



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

May 19, 2021

Patricia Thomas
Quest, Inc
36141 Schoolcraft Road
Livonia, MI 48150-1216

RE: Application #: AS500405494
Judges Court
74957 Judges Court
Romeo, MI 48085

Dear Mrs. Thomas:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license with a maximum capacity of 6 is issued.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (248) 975-5053.

Sincerely,

A handwritten signature in blue ink, appearing to be "EJ".

Eric Johnson, Licensing Consultant
Bureau of Community and Health Systems
4th Floor, Suite 4B
51111 Woodward Avenue
Pontiac, MI 48342

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

| | |
|---|--|
| License #: | AS500405494 |
| Applicant Name: | Quest, Inc |
| Applicant Address: | 36141 Schoolcraft Road Livonia, MI 48150-1216 |
| Applicant Telephone #: | (734) 838-3400 |
| Administrator/Licensee Designee: | Patricia Thomas |
| Name of Facility: | Judges Court |
| Facility Address: | 74957 Judges Court Romeo, MI 48085 |
| Facility Telephone #: | (586) 752-5288 |
| Application Date: | 08/18/2020 |
| Capacity: | 6 |
| Program Type: | PHYSICALLY HANDICAPPED DEVELOPMENTALLY DISABLED MENTALLY ILL |

II. METHODOLOGY

| | |
|------------|--|
| 08/18/2020 | Enrollment Online enrollment |
| 08/20/2020 | Application Incomplete Letter Sent IRS letter; updated 1326 for Patty; updated AFC100 for Nicole |
| 08/27/2020 | Contact - Document Received Updated 1326 for Patty (LD) |
| 09/03/2020 | Contact - Document Received IRS letter; AFC100 for Nicole (Admin) |
| 09/08/2020 | Inspection Report Requested - Health Inv. #1030909 |
| 09/14/2020 | Inspection Completed-Env. Health: A |
| 09/17/2020 | Contact - Document Received Licensing file received from Central office |
| 12/07/2020 | Application Incomplete Letter Sent |
| 12/16/2020 | Inspection Completed On-site |
| 12/16/2020 | Inspection Completed-BCAL Full Compliance |
| 01/05/2021 | Contact - Document Received Permission to inspect, copy of lease, training documents, program statement and policies |
| 02/08/2021 | Application Incomplete Letter Sent Second application incomplete letter sent with updates |
| 02/09/2021 | Contact - Document Received Updated Permission to inspect, copy of lease, training documents, program statement and policies |
| 02/10/2021 | Application Complete/On-site Needed |

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This evaluation is based upon the requirements of P.A. 218 of the Michigan Public Acts of 1979, as amended, and the Administrative Rules and Regulations applicable to the licensure of small group facilities (1-6), licensed or proposed to be licensed after 05/24/1994.

A. Physical Description of Facility

Judges Court is located in a residential area at 74957 Judges Court, Romeo, MI 48085. The Judges Court home is a frame ranch building. It is a former AIS home. There are four bedrooms, along with a kitchen, dining room, living room, laundry room, two bathrooms, no basement, and an attached garage. The furnace and hot water heater are located in the garage with a 1¾ inch solid core door equipped with an automatic self-closing device and positive latching hardware. The facility is equipped with an interconnected smoke detection system, which is fully operational.

Water and sewage systems are private.

Judges Court is located 20 miles away from Beaumont Hospital-Troy, which includes a 24/7 emergency department. The Romeo Police Department responds to emergency calls from the home.

The bedroom and bathroom doors are equipped with positive latching, non-locking against egress hardware. All of the bedrooms have adequate space, bedding, and storage. All of the bedrooms have a chair and mirror. During the onsite inspection, I observed that the home was in substantial compliance with rules pertaining to maintenance and sanitation.

The home has two primary means of egress equipped with non-locking against egress hardware. The home is qualified for admission of residents who use a wheelchair, as it is equipped with ramps.

Resident bedrooms were measured and have the following dimensions:

| Bedroom # | Room Dimensions | Total Square Footage | Total Resident Beds |
|-----------|-----------------|----------------------|---------------------|
| 1 | 17.1 x 10.9 | 186.39 | 1 |
| 2 | 17.0 x 10.9 | 185.3 | 2 |
| 3 | 15.7 x 12.0 | 188.4 | 2 |
| 4 | 15.8 x 10.8 | 170.64 | 1 |

Total capacity: 6

The living room and dining room areas offer a total of 323.61 square feet of living space, which exceeds the required 35 square feet of living space per resident.

Based on the above information, it is concluded that this facility can accommodate six residents. It is the licensee's responsibility not to exceed the facility's licensed capacity.

B. Program Description

Admission and discharge policies, program statement, refund policy, personnel policies, and standard procedures for Judges Court were reviewed and accepted as written. Judges Court will provide personal care, supervision, and protection, in addition to room and board, on a 24-hour/day schedule, seven days per week. Judges Court will provide long term care to the developmentally disabled and mental ill population.

Judges Court will provide assistance with activities of daily living including dressing, bathing, personal hygiene, laundry, meal preparation, feeding, and medication administration. Trained staff will provide services such as: recreational and physical activities, and discussion groups.

The proposed staffing pattern for the original license of this six-bed facility is adequate and includes a minimum of one staff to five residents per shift. The applicant acknowledged that the staff to resident ratio may need to be adjusted in order to provide the level of supervision or personal care required by the residents due to changes in their behavioral, physical, or medical needs.

C. Applicant and Administrator Qualifications

The applicant is Quest Inc., which is a “Domestic Limited Liability Company”, established in Michigan on 04/01/2000. The applicant has established an annual budget projecting expenses and income to demonstrate the financial capability to operate this adult foster care facility.

Quest Inc., appointed Patty Thomas as the licensee designee of the facility. Ms. Thomas has provided documentation to satisfy the qualifications and training requirements identified in the administrative group home rules. Ms. Thomas was previously approved as licensee designee of Quest Inc., (Perry Lake - AS630066923).

The licensee designee, Patty Thomas, has a High School diploma from Columbia Central High School in Brooklyn, MI. She has over 10 years of experience as a director, coordinating and providing services to individuals with disabilities, including developmentally disabled and mentally ill. She also has over a year of experience as a direct in-home caregiver for the developmentally disabled and mentally ill population.

Licensing record clearance requests were completed for Ms. Thomas. Ms. Thomas submitted current medical clearances with a statement from a physician documenting good health and tuberculosis negative results.

Ms. Thomas acknowledged an understanding of the qualifications, suitability, and training requirements for direct care staff prior to each person working in the facility in that capacity or being considered as part of the staff to resident ratio.

Ms. Thomas acknowledged an understanding of the responsibility to assess the good moral character of employees and acknowledges the requirement for obtaining criminal record checks of employees and contractors who have regular, ongoing “direct access” to residents or resident information or both utilizing the Michigan Long Term Care Partnership website (www.miltcpartnership.org) and the related documents required to demonstrate compliance.

Ms. Thomas acknowledged an understanding of the administrative rules regarding medication procedures and assured that only those direct care staff who have received medication training and have been determined competent by the licensee or licensee designee will administer medication to residents. In addition, the applicant has indicated that resident medication will be stored in a locked cabinet and that daily medication logs will be maintained on each resident receiving medication.

Ms. Thomas acknowledged the responsibility to obtain all required good moral character, medical, and training documentation and signatures that are to be completed prior to each direct care staff or volunteer working directly with residents. In addition, Ms. Byrd acknowledged the responsibility to maintain a current employee record on file in the home for the licensee, administrator, and direct care staff or volunteers and to follow the retention schedule for all of the documents contained within the employee file.

Ms. Thomas acknowledged an understanding of the administrative rules regarding the admission criteria and procedural requirements for accepting a resident into the adult foster care home.

Ms. Thomas acknowledged the responsibility to obtain the required written assessment plan, resident care agreement, and health care appraisal forms and signatures that are to be completed prior to, or at the time of, each resident’s admission to the home as well as updating and completing those forms and obtaining new signatures for each resident on an annual basis.

Ms. Thomas acknowledged the responsibility to maintain a current resident record on file in the home for each resident and follow the retention schedule for all of the documents that are required to be maintained within each resident’s file.

Ms. Thomas acknowledged an understanding of the administrative rules regarding the handling of resident funds and valuables and intends to comply. Ms. Thomas acknowledged that a separate Resident Funds Part II BCAL-2319 form will be completed for each resident in order to document the date and amount of the adult foster care service fee paid each month and all of the residents’ personal money transactions that have been agreed to be managed by Quest Inc.

Ms. Thomas acknowledged an understanding of the administrative rules requiring that each resident be informed of their resident rights and provided with a copy of those rights and indicated the intent to respect and safeguard these resident rights.

Ms. Thomas acknowledged an understanding of the administrative rules regarding the requirements for written and verbal reporting of incidents and accidents and the responsibility to conduct an immediate investigation of the cause.

Ms. Thomas acknowledged the responsibility to provide a written discharge notice to the appropriate parties when a 30-day or less than 30-day discharge is requested.

D. Rule/Statutory Violations

The facility has been determined to be in compliance with the applicable administrative rules and the licensing statute, based upon the onsite inspection conducted and the licensee's intent to comply with all administrative rules for a small group home as well as the licensing act, Public Act 218 of 1979, as amended.

II. RECOMMENDATION

I recommend issuance of a temporary license to this AFC adult small group home, Judges Court with a capacity of six (6) residents.

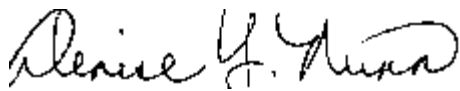


05/13/21

Eric Johnson
Licensing Consultant

Date

Approved By:



05/19/2021

Denise Y. Nunn
Area Manager

Date