



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

January 4, 2021

Kelly Devereaux  
Mentors of Michigan, Inc.  
3812 Finch  
Troy, MI 48084

RE: Application #: AS630403739  
Lily Lane  
3962 Morgan Rd.  
Orion Charter Twp., MI 48359

Dear Ms. Devereaux:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license with a maximum capacity of 6 is issued.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (248) 975-5053.

Sincerely,

A handwritten signature in cursive script that reads "Kristen Donnay".

Kristen Donnay, Licensing Consultant  
Bureau of Community and Health Systems  
4th Floor, Suite 4B  
51111 Woodward Avenue  
Pontiac, MI 48342  
(248) 296-2783

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
BUREAU OF COMMUNITY AND HEALTH SYSTEMS  
LICENSING STUDY REPORT**

**I. IDENTIFYING INFORMATION**

<b>License #:</b>	AS630403739
<b>Applicant Name:</b>	Mentors of Michigan, Inc.
<b>Applicant Address:</b>	3812 Finch Troy, MI 48084
<b>Applicant Telephone #:</b>	(248) 632-3534
<b>Licensee Designee:</b>	Kelly Devereaux
<b>Name of Facility:</b>	Lily Lane
<b>Facility Address:</b>	3962 Morgan Rd. Orion Charter Twp., MI 48359
<b>Facility Telephone #:</b>	(248) 632-3534
<b>Application Date:</b>	03/02/2020
<b>Capacity:</b>	6
<b>Program Type:</b>	PHYSICALLY HANDICAPPED DEVELOPMENTALLY DISABLED MENTALLY ILL AGED TRAUMATICALLY BRAIN INJURED

## II. METHODOLOGY

03/02/2020	Enrollment Online application download failure
03/02/2020	Application Incomplete Letter Sent RI030 for Kelly
03/02/2020	Contact - Document Received 1326 for Kelly
03/02/2020	Contact - Document Sent RI030
08/24/2020	Contact - Document Received Licensing file received from Central office
09/15/2020	Application Incomplete Letter Sent
09/16/2020	Inspection Completed On-site
09/16/2020	Inspection Completed-BCAL Full Compliance
09/22/2020	Inspection Report Requested - Health
09/22/2020	Contact - Telephone call made To environmental health dept - no inspection request received
10/21/2020	Inspection Completed-Env. Health: A
10/29/2020	Contact - Document Received Program statements, policies, admission & discharge policy
12/22/2020	Contact - Document Received Updated physical for licensee designee
12/22/2020	Application complete

## III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This evaluation is based upon the requirements of P.A. 218 of the Michigan Public Acts of 1979, as amended, and the Administrative Rules and Regulations applicable to the licensure of small group facilities (1-6), licensed or proposed to be licensed after 05/24/1994.

## A. Physical Description of Facility

Lily Lane is located in a residential area at 3962 Morgan Rd., Orion Charter Twp., MI 48359. The home is a single-story ranch style home with a full basement and an attached two car garage. The first floor of the home consists of a family room, living room, dining room, kitchen, two full bathrooms, four bedrooms, an office, and a laundry room. The home has two primary means of egress, which lead directly to firm-surfaced, unobstructed ground which allows the occupants to move a safe distance away from the building. The home is qualified for admission of residents who use a wheelchair.

Lily Lane is located six miles away from the McLaren Clarkston medical center, which includes a 24/7 emergency department. The facility is a short distance from many restaurants, recreational facilities, shopping centers, medical facilities, and places of worship. The Oakland County Sheriff's Department responds to emergency calls from the home.

The furnace and hot water heater are located in the basement with a 1¾ inch solid core door equipped with an automatic self-closing device and positive latching hardware. The facility is equipped with an interconnected, hardwired smoke detection system, with battery backup, which is fully operational. The home has private water and sewer. An environmental health inspection was completed on 10/21/20 by the Oakland County Health Division and the home was determined to be in substantial compliance with applicable rules.

The bedroom and bathroom doors are equipped with positive latching, non-locking against egress hardware. All of the bedrooms have adequate space, bedding, and storage. All of the bedrooms have a chair and mirror. During the onsite inspection, I observed that the home was in substantial compliance with rules pertaining to maintenance and sanitation.

The bedrooms have the following dimensions:

Bedroom #	Room Dimensions	Total Square Footage	Total Resident Beds
1	15.3 x 10.9	166.8	1
2	15 x 10.8	162	1
3	15.2 x 11.2	170.2	2
4	15.2 x 10.8	164.2	2

**Total capacity: 6**

The living room, family room, and dining room areas offer a total of 562 square feet of living space, which exceeds the required 35 square feet of living space for six residents.

Based on the above information, it is concluded that this facility can accommodate six residents. It is the licensee's responsibility not to exceed the facility's licensed capacity.

## **B. Program Description**

Admission and discharge policies, program statement, refund policy, personnel policies, and standard procedures for Lily Lane were reviewed and accepted as written. Lily Lane will provide personal care, supervision, and protection, in addition to room and board, on a 24-hour/day schedule, seven days per week. Lily Lane will provide adult foster care residential and support services for adults with mental illness, developmental disabilities, traumatic brain injuries, and physical, cognitive, and social disabilities.

