p>The facility was unable to provide evidence of physician orders or waivers for residents with medication contraindications with the consumption of alcohol. The facility was also unable to provide evidence of policy and procedures for the supervision and safety of resident’s alcohol consumption within the facility.</p> <p>There is significant medication contraindication risk to residents without appropriate policy and procedures in place for the securement and supervision of alcohol consumption by residents in the facility.</p>
<p>CONCLUSION:</p>	<p>VIOLATION ESTABLISHED</p>

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R 325.1976	Kitchen and dietary.
	(6) Food and drink used in the home shall be clean and wholesome and shall be manufactured, handled, stored, prepared, transported, and served so as to be safe for human consumption.
ANALYSIS:	Inspection of the kitchen and the employee break room revealed refrigerators with many food items that were not labeled, dated, or were spoiled. The food items were not safe for human consumption.
CONCLUSION:	VIOLATION ESTABLISHED

R 325.1979	General maintenance and storage.
	(3) Hazardous and toxic materials shall be stored in a safe manner.
ANALYSIS:	Inspection of community kitchenette in the memory care unit revealed industrial cleaning materials stored under the sink with no lock and easily accessible to anyone in the memory care unit. Hazardous and toxic materials pose an unnecessary ingestion and possible poisoning risk to residents with impaired cognition.
CONCLUSION:	VIOLATION ESTABLISHED

IV. RECOMMENDATION

Contingent upon an acceptable corrective action plan has been received, the renewal of the license is recommended.

Julie Viviano

7/16/21

Date

Licensing Consultant

Russell Misias

7/19/21

Date

Area Manager