



JENNIFER M. GRANHOLM
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF CONSUMER & INDUSTRY SERVICES
LANSING

DAVID C. HOLLISTER
DIRECTOR

October 3, 2003

Priscilla Murrell
Radcliff, Inc
23530 Radcliff
Oak Park, MI 48237

RE: Application #: AS630243783
Radcliff House
23530 Radcliff
Oak Park, MI 48237

Dear Mrs. Murrell:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license with a maximum capacity of 6 is issued.

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Please review the enclosed documentation for accuracy and feel free to contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please feel free to contact the local office at (248) 975-5053.

Sincerely,

Ruth McMahon, Licensing Consultant
Bureau of Family Services
Suite 358
41000 Woodward
Bloomfield Hills, MI 48304
(248) 975-5084

enclosure

**MICHIGAN DEPT. OF CONSUMER & INDUSTRY SERVICES
BUREAU OF FAMILY SERVICES
LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #:	AS630243783
Applicant Name:	Radclift, Inc
Applicant Address:	23530 Radclift Oak Park, MI 48237
Applicant Telephone #:	248-967-0476
Administrator/Licensee Designee:	Priscilla Murrell, Designee
Name of Facility:	Radclift House
Facility Address:	23530 Radclift Oak Park, MI 48237
Facility Telephone #:	(248) 967-0476 03/25/2003
Application Date:	
Capacity:	6
Program Type:	DEVELOPMENTALLY DISABLED

II. METHODOLOGY

03/25/2003	Enrollment
05/08/2003	Comment Original application/data received from Lansing
05/13/2003	Inspection Completed On-site
05/13/2003	Inspection Completed-BFS Sub. Compliance
09/25/2003	Inspection Completed-BFS Full Compliance

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

A. Physical Description of Facility

The Radcliff House is currently licensed as a family home. On 11-16-2001 Mrs. Murrell submitted an application on behalf of the corporation for a small group home. A Genevieve Lopez conducted preliminary inspection on October 11, 2002. On May 13,2003 I conducted a follow-up inspection. All rule violations cited by Mrs. Lopez had been corrected except for 14507.(2). An on-site inspection was conducted on 9-25-2003 the wrought iron doors have been removed and the means of egress are now in compliance.

The Radcliff House is a two-story home located in the City of Oak Park. The house contains a living room, dining room, kitchen/dining are, office three bedrooms and two full baths. The second floor is Mrs. Murrell’s private quarters. There is a full basement that contains the heating plant, water heater, kitchen and bathroom. The residents will not use the basement except for emergencies.

<u>ROOM/LOCATION</u>	<u>DIMENSIONS</u>	<u>AREA/SQ.FT</u>
Living room/ dining area	21.4x12	256
	+9.3 x 9	<u>+83.2</u>
		339.2

This is more than adequate for six residents.

The following are the bedroom measurements

<u>ROOM LOCATION</u>	<u>DIMENSIONS</u>	<u>AREA/SQ/FT</u>	<u>CAPACITY</u>
Bedroom # 1 SW	12 x 11.9	141	2
Bedroom # 2 (Middle)	13.6x 10.1	136	2
Bedroom # 3 (NE)	14 x 11.6	161	2

Mrs. Murrell will continue to live in the facility. The second floor contains her complete living quarters.

2. Sanitation

The housekeeping standards were in compliance with licensing requirements. The home utilizes public sewer and water.

3. Fire Safety

The home is equipped with interconnected smoke alarm. Evacuation routes and emergency procedures were posted. All rules relating to Fire Safety were in compliance at the final inspection.

Program Description

1. Administrative Structure and Staff Capabilities

On June 3, 2002 Radcliff Inc was formed. Radcliff Inc will be the licensee and operate the proposed facility. On 11-16-2001 Radcliff Inc applied for a license to operate a small group home at 23530 Radcliff Oak Park. On 3-21-2003 a second application was filed.

The Board of Directors has designated Priscilla Murrell, as the licensee designee and the administrator. Mrs. Murrell has experience working with the developmentally disabled as she currently is licensed as a family home at this address.

Mrs. Murrell meets all the requirements for an administrator as required by Rule 400.14201. Mrs. Murrell has submitted a copy of her TB test and a medical statement indicating she is in good health.

References for Mrs. Murrell are on file. A Licensing Record Clearance Request was completed on 4-15-2003

Mrs. Murrell will be the live in staff. The facility will be staffed with additional staff as needed. All staff will be trained according to the licensing rules and the requirements of the contract agency.

Mrs. Murrell currently has a contract with Macomb- Oakland Regional Center. The contract will continue with the new home. Mrs. Murrell will close her family home license once the small group home license has been approved. Mrs. Murrell will apply for Special Certification as soon as the small group application has been approved.

2. Admission and Discharge Policy

The Admission Policy, Discharge Policy, Program Statement, and Refund Policy were reviewed at the final and are in compliance with licensing rules.