Lily Lane will provide assistance with activities of daily living including dressing, bathing, personal hygiene, laundry, meal preparation, feeding, and medication administration. Lily Lane will provide opportunities for the development of positive skills, community-based recreational activities, opportunities for privacy and leisure time, participation in religious activities of choice, and will encourage involvement in activities that foster independence and age-appropriate functions.

The proposed staffing pattern for the original license of this six-bed facility is adequate and includes a minimum of one staff to six residents per shift. The applicant acknowledged that the staff to resident ratio may need to be adjusted in order to provide the level of supervision or personal care required by the residents due to changes in their behavioral, physical, or medical needs.

## **C. Applicant and Administrator Qualifications**

The applicant is Mentors of Michigan Inc., which is a "Domestic Profit Corporation", established in Michigan on 12/17/2007. Mentors of Michigan Inc. submitted a financial statement and established an annual budget projecting expenses and income to demonstrate the financial capability to operate this adult foster care facility. Kelly Devereaux has been appointed as the licensee designee and administrator for the facility.

A criminal history background check was completed for the licensee designee, Kelly Devereaux. She was determined to be of good moral character to provide licensed adult foster care. Ms. Devereaux submitted a current medical clearance with a statement from a physician documenting good health and tuberculosis negative results.

Ms. Devereaux has provided documentation to satisfy the qualifications and training requirements identified in the administrative group home rules. Ms. Devereaux has been involved in providing adult foster care services to individuals with mental illness, developmental disabilities, and traumatic brain injuries for over 20 years. She has been the administrator for Mentors of Michigan since 2007. Ms. Devereaux has a bachelor's degree in business from Michigan State University. She has held various administrative positions for Mentors of Michigan and currently operates ten licensed adult foster care facilities in Oakland County.

Ms. Devereaux acknowledged an understanding of the qualifications, suitability, and training requirements for direct care staff prior to each person working in the facility in that capacity or being considered as part of the staff to resident ratio.

Ms. Devereaux acknowledged an understanding of the responsibility to assess the good moral character of employees and acknowledges the requirement for obtaining criminal record checks of employees and contractors who have regular, ongoing “direct access” to residents or resident information or both utilizing the Michigan Long Term Care Partnership website ([www.miltcpartnership.org](http://www.miltcpartnership.org)) and the related documents required to demonstrate compliance.

Ms. Devereaux acknowledged an understanding of the administrative rules regarding medication procedures and assured that only those direct care staff who have received medication training and have been determined competent by the licensee or licensee designee will administer medication to residents. In addition, Ms. Devereaux has indicated that resident medication will be stored in a locked cabinet and that daily medication logs will be maintained on each resident receiving medication.

Ms. Devereaux acknowledged the responsibility to obtain all required good moral character, medical, and training documentation and signatures that are to be completed prior to each direct care staff or volunteer working directly with residents. In addition, Ms. Devereaux acknowledged the responsibility to maintain a current employee record on file in the home for the licensee, administrator, and direct care staff or volunteers and to follow the retention schedule for all of the documents contained within the employee file.

Ms. Devereaux acknowledged an understanding of the administrative rules regarding the admission criteria and procedural requirements for accepting a resident into the adult foster care home.

Ms. Devereaux acknowledged the responsibility to obtain the required written assessment plan, resident care agreement, and health care appraisal forms and signatures that are to be completed prior to, or at the time of, each resident’s admission to the home as well as updating and completing those forms and obtaining new signatures for each resident on an annual basis.

Ms. Devereaux acknowledged the responsibility to maintain a current resident record on file in the home for each resident and follow the retention schedule for all of the documents that are required to be maintained within each resident’s file.

Ms. Devereaux acknowledged an understanding of the administrative rules regarding the handling of resident funds and valuables and intends to comply. Ms. Devereaux acknowledged that a separate Resident Funds Part II BCAL-2319 form will be completed for each resident in order to document the date and amount of the adult foster care service fee paid each month and all of the residents’ personal money transactions that have been agreed to be managed by Mentors of Michigan Inc.

Ms. Devereaux acknowledged an understanding of the administrative rules requiring that each resident be informed of their resident rights and provided with a copy of those rights and indicated the intent to respect and safeguard these resident rights.

Ms. Devereaux acknowledged an understanding of the administrative rules regarding the requirements for written and verbal reporting of incidents and accidents and the responsibility to conduct an immediate investigation of the cause.

Ms. Devereaux acknowledged the responsibility to provide a written discharge notice to the appropriate parties when a 30-day or less than 30-day discharge is requested.

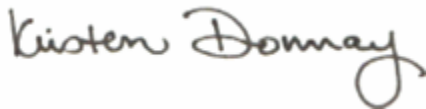
#### **D. Rule/Statutory Violations**

The facility has been determined to be in compliance with the applicable administrative rules and the licensing statute, based upon the onsite inspection conducted and the licensee's intent to comply with all administrative rules for a small group home as well as the licensing act, Public Act 218 of 1979, as amended.

It should be noted that Mentors of Michigan Inc. took over operations from Redwood Inc. (Morgan Home/AS630385432). At the time of licensure, the facility is currently providing services to six individuals.

#### **IV. RECOMMENDATION**

I recommend issuance of a six-month temporary license to this adult foster care facility, Lily Lane, with a capacity of six residents.



12/22/2020

---

Kristen Donnay  
Licensing Consultant

Date

Approved By:



01/04/2021

---

Denise Y. Nunn  
Area Manager

Date