



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

December 18, 2020

Paul Meisel
Big Rapids Fields Assisted Living LLC
219 Church Street
Auburn, MI 48611

RE: Application #: AL540402190
Big Rapids Fields Assisted Living
18900 16 Mile Road
Big Rapids, MI 49703

Dear Mr. Meisel:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license with a maximum capacity of 20 is issued.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Sincerely,

Bridget Vermeesch

Bridget Vermeesch, Licensing Consultant
Bureau of Community and Health Systems
1919 Parkland Drive
Mt. Pleasant, MI 48858-8010
(989) 948-0561

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #:	AL540402190
Applicant Name:	Big Rapids Fields Assisted Living LLC
Applicant Address:	18900 16 Mile Road Big Rapids, MI 49703
Applicant Telephone #:	(989) 450-8323
Licensee Designee:	Paul Meisel
Administrator:	Paul Meisel
Name of Facility:	Big Rapids Fields Assisted Living
Facility Address:	18900 16 Mile Road Big Rapids, MI 49703
Facility Telephone #:	(232) 598-9230 10/28/2019
Application Date:	
Capacity:	20
Program Type:	PHYSICALLY HANDICAPPED AGED ALZHEIMERS

II. METHODOLOGY

10/28/2019	Enrollment
10/30/2019	Contact - Document Sent Act booklet
10/30/2019	Application Incomplete Letter Sent Valid Corp; IRS Ltr; 1326 & AFC 100 for Paul (LD & Admin)
10/31/2019	Contact - Document Received IRS Ltr.; Articles of Corp; 100 for Paul
10/31/2019	Contact - Document Sent Fire Safety String
05/06/2020	Application Incomplete Letter Sent- Field letter.
11/09/2020	Inspection Completed-Fire Safety: A
12/16/2020	Application Complete/On-site Needed
12/16/2020	Inspection Completed On-site Review of required documents and physical plant inspection.
12/16/2020	Inspection Completed-BCAL Full Compliance
12/16/2020	Inspection Completed- Environmental Health: A

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

A. Physical Description of Facility

Big Rapids Fields Assisted Living is located in Big Rapids, Michigan in Mecosta County and is a newly constructed, ranch style-single level facility with vinyl siding and brick accent on the front. The building is built on a partial basement which is used as a mechanical room. The city of Big Rapids provides numerous choices in entertainment, shopping, parks, library, and other community amenities. Big Rapids Fields Assisted Living intends to utilize Spectrum Health-Big Rapids Hospital to provide immediate medical care if/when the necessary. The facility is wheelchair accessible and has three approved means of egress that enter/exit directly at grade. There is a fourth exit which leads to an enclosed patio that has an exit gate onto the lawn from the patio. All exterior doors are armed with an alarmed system. The facility utilizes the public water supply and sewage disposal system.

The facility is a 20-bed facility in the shape of 'V'. Prior to entering the facility there is a covered entrance in which residents and guests can be dropped off at the door to provide protection from the elements. Big Rapids Fields Assisted Living features contemporary styling with upscale furnishing and interior décor. Upon entering the facility through a double door entrance is an open great room that includes the dining room with seating for 20 people and a large gathering area for residents and visitors to mingle and watch television. Off of the dining room is a commercial kitchen where meals will be made along with a smaller formal dining room that can be utilized when additional seating is needed for larger parties and gatherings. The facility has a beauty salon available for resident use and a public restroom. To the left of the main gathering area is a hallway in which leads to eight resident bedrooms. Four of the resident bedrooms are studio style bedrooms with a kitchenette that includes cabinets and mini refrigerator while the remaining four resident bedrooms are suites that provide a bedroom, full private bathroom and a kitchenette with cabinets, a sink and small refrigerator. To the right of the main gathering area are two full bathrooms with walk in showers that are handicap accessible and a laundry room. This hallway also leads to the remaining 12 resident bedrooms which is specified as a 12-bed Memory Care Unit specializing in Dementia and Alzheimer's disease. You will enter the specialized Memory Care Unit through a double door wall separation that will not be locked but requires a keyed code to enter/exit the unit.

The Memory Care Unit has an open floor plan that includes a gathering room with couches, chairs, television, dining room table and kitchenette with mini refrigerator and sink. The remaining 12 bedrooms circle the outer edge of the open floor plan and are studio bedrooms with a half bathroom which includes a commode and sink. These 12 bedrooms in the memory unit will share the two common full bathrooms for showering both of which are wheelchair accessible.

The facility is equipped with an interconnected, hardwired smoke detection system with battery back-up which was installed by a licensed electrician and is fully operational. The facility is also fully sprinkled. On November 09, 2020, the facility was determined by the Bureau of Fire Services to be in compliance with the applicable fire safety administrative rules. I conducted an on-site inspection on December 16, 2020 and found the facility to be in full compliance with all applicable environmental health rules.

The facility uses natural gas/force air for heat. The facility has central air conditioning and a generator for if/when the power is lost. The furnace, water heater, sprinkler system units are located in the basement in an area that is equipped with a 1-3/4 inch solid core door with an automatic self-closing device and positive latching hardware.

The facility is equipped with safety cameras in the common areas and medication room. Each resident will be provided with an emergency call response system pendant that each resident will have the option of wearing. This system resembles the Life Alert system. All of the individual bedrooms/living spaces have their own thermostat for residents to adjust their bedroom temperatures.

Resident bedrooms were measured during the on-site inspection and have the following dimensions:

Bedroom #	Room Dimensions	Total Square Footage	Total Resident Beds
1 AL-studio	19' X 22'	418 sq. ft.	1
2 AL	16' X 22'	352 sq. ft.	1
3 AL	16' X 22'	352 sq. ft.	1
4 AL	16' X 22'	352 sq. ft.	1
5 AL-single	15' X 24'	360 sq. ft.	1
6 AL	15' X 24'	360 sq. ft.	1
7 AL	15' X 24'	360 sq. ft.	1
8 AL	15' X 24'	360 sq. ft.	1
Dining Room	24' X 34'	816 sq. ft.	
Living Room/Sitting Room	32' X 36'	1152 sq. ft.	
1 MC	11' X 15'	165 sq. ft.	1
2 MC	11' X 15'	165 sq. ft.	1
3 MC	11' X 15'	165 sq. ft.	1
4 MC	11' X 15'	165 sq. ft.	1
5MC	12' X 15'	180 sq. ft.	1
6 MC	13' X 17'	221 sq. ft.	1
7 MC	13' X 17'	221 sq. ft.	1
8 MC	12' X 15'	180 sq. ft.	1
9 MC	12' X 15'	180 sq. ft.	1
10 MC	11' X 15'	165 sq. ft.	1
11 MC	11' X 15'	165 sq. ft.	1
12 MC	11' X 15'	165 sq. ft.	1
Dining Room/Living Room	24' X 78'	1872 sq. ft.	

The indoor living and dining areas measure a total of 3840 square feet of living space. This meets/exceeds the minimum of 35 square feet per occupant requirement.

Based on the above information, this facility can accommodate 20 residents. It is the licensee's responsibility not to exceed the facility's licensed capacity.

B. Program Description

The applicant(s) intends to provide 24-hour supervision, protection, and personal care to 20 male and/or female residents who are aged-55 years and older and/or have been diagnosed with a physically handicapped or Alzheimer's Disease or related conditions. The program will include social interaction through weekly activities such as local bands and choir groups for entertaining, walking club, knitting groups, interactive games, art

classes, exercise classes, holiday activities, plus family socials and any other requests of interest to residents. The specialized programming for the Memory Care Unit and residents with Alzheimer's Disease or related conditions will include the Home Manager and all direct care staff working in the unit will be Certified Dementia Practitioners (CDP). Certified Dementia Practitioners with continue education monthly. The Alzheimer's program will include music, crafts, sensory pads, Dementia puzzles, life like baby dolls, and life like kittens. The Memory Unit also is equipped with dimmable lighting in the Common area/Dining Room to provide comfort and less stimulation to the residents. The applicant intends to accept referrals from Veterans Administration, MI Choice Waiver Program, Long Term Care Facilities, Hospitals, Rehabilitation Facilities, or residents with private sources for payment.

If needed by residents, behavior interventions and specialized interventions will be identified in the assessment plans. These interventions shall be implemented only by staff trained in the intervention techniques.

In addition to the above program elements, it is the intent of the applicant to utilize local community resources-local festivals for recreational activities including local singing groups, church choirs, artists, and knitting groups. These resources provide an environment to enhance the quality of residents.

C. Applicant and Administrator Qualifications

The applicant is Big Rapids Fields Assisted Living, LLC. a "For Profit Corporation", established in Michigan on 10/18/2018. The applicant submitted a financial statement and established an annual budget projecting expenses and income to demonstrate the financial capability to operate this adult foster care facility. The applicant has sufficient financial resources to provide for the adequate care of the residents as evidenced by the projected income from caring for AFC residents.

The Board of Directors of Big Rapids Fields Assisted Living, LLC. has submitted documentation appointing Paul Meisel as licensee designee and administrator for this facility.

Criminal history background checks of the applicant and administrator were completed and Mr. Paul Meisel were determined to be of good moral character to provide licensed adult foster care. The applicant and administrator submitted statements from a physician documenting his good health and current negative tuberculosis test results.

Mr. Meisel provided documentation to satisfy the qualifications and training requirements identified in the group home administrative rules. Mr. Meisel has 11 years of experience including being the Owner, Operator, and Administrator of 11 AFC facilities. While being the administrator for Plainview Assisted Living and Auburn Fields Assisted Living, Mr. Meisel was the trainer for staff of the facilities. During this time, Mr. Meisel had worked on the floor passing medications and providing direct care to

residents who are aged, diagnosed with a physical handicap, and/or Alzheimer's Disease or related condition.

The staffing pattern for the original license of this 20-bed facility is adequate and includes a minimum of two staff for twenty residents per shift. The applicant acknowledged that the staff to resident ratio may need to be adjusted in order to provide the level of supervision or personal care required by the residents due to changes in their behavioral, physical, or medical needs. The applicant has indicated that direct care staff will be awake during sleeping hours.

The applicant acknowledged an understanding of the qualifications, suitability, and training requirements for direct care staff prior to each person working in the facility in that capacity or being considered as part of the staff to resident ratio.

The applicant acknowledged an understanding of the responsibility to assess the good moral character of employees. The applicant acknowledged the requirement for obtaining criminal record checks of employees and contractors who have regular, ongoing "direct access" to residents or resident information or both utilizing the Michigan Long Term Care Partnership website (www.miltcpartnership.org) and the related documents required to demonstrate compliance.

The applicant acknowledged an understanding of the administrative rules regarding medication procedures and assured that only those direct care staff that have received medication training and have been determined competent by the licensee designee will administer medication to residents. In addition, the applicant has indicated that resident medication will be stored in a locked cabinet and that daily medication logs will be maintained on each resident receiving medication.

The applicant acknowledged the responsibility to obtain all required good moral character, medical and training documentation and signatures that are to be completed prior to each direct care staff or volunteer working directly with residents. In addition, the applicant acknowledged the responsibility to maintain all required documentation in each employee's record for each licensee or licensee designee, administrator, and direct care staff or volunteer and follow the retention schedule for those documents contained within each employee's record.

The applicant acknowledged an understanding of the administrative rules regarding the admission criteria and procedural requirements for accepting a resident into the adult foster care home.

The applicant acknowledged the responsibility to obtain the required written assessment plan, resident care agreement, and health care appraisal forms and signatures that are to be completed prior to, or at the time of, each resident's admission to the home as well as updating and completing those forms and obtaining new signatures for each resident on an annual basis.

The applicant acknowledged the responsibility to maintain a current resident record on file in the home for each resident and follow the retention schedule for all of the documents that are required to be maintained within each resident's file.

The applicant acknowledged an understanding of the administrative rules regarding the handling of resident funds and valuables and intends to comply. The applicant acknowledged that a separate *Resident Funds Part II BCAL-2319* form will be created for each resident in order to document the date and amount of the adult foster care service fee paid each month and all of the residents' personal money transactions that have been agreed to be managed by the applicant.

The applicant acknowledged an understanding of the administrative rules requiring that each resident be informed of their resident rights and provided with a copy of those rights. The applicant indicated the intent to respect and safeguard these resident rights.

The applicant acknowledged an understanding of the administrative rules regarding the requirements for written and verbal reporting of incidents and accidents and the responsibility to conduct an immediate investigation of the cause.

The applicant acknowledged the responsibility to provide a written discharge notice to the appropriate parties when a 30-day or less than 30-day discharge is requested.

The applicant acknowledged that residents with mobility impairments may only reside on the main floor of the facility.

D. Rules/Statutory Violations

Compliance with the licensing act and administrative rules related to the physical plant has been determined. Compliance with administrative rules related to quality of care will be assessed during the temporary license period.

