



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

June 19, 2020

Mary Myers-Bohn
ProMedica of Adrian MI, LLC
Suite 16 Floor
333 N Summit Street
Toledo, OH 43604

RE: Application #: AH460397452
ProMedica Charlotte Stephenson Manor
581 Kimole Lane
Adrian, MI 49221

Dear Ms. Myers-Bohn:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license with a maximum capacity of 59 is issued.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9727.

Sincerely,

A handwritten signature in cursive script that reads "Kimberly Horst".

Kimberly Horst, Licensing Staff
Bureau of Community and Health Systems
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
(517) 256-9814

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #:	AH460397452
Licensee Name:	ProMedica of Adrian MI, LLC
Licensee Address:	Suite 16 Floor 333 N Summit Street Toledo, OH 43604
Licensee Telephone #:	(517) 265-0692
Authorized Representative/ Administrator:	Mary Myers-Bohn
Name of Facility:	ProMedica Charlotte Stephenson Manor
Facility Address:	581 Kimole Lane Adrian, MI 49221
Facility Telephone #:	(517) 265-0690
Application Date:	11/30/2018
Capacity:	59
Program Type:	AGED

II. METHODOLOGY

11/30/2018	On-Line Enrollment
11/30/2018	Contact - Document Received App; 1326A
11/30/2018	Application Incomplete Letter Sent
12/06/2018	Contact-Document Received App; Articles of Corp; IRS ltr
12/10/2018	File Transferred To Field Office Lansing
08/09/2019	Contact-Document Sent request for additional documents and revision on policy/procedures to AR
10/03/2019	Contact-Document Received received policy on flu, TB, infection control, disaster plans
10/10/2019	Contact-Documents Received Received resident security bond letter, resident register, and resident service plan
10/27/2019	Contact-Document Received Received TB policy for residents and staff
01/28/2020	Contact Document Received received updated disaster plans. Emailed to AR requesting additional updates.
02/11/2020	Contact-Telephone call made spoke with AR regarding disaster plans and revisions needed
03/13/2020	Contact-Document Received received portions of disaster plans. Documents approved. Sent email back to AR/Admin on documents still needed for CHOW.
03/16/2020	Contact-Document Received Received and approved additional disaster plans
06/19/2020	Inspection Complete
06/19/2020	Recommend Temporary License

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

A. Physical Description of Facility

ProMedica Charlotte Stephenson Manor is one story 59 bed home for the aged designed for both assisted living and memory care.

The building is rectangular in shape surrounded by a beautifully landscaped interior with a courtyard accessible by residents and staff of the home. The home is in a wooded residential setting. It has public water and sewage.

The main entrance to the facility opens to a lobby area which is adjacent to the assisted living area, family room, and dining room. The family room has a television and ample seating for residents and visitors. There is an enclosed sunroom that leads to the enclosed courtyard. The single-story building has a total of 49 resident rooms, each with an attached bathroom. There are three types of rooms to choose from – one-bedroom, deluxe studio, and studio apartment.

There are thirty-nine resident rooms designed for individuals requiring only some assistance with care. Their rooms include a kitchenette with a small refrigerator, microwave and a small sink with cupboards. Emergency pull cords are located in resident rooms by their bed, by a chair, and in the residents' bathrooms to summon staff for immediate care. Residents also wear an emergency pendent that pages to staff members. Of these thirty-nine units, ten are approved for double occupancy for married couples or roommates, thereby creating a capacity of forty-nine beds at this time.

The specialized dementia unit consists of ten single resident rooms and a self-contained dining/activity space. The unit is secured with alarmed doors and limited openers on the windows. The scope of the area is clearly defined to provide the residents diagnosed with Alzheimer's disease or other form of dementia. Staff training and activities provided in this unit focus on the dignity of the residents, maintaining everyone's right to self-determination, maintaining their daily living skills, and remaining independent as long as possible.

ProMedica Charlotte Stephenson Manor is located on the campus of ProMedica Bixby Hospital. Local pharmacies, banking, retail and food establishments are within five minutes driving distance of the facility. The facility and property are a smoke free campus. The facility has an emergency generator that is compliant with MCL 333.21335.

The facility is outfitted with approved fire suppression systems throughout the building. On 2/7/20 the Bureau of Fire Services granted an acceptable fire safety certification.

A review of the Department of Licensing and Regulatory Affairs' business entity search revealed valid registration of applicant ProMedica Charlotte Stephenson Manor and property owner ProMedica of Adrian MI, LLC. I reviewed the lease agreement between

property owner ProMedica of Adrian MI, LLC and applicant ProMedica Charlotte Stephenson Manor and found the applicant has legal right to occupy the facility at 581 Kimole Lane Adrian, MI. The authorized representative has been appointed by an officer of the ProMedica of Adrian MI, LLC.

B. Program Description

ProMedica Charlotte Stephenson Manor provides room, board, and supervised personal care to a total capacity of 59 individuals who are 55 years of age and older and offers a specialized memory care unit. ProMedica Charlotte Stephenson Manor has designed services and supports according to the residents' cognitive and physical capabilities. The facility allows residents to choose their own personal pharmacy, Veteran Affairs if eligible, and/or the facility's contracted pharmacy. A resident's needs are assessed, and an initial service plan is written prior to admission to the facility. Staff training includes assistance in personal care, medication administration, the facility's disaster plans, resident rights, dementia, behavior management, and all services identified in residents' service plans.

The facility does not intent to hold resident funds. The facility will only provide transportation services for residents to and from scheduled facility outings. In addition, the facility provides a beauty shop, a room for physical therapy, and meeting rooms for residents to enjoy private time with their families.

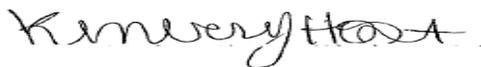
The facility's policies and procedures were reviewed and approved on 6/10/20.

C. Rule/Statutory Violations

On 6/19/20, I completed a virtual inspection of the facility due to Covid19 restrictions. The facility is in substantial compliance with home for the aged public health code and administrative rules.

IV. RECOMMENDATION

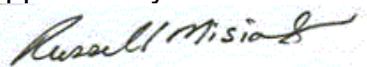
I recommend issuance of a temporary license to this home for the aged.



6/19/20

Kimberly Horst Date
Licensing Staff

Approved By:



6/23/20

Russell Misiak Date
Area Manager

