



JENNIFER M. GRANHOLM  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF CONSUMER & INDUSTRY SERVICES  
LANSING

DAVID C. HOLLISTER  
DIRECTOR

September 22, 2003

Gina Martinez  
2222 Loree Rd  
Applegate, MI 48401

RE: Application #: AF760251333  
M.G. Martinez AFC  
2222 Loree Rd  
Applegate, MI 48401

Dear Mrs. Martinez:

Attached is the Original Licensing Study Report for the above referenced facility. You have submitted an acceptable written corrective action plan covering the violations cited in the report. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license with a maximum capacity of 5 is issued.

Please review the enclosed documentation for accuracy and feel free to contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please feel free to contact the local office at (586) 412-6802.

Sincerely,

Carol Trombley, Licensing Consultant  
Bureau of Family Services  
Suite 301  
16000 Hall Road  
Clinton Township, MI 48038  
(586) 412-6836  
cc: Sanilac County FIA

Sanilac County CMH

**MICHIGAN DEPT. OF CONSUMER & INDUSTRY SERVICES  
BUREAU OF FAMILY SERVICES  
LICENSING STUDY REPORT**

**I. IDENTIFYING INFORMATION**

<b>License #:</b>	AF760251333
<b>Applicant Name:</b>	Gina Martinez
<b>Applicant Address:</b>	2222 Loree Rd Applegate, MI 48401
<b>Applicant Telephone #:</b>	(810) 633-9227
<b>Administrator/Licensee Designee:</b>	N/A
<b>Name of Facility:</b>	M.G. Martinez AFC
<b>Facility Address:</b>	2222 Loree Rd Applegate, MI 48401
<b>Facility Telephone #:</b>	(810) 633-9227
<b>Application Date:</b>	08/26/2002
<b>Capacity:</b>	5
<b>Program Type:</b>	Developmentally Disabled/Mentally Ill

## II. METHODOLOGY

08/26/2002	Enrollment
08/26/2002	Inspection Report Requested - Health
08/26/2002	Inspection Report Requested - Fire
09/16/2002	Inspection Completed On-site
09/16/2002	Inspection Completed-BFS Sub. Compliance
10/07/2002	Inspection Completed-Env. Health : D
10/25/2002	SC-Application Received - Original
03/11/2003	Corrective Action Plan Received installed a new septic system 11/02 with final approval on 11/26/02
06/17/2003	Contact - Telephone call made To Sue Van Dyke at the Sanilac County Health Dept. She stated that she would have to go back out and take water samples. The other ones are too old. She stated that the septic tank has been approved. She stated that a new Health Dept. request form would be needed in order to do new water samples. A new form will be sent.
06/17/2003	Inspection Report Requested - Health
06/17/2003	Inspection Report Sent The request for the Sanilac County Health Dept. to go back out there to take more water samples was sent.
07/31/2003	Inspection Completed-Env. Health : A
09/17/2003	Inspection Completed On-site
09/17/2003	Inspection Completed-BFS Sub. Compliance
09/17/2003	Corrective Action Plan Received
09/17/2003	Corrective Action Plan Approved

## III. DESCRIPTION OF FINDINGS & CONCLUSIONS

### A. Physical Description of Facility

#### 1. Physical Plant

The home is a one-story home with two means of egress. The home is located in a country setting. It consists of a living room, dining room, kitchen, laundry room, sitting room, four bedrooms, and two bathrooms. The forced air gas furnace is located in the laundry room. There is no basement.

There is private water and private sewage.

Rule 400.1432(2)

There were only two bedrooms measured since that is where the residents will occupy. The following measurements are:

<u>Bedroom</u>	<u>Square Footage</u>	<u>Capacity</u>
#1	322 sq. ft.	4
#2	95 sq. ft.	1

Rule 400.1427(1)

<u>Living Space</u>	<u>Square Footage</u>
Living Room	202 sq. ft.
Dining Room	99 sq. ft.
Sitting Room	129 sq. ft.

