



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

April 26, 2019

Porchia Durant  
Simply Beautiful AFC Homes  
5685 Westpointe St.  
Dearborn Heights, MI 48125

RE: Application #: AS630397962  
**Simply Beautiful AFC Homes**  
**13206 Troy St**  
**Oak Park, MI 48237**

Dear Ms. Durant:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license with a maximum capacity of 4 is issued.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (248) 975-5053.

Sincerely,

A handwritten signature in cursive script, appearing to read "DaShawnda Lindsey".

DaShawnda Lindsey, Licensing Consultant  
Bureau of Community and Health Systems  
4th Floor, Suite 4B  
51111 Woodward Avenue  
Pontiac, MI 48342  
(248) 505-8036

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
BUREAU OF COMMUNITY AND HEALTH SYSTEMS  
LICENSING STUDY REPORT**

**I. IDENTIFYING INFORMATION**

<b>License #:</b>	AS630397962
<b>Applicant Name:</b>	Simply Beautiful AFC Homes
<b>Applicant Address:</b>	5685 Westpointe St. Dearborn Heights, MI 48125
<b>Applicant Telephone #:</b>	(248) 238-4084
<b>Administrator/Licensee Designee:</b>	Porchia Durant
<b>Name of Facility:</b>	Simply Beautiful AFC Homes
<b>Facility Address:</b>	13206 Troy St Oak Park, MI 48237
<b>Facility Telephone #:</b>	(248) 238-4084
<b>Application Date:</b>	01/10/2019
<b>Capacity:</b>	4
<b>Program Type:</b>	DEVELOPMENTALLY DISABLED MENTALLY ILL

## II. METHODOLOGY

01/10/2019	Enrollment
01/14/2019	Contact - Document Sent Acts book
01/14/2019	File Transferred To Field Office Pontiac
01/24/2019	Application Incomplete Letter Sent
02/27/2019	Inspection Completed On-site
02/27/2019	Inspection Completed-BCAL Sub. Compliance
02/28/2019	Contact - Document Received Received paperwork
02/28/2019	Application Incomplete Letter Sent Confirming letter emailed
03/07/2019	Inspection Completed On-site
03/07/2019	Inspection Completed-BCAL Full Compliance
03/07/2019	Application Complete/On-site Needed
03/14/2019	Contact - Document Sent Informed Porchia Durant there are documentation that needed to be updated
03/26/2019	Contact - Telephone call made Telephone call to Porchia Durant
04/10/2019	Contact - Document Received Received documentation
04/11/2019	Contact - Document Received
04/12/2019	Contact - Document Received Received documentation
04/25/2019	Contact - Telephone call made Telephone call made to applicant Porchia Durant. The population for the facility is mentally ill and developmentally disabled
04/25/2019	Inspection Completed-BCAL Full Compliance

Last onsite inspection completed on 03/07/2019

04/26/2019

Recommend License Issuance

### III. DESCRIPTION OF FINDINGS & CONCLUSIONS

#### A. Physical Description of Facility

This facility is a single level ranch located in a neighborhood in Oak Park. The facility consists of a living room, kitchen with an adjoining dining area, three resident bedrooms, and a full bathroom. This facility is not wheelchair accessible. This facility utilizes public water and sewage.

The gas furnace and hot water heater are located on the main floor or basement in a room that is constructed of materials that provide a 1-hour-fire-resistance rating with a 1¾ inch solid core door in a fully stopped frame, equipped with an automatic self-closing device and positive-latching hardware. The facility is equipped with interconnected, hardwire smoke detection system, with battery back-up, which was installed by a licensed electrician and is fully operational.

Resident bedrooms were measured during the on-site inspection and have the following dimensions:

Bedroom #	Room Dimensions	Total Square Footage	Total Resident Beds
1	13'11" x 10'	139.2	2
2	10'4" x 10' -2 x 7'6"	103.3	1
3	10'4" x 10'5"	107.64	1

**Total capacity: 4**

The living, dining, and sitting room areas measure a total of 293.39 square feet of living space. This exceeds the minimum of 35 square feet per occupant requirement.

Based on the above information, it is concluded that this facility can accommodate **four (4)** residents. It is the licensee's responsibility not to exceed the facility's licensed capacity.

#### B. Program Description

Admission and discharge policies, program statement, refund policy, personnel policies, and standard procedures for the facility were reviewed and accepted as written. The applicant intends to provide 24-hour supervision, protection and personal care to **four (4)** male or female ambulatory adults whose diagnosis is developmentally disabled or mentally impaired, in the least restrictive environment possible. The program will

include social interaction skills, personal hygiene, personal adjustment skills, and public safety skills. A personal behavior support plan will be designed and implemented for each resident's social and behavioral developmental needs. The applicant intends to accept residents from Oakland County-DHS, Oakland County CMH, and/or private pay individuals as a referral source.

If required, behavioral intervention and crisis intervention programs will be developed as identified in the assessment plan. These programs shall be implemented only by trained staff, and only with the prior approval of the resident, guardian, and the responsible agency.

The licensee will provide all transportation for program and medical needs. The facility will make provision for a variety of leisure and recreational equipment. It is the intent of this facility to utilize local community resources including public schools and libraries, local museums, shopping centers, and local parks.