The above bedroom measurements measure for the proposed license capacity for five residents. The measurements for the living space measure sufficient space for the three members in the Martinez family and five residents.

## 2. Sanitation

The home is using private water and sewage. The environmental health sanitarian from the Sanilac County Health Department gave a full approval of these systems on 7-31-03.

## 3. Fire Safety

Smoke detectors have been installed. Requirements pertaining to fire drills were reviewed with Mrs. Martinez. Fire safety was discussed with Mrs. Martinez.

## B. Program Description

### 1. Administrative Structure and Structure and Health.

On 8-19-02, the Department received a license application from Gina Martinez to provide a program up to five developmentally disabled and mentally ill, ambulatory, males or females, adults, 18 years of age or older. The home is located at 2222 Loree Road, Applegate, Mi., 48401.

Mrs. Martinez intends to be the primary caregiver at the M.G. Martinez family AFC home. She will occupy the home with her husband, Mr. Margarito Martinez and their 11-month-old son, Antonio, and five residents.

The application and supporting documentation has been reviewed and found to be in substantial compliance with the rule pertaining to administrative structure and capability. The responsible persons are Sarah Brinker and Leah Redman.

A current medical clearance request and release form has been received certifying that both Mr. and Mrs. Martinez are in good physical health. Results of the TB tests indicate that both Mr. and Mrs. Martinez are free from communicable tuberculosis.

At final inspection, the facility was determined to be in compliance with administrative rule requirements relating to administrative qualifications and health.

2. Facility and employee records have been discussed with Mrs. Martinez. Resident records are in place. Rule requirements pertaining to resident care, resident rights, resident protection, behavior management, resident health care, absence without notice, resident medications, resident nutrition, resident hygiene, resident funds and resident recreation have been discussed with Mrs. Martinez. All required records may be reviewed thoroughly prior to the expiration of the six-month temporary license. An initial supply of forms was given to Mrs. Martinez.

### **C. Rule/Statutory Violations**

#### **R 400.1426            Maintenance of premises.**

(3) A roof, exterior walls, doors, skylights, and windows shall be weathertight and watertight and shall be kept in sound condition and good repair.

In the small resident's bedroom, the knob on the closet door was loose.

The furnace door did not latch when it closed.

#### **VIOLATION ESTABLISHED**

#### **R 400.1426            Maintenance of premises.**

(7) Stairways shall have sturdy and securely fastened handrails which are not less than 30, nor more than 34 inches above the

upper surface of the tread. Exterior and interior stairways shall have handrails on the open sides. Porches shall also have handrails on the open sides.

Handrails are needed on the steps on the open sides of the deck.

**VIOLATION ESTABLISHED**

**R 400.1438      Emergency preparedness; evacuation plan; emergency transportation.**

(1) A licensee shall have an evacuation plan and written procedures to be followed in case of fire, medical emergency, or severe weather emergency. Residents who require special assistance shall be identified in the written procedure.

**R 400.1438      Emergency preparedness; evacuation plan; emergency transportation.**

(2) The evacuation plan and emergency procedures shall be prominently posted in the home.

There needs to be a drawn evacuation plan. It needs to be posted.

**VIOLATION ESTABLISHED**

**R 400.1437      Smoke detection equipment.**

(5) Detectors mounted on ceilings shall be spaced not less than 6 inches away from any walls. Detectors mounted on walls shall be spaced between 6 and 12 inches away from the ceiling. A smoke detector shall not be mounted where ventilation systems or other obstructions keep smoke away.

There was no smoke detector in the furnace room.

**VIOLATION ESTABLISHED**

**IV. RECOMMENDATION**

I recommend issuance of a temporary license to this AFC adult family home (capacity 1-6).

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Carol Trombley Date  
Licensing Consultant

Approved By:

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Candyce Crompton Date  
Area Manager