### **C. Applicant and Administrator Qualifications**

The applicant is Simply Beautiful AFC Homes, which is a "Non Profit Corporation" was established in Michigan, on 04/10/2018. The applicant submitted a financial statement and established an annual budget projecting expenses and income to demonstrate the financial capability to operate this adult foster care facility.

The Board of Directors of Simply Beautiful AFC Homes have submitted documentation appointed Porchia Durant as Licensee Designee and Administrator of the facility.

A licensing record clearance request was completed with no LEIN convictions recorded for Ms. Durant. Ms. Durant submitted a medical clearance request with statements from a physician documenting their good health and current TB-tine negative results.

Ms. Durant has provided documentation to satisfy the qualifications and training requirements identified in the administrative group home rules. She has a current CPR and First Aid Certification. She served as licensee designee and administrator of Henrys Homes (AS630347321) from 10/01/2014 until 03/31/2017. The population served was physically handicapped, developmentally disabled, mentally ill, and aged.

The staffing pattern for the original license of this 4-bed facility is adequate and includes a minimum of 1 staff –to- 4 residents per shift. Ms. Durant acknowledged that the staff –to- resident ratio will change to reflect any increase in the level of supervision, protection, or personal care required by the residents. Ms. Durant indicated that direct care staff will be awake during sleeping hours.

Ms. Durant acknowledged that at no time will this facility rely on "roaming" staff or other staff that are on duty and working at another facility to be considered part of this facility's staff –to- resident ratio or expected to assist in providing supervision, protection, or personal care to the resident population.

Ms. Durant acknowledged an understanding of the qualifications, suitability, and training requirements for direct care staff prior to each person working in the facility in that capacity or being considered as part of the staff –to- resident ratio.

Ms. Durant acknowledged an understanding of the responsibility to assess the good moral character of employees and contractors who have regular, ongoing, “direct access” to residents or the resident information or both. The licensing consultant provided technical assistance on the process for obtaining criminal record checks utilizing the Michigan Long Term Care Partnership website ([www.miltcpartnership.org](http://www.miltcpartnership.org)) and the related documents required to be maintained in each employee’s record to demonstrate compliance.

Ms. Durant acknowledged an understanding of the administrative rules regarding medication procedures and that only those direct care staff that have received medication training and have been determined competent by the licensee, can administer medication to residents. In addition, Ms. Durant indicated that resident medication will be stored in a locked cabinet and that daily medication logs will be maintained on each resident receiving medication.

Ms. Durant acknowledged her responsibility to obtain all required good moral character, medical, and training documentation and signatures that are to be completed prior to each direct care staff or volunteer working directly with residents. In addition, Ms. Durant acknowledged her responsibility to maintain all required documentation in each employee’s record for each licensee or licensee designee, administrator, and direct care staff or volunteer and follow the retention schedule for those documents contained within each employee’s record.

Ms. Durant acknowledged an understanding of the administrative rules regarding the admission criteria and procedural requirements for accepting a resident into the home for adult foster care.

Ms. Durant acknowledged her responsibility to obtain the required written assessment, written assessment plan, resident care agreement, and health care appraisal forms and signatures that are to be completed prior to, or at the time of each resident’s admission to the home as well as updating and completing those forms and obtaining new signatures for each resident on an annual basis.

Ms. Durant acknowledged her responsibility to maintain a current resident record on file in the home for each resident and follow the retention schedule for all of the documents that are required to be maintained within each resident’s file.

Ms. Durant acknowledged an understanding of the administrative rules regarding the handling of resident funds and valuables and intends to comply. Ms. Durant acknowledged that a separate *Resident Funds Part II BCAL-2319* form will be created for each resident in order to document the date and amount of the adult foster care

service fee paid each month and all of the resident's personal money transactions that have been agreed to be managed by the applicant.

Ms. Durant acknowledged an understanding of the administrative rules regarding informing each resident of their resident rights and providing them with a copy of those rights. Ms. Durant indicated that it is her intent to achieve and maintain compliance with these requirements.

Ms. Durant acknowledged an understanding of the administrative rules regarding the written and verbal reporting of incidents and accidents and the responsibility to conduct an immediate investigation of the cause. Ms. Durant indicated her intention to achieve and maintain compliance with the reporting and investigation of each incident and accident involving a resident, employee, and/or visitor.

Ms. Durant acknowledged her responsibility to provide a written discharge notice to the appropriate parties when a 30-day or less than 30-day discharge is requested.

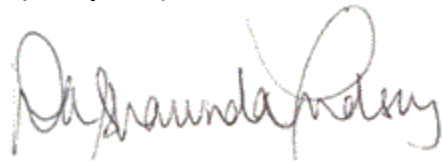
Ms. Durant acknowledged that residents with mobility impairments may only reside on the main floor of the facility.

**D. Rule/Statutory Violations**

Simply Beautiful AFC Homes was in compliance with the licensing act and applicable administrative rules at the time of licensure.

**VI. RECOMMENDATION**

I recommend issuance of a temporary license to this AFC adult small group home (capacity 1-4).

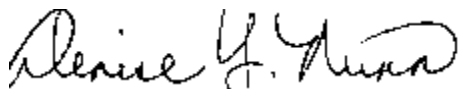


04/25/2019

DaShawnda Lindsey  
Licensing Consultant

Date

Approved By:



04/26/2019

Denise Y. Nunn  
Area Manager

Date